

MINUTES TO AGENDA MEETING OF APRIL 12, 2016

The Agenda meeting of the Borough of Baldwin Council was called to order by President Michael Stelmasczyk at 7:00 p.m. on Tuesday, April 12, 2016.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. Ed Moeller
Mr. Kevin Fischer
Mr. Francis Scott
Mr. James Behers
Mr. Michael Ducker
Mr. John Conley- Vice-President
Mr. Michael Stelmasczyk-President
Mr. David Depretis-Mayor
Mr. Larry Souleret- Engineer
Mr. Stanley Lederman- Solicitor
Mr. Michael Lederman- Solicitor
Mr. John Barrett- Borough Manager

Absent:

Staff Present: Molly Brennan-Finance Officer

Mr. Stelmasczyk said that tonight's meeting they will deviate from the regular meeting's agenda.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Stelmasczyk asked the audience if they would like to address Council on anything that is on the Agenda as well as non-agenda items. No one approached with questions.

- Abby Houser of 723 Lafferty Drive explained she read an article in the South Hills Record about parking on lawns in the Borough in addition to recreational vehicles and wanted additional information. Mr. Stelmasczyk explained this topic is on the agenda for the evening as well as the parking of commercial vehicles on Borough streets, and invited her to stay for the public discussion.

Mr. Stelmasczyk asked if there were any additional questions from the audience, none were asked.

FINANCE

Mr. Fischer explained a presentation will be given by the Administration on the financial condition of the Borough.

- Mr. Barrett and Ms. Brennan provided a fiscal report to the Council. The presentation was meant to provide a high-level review of finances, and Mr. Barrett likened the content to a Popular Annual Financial Report (PAFR). Topics covered included;

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- Fiscal issues and challenges currently being undertaken at the Borough.
- The General Fund sources of revenue and operations supported.
- The impact of the millage rate increase
- Expenditure breakdowns by department
- Cost per resident of the various services supported by the General Fund
- A review of fund balance and targets for future years fund balance

Mr. Fischer explained the current position on 25% revenues and 24-25% expenditures for this time of year. All contributions were contributed to BEMS, Fire Departments and Library.

ENGINEER'S REPORT

Mr. Souleret submitted his monthly report on April 7, 2016 summarizing activity from the last Council Meeting. Additionally, Mr. Souleret provided brief updates on the following items:

- The 2016 Road Improvement Program has been prepared for public bid, advertised and will be awarded at the May Regular Meeting.
- The Wet Weather Flow Strategy was discussed with the Right-Of-Way agreements for those residents affected by the design. Under the Consent Order, construction must begin by the beginning of July and completed by September 2017. Mr. Lederman explained he would need to file a Declaration of Taking for those property owners who have not yet signed along with an appraisal done on those properties.
- The LR-30 Project with Council deciding on the Phased Partial Parallel System. Details of this Project were discussed along with the Aerial Mapping and the construction being at over \$2 million. Mr. Barrett explained the cost estimates and where the money would be coming from to pay for these projects.
- The wooden park structure demolitions are being reviewed by the county, per the CITF Grant guidelines.

SOLICITOR'S REPORT

Mr. Stanley Lederman reviewed the items on tonight's agenda:

- Last month was a First Reading and advertisement for Ordinance 870 Prohibiting Parking of Motor Vehicles on Unimproved Surfaces. The details of the ordinance were reviewed, and confirmed for adoption at the Regular Meeting in April. Mr. Barrett asked about the location of parking, it was clarified this was the entire lawn area. Ms. Houser thanked Council for the explanation.
- Also as per a requirement for Legal Tax Service, Ordinance 871, with a First Reading and advertisement, is for setting Delinquent Collection Rates for Sewer billing at 10% per annum. Mr. Barrett explained this Ordinance limits the delinquent percentage per year.

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- Mr. Lederman also is asking for executive session at this time and following with the Public Safety Report by Mr. Ducker if questions were asked about sewer lateral advice.

M-1 *Mr. Ducker made a motion to go into executive session; second by Mr. Fischer. Upon vote, motion passed unanimously.*

At this time Council went into executive session.

Council return to the Agenda Meeting.

PUBLIC SAFETY

Mr. Ducker announced not all Monthly Activity Reports have been received for the month.

Mr. Stelmasczyk asked if anyone had any questions for Mr. Ducker. No questions were asked.

MAYOR'S REPORT

Mayor Depretis said he will give his monthly police report at the Regular meeting as he has not received any of date.

Mr. Stelmasczyk asked if anyone had any questions for the Mayor. None were asked.

ADMINISTRATION

Mr. Barrett reviewed several items on tonight's agenda represent items that require additional information or Council input prior to formal action. These items include:

- An update on the Public Meeting for Rosewood Drive and the resident concerns were addressed. The Police Department was asked to perform a traffic study with signage and other measures to control the parking issues for Rosewood Drive.
- Discussion of Paperless Meetings for Council
- The SHACOG Sewer Camera Project Participation 2016/2017

Mr. Barrett asked Council if they had any questions for him with his report. None were asked.

PUBLIC WORKS

Mr. Behers provided the Public Works listing of bills and the projects currently being done in the Borough.

- Commented that Public Works finished cctv work on roads to be included in the 2016 Road Program and have been working on MS4 compliance.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Behers report. No questions were asked.

PARKS AND RECREATION

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Mr. Conley noted the Blanket monthly parks and facilities report for April 2016. He also explained the Revised Conceptual Plan for Colewood Park which will be incorporated into the Equalization Basin project.

ZONING AND PLANNING

Mr. Moeller reported the following meeting dates and times:

- The Planning Commission met on April 11, 2016 at 7:30 pm
- The Zoning Hearing Board Meeting will meet April 21, 2016 at 7:30 pm.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Moeller's report. No questions were asked.

PERSONNEL

Mr. Scott was absent and a brief discussