

MINUTES TO REGULAR MEETING OF JANUARY 19, 2016

The regular meeting of the Borough of Baldwin Council was called to order by President, Michael Stelmasczyk at 7:30 pm on Tuesday, January 19, 2016.

After the Invocation and the Pledge of Allegiance to the Flag by Mr. Scott. The following answered to roll call: Mr. Scott, Mr. Behers, Mr. Moeller, Mr. Fischer, Mr. Conley, and Mr. Stelmasczyk. Also present were David Depretis, Mayor, Mr. Larry Souleret, Engineer, Mr. Stanley Lederman and Mr. Michael Lederman, Solicitors, Mrs. Diana Behers, Treasurer and Mr. John Barrett, Borough Manager. Mr. Ducker was absent.

APPROVAL OF MINUTES

Mr. Stelmasczyk asked for the following approval of Council Meeting Minutes:

- M-1** *Mr. Fischer made the motion to approve the Minutes the Agenda Meeting of December 8, 2015; second by Mr. Behers. Upon vote, motion passed unanimously.*
- M-2** *Mr. Scott made the motion to approve the Minutes of the Regular Meeting of September 15, 2015; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if anyone had any questions or comments pertaining to these motions, none were asked.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Stelmasczyk asked the audience if there were any questions that were on the agenda. There were no questions for Council.

ENGINEER'S REPORT

Mr. Souleret noted his report from January 7, 2016 summarizing activity since reviewing it with Council at the Agenda Meeting on January 12, 2016. He does not have any additional items to add to this report and Mr. Souleret asked if anyone had any questions pertaining to any other Engineering item, no questions were asked by Council.

Mr. Souleret explained he would need a motion from Council for a First Reading and advertisement for possible Ordinance 867 with Pretreatment Standards. The Pleasant Hills Authority revised their pre-treatment standards as a result of studies mandated by the EPA. As a part of this, each community must adopt these new standards. It is recommended by LSSE for the Borough to adopt this Ordinance.

Mr. Souleret asked for the following motion:

- M-3** *Mr. Scott asked for a Motion for a First Reading and Motion to advertise potential Ordinance No. 867 Revising Pre-Treatment Standards for the Discharge of Wastewater into Collection System Conveyed to the Pleasant Hills Authority; second by Mr. Fischer. Upon vote, motion passed unanimously.*

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Mr. Stelmasczyk asked if anyone had any questions or comments pertaining to this motion or for the Engineer, none were asked.

SOLICITOR'S REPORT

Mr. Stanley Lederman noted other than normal business conducted, he would like to report back to Council concerning the ongoing efforts of citing Mr. Tom Lockaton. This is for both properties, one located on Dunluce Dr. and the other on Streets Run Rd. Tomorrow, January 20, 2016 a compliance hearing is scheduled to verify Mr. Lockaton is in compliance of the judge's order to clean up both properties. She will give the Borough authorization to have a contractor do this clean-up work if he is not in compliance and put a lien against the property. Mr. Lederman will report back to Council on the outcome of the hearing.

Mr. Stelmasczyk asked if there were any questions for the Solicitor, none were asked.

MAYOR'S REPORT

The Mayor reported calls for the month of December were 614 and calls given to police from 911 were not available. He read a brief overview of activity for K-9 Officer Ajay with Officer Pagane and K-9 Officer Niko with Officer Parrotta.

Next, Mayor Depretis attended a ceremony where he provided a certificate of recognition to Colin Jacob Harding for outstanding achievement in exceptional leadership and citizenship evidenced by his attainment of the rank of Eagle Scout. He would like to say how proud he is to have these future leaders.

Chief Michael Scott would like to present an award to Baldwin Borough Police Officer Keith Hagan. In October and November, Officer Hagan attended a Criminal Investigation Course and an Advance Criminal Investigation Course. While still performing his patrol duties, I.T. and CALEA Accreditation responsibilities he used the knowledge he gained from these courses in finger printing, interviewing and interrogation. Officer Hagan identified two suspects that had been involved in a series of burglaries occurring in November and December 2015 in which approximately \$25,000 worth of property was taken. He obtained a confession from one of the suspects, who also informed him two other burglaries were committed, but unknown to the victims and not reported to police. Officer Hagan was able to recover \$6,284.70 of the stolen property and located another \$3,000.00 of victim's property that had already been destroyed.

The Chief presented Officer Hagan with a Department Commendation in recognition of his commitment to his profession, department and the Community which resulted in the arrest of two burglars; clearing 10 home burglaries; the recovery of property from those burglaries and solving an arson case. The Borough would like to thank you for your commitment to the residents of Baldwin.

Mr. Stelmasczyk would like to congratulate Officer Hagan for this commendation.

Mr. Stelmasczyk asked if anyone had any questions for the Mayor.

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ADMINISTRATION

Mr. Barrett submitted his written report to Council last month and reviewed it at the January Agenda Meeting. Before asking for formal motions, he announced:

First, he explained as of February 1, 2016, Jordan Tax Service will no longer be the sewage vendor for the Borough. Starting with January 2016 usage, Legal Tax Service will be the new sewage and delinquent sewage vendor.

Secondly, both The Elmleaf Master Plan was discussed at the last meeting along with the Colewood Park Master Plan. An online survey about Colewood Park has been available for residents to provide feedback on this plan. Already, around 200 residents have taken the survey and we expect many more to respond. Before the February 9, 2016 Agenda Meeting, a Public Meeting on Colewood Park will take place with consultants from both HRG and Lennon, Smith, Souleret Engineering. They will review what the survey has yielded and show council the conceptual plan and how it syncs to our sanitary project in the area as well.

Third, Council has been provided with the 2015 financial summary. Through the finance committee, a presentation will follow at a future meeting to highlight last year's fiscal performance. The fund balance is continuing to grow and the local earned income tax has grown since the county wide collection. Mr. Barrett explained a few more highlights from this summary and for Council to expect a more formal presentation of the number in the near future.

The first motion is concerning the demolition of the structures on Curry Rd. and Oak Street:

M-4 *Mr. Scott Motion to Award Contract No. 15-D1, Structure Demolition to Allen Demolition, LLC in the amount of \$15,600 for the demolition of structures located at 5112 Curry Road and 319 Oak Street; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Barrett continued with the second item on his agenda explaining this is in regards to the Borough's Pool Renovation Project:

M-5 *Mr. Fischer made a Motion to Advertise RFP No. 2016-01-01 for the Baldwin Borough Pool House Renovation Project; second by Mr. Moeller. Upon vote, motion passed unanimously.*

Next, Mr. Barrett explained the following two Resolutions are SHACOG appointments:

M-6 *Mr. Scott made a Motion to Adopt **Resolution No. 2016-01-01**, appointing Michael Stelmasczyk as a Representative to the SHACOG Franchise Authority and appointing John Conley as an Alternate; second by Mr. Fischer. Upon vote, motion passed unanimously.*

M-7 *Mr. Fischer made a Motion to Adopt **Resolution No. 2016-01-02** appointing John Conley as a Representative to the SHACOG Joint Rate Review Board and appointing Michael*

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Stelmasczyk as an Alternate; second by Mr. Behers. Upon vote, motion passed unanimously.

Lastly, Mr. Barrett asked for a motion to advertise a change the meeting time for the Borough Council Agenda Setting Meetings:

M-8 *Mr. Moeller made a Motion to advertise a 7:00 PM start time for the Agenda Setting Meetings in 2016; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Mr. Barrett, none were asked.

FINANCE

Mr. Fischer noted the monthly financial reports with Revenues and Expenditures as well as the current cash position discussed at the Agenda Meeting. He explained the progress of the current audit for 2015. He asked if Council had any questions pertaining to these items, none were asked.

He asked council if they had any questions on the Treasurer's Report for December 2015. Mr. Fischer would like to ask for the following motions:

M-9 *Mr. Fischer made the motion to approve the Treasurer's Report for December 2015; second by Mr. Conley. Upon vote, motion passed unanimously.*

M-10 *Mr. Fischer made the Motion to Ratify Bills in the Amount of \$285,610.07 and approve bills in the amount of \$573,358.29 for a total of \$858,968.36; second by Mr. Conley. Upon vote, motion passed unanimously.*

Lastly, Mr. Fischer explained if there were any questions pertaining to paying their taxes online and the availability of a note placed on the bills to be sent out to residents.

Mr. Stelmasczyk asked if there were any questions for Mr. Fischer, none where asked.

PUBLIC WORKS

Mr. Behers noted the monthly departmental reports and a few updates with the department.

The Public Works Department are currently getting ready for the winter months and the equipment being readied for weather. Also mentioned, the replacement of tiles in the auditorium that needed repaired. Next, the installation of no-parking signs from 2:00 am- 7:00 am that are being placed on streets where the plows have difficulty maneuvering with street parking. It is to be noted these signs are only placed seasonally throughout the winter conditions.

Mr. Stelmasczyk asked if there were any questions for Mr. Behers, none where asked.

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PARKS AND RECREATION

Mr. Conley asked for a motion on the Borough parks and facilities:

M-11 *Mr. Conley asked for a motion to approve the January Blanket Approval List for the Borough parks and facilities; second by Mr. Fischer. Upon vote, the motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Parks and Recreation, none were asked.

ZONING AND PLANNING

Mr. Moeller reported that both the Planning Commission met on January 11, 2016 to discuss the zoning and new zoning ordinances and to move forward on the Comprehensive Plan.

The Zoning Hearing Board Meeting is scheduled to meet on January 21, 2016 at 7:30 pm. This will be for an appeal hearing.

He noted everyone had their monthly inspection reports, listing December 2015 fees collected. He would like to wait on reporting with these amounts until further discussion for the monthly fees are finalized with Mr. Barrett.

Mr. Barrett mentioned the Zoning Hearing Board about the appeal with the property on Hacienda and this owner has agreed to remove the farm animals and withdraw his appeal. Additional questions by Council were asked about the removal of these animals and how long it will take for this to be complete. Mr. Barrett said he will continue to inform Council on the updates of the situation. Mr. Fischer asked also about similar future issues in the borough and what they can do to amend the language in the limits of acreage allowed.

PUBLIC SAFETY

Mr. Ducker was absent and Mr. Barrett explained the Volunteer Fire Department Monthly Activity Reports for December 2015 were provided for council. In addition, the Emergency Medical Service Monthly Report was provided to Council. Lastly, a Public Safety Meeting will be meeting January 28, 2016 at the Borough Building.

Chief Brian McCaffrey of BEMS had nothing to report at this time.

Mr. Stelmasczyk asked if there were any questions for Mr. Barrett pertaining to this motion. None were asked.

PERSONNEL

Mr. Scott has nothing formal to report to Council at this time. He would like to note a formal resignation was received from a member of the Planning Commission as they are moving out of the area. If anyone is interested, an application can be completed online and they may contact Mr. Barrett with your requests.

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He would like to make an acknowledgement to Mr. Behers for obtaining the new lighting in the auditorium.

Mr. Moeller asked if they need to formally advertise for this vacancy. It was decided a new motion is needed for this vacancy.

M-12 *Mr. Scott asked for a motion advertise for a position on the Planning Commission Member as well as a Planning Commission alternate; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Mr. Stelmasczyk asked if anyone had any questions on the motion since this was not originally posted on tonight's agenda. No questions from Council or residents were asked.

Mr. Stelmasczyk asked if anyone from Council has any new business to discuss.

AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

With no requests, he continued to ask if anyone from the audience would like to address Council with anything related to Borough business.

Mr. Stelmasczyk would like to welcome Rep. Harry Readshaw who was in attendance of tonight's meeting. He reported the General Assembly will be returning to Harrisburg this week as no budget has been approved as of date. He would also like to offer his services to all residents and Council.

The meeting adjourned by Mr. Stelmasczyk at 8:00 pm with a motion to adjourn:

M-13 *Mr. Moeller made the motion to adjourn; second by Mr. Fischer. Motion passed unanimously.*

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett
Borough Manager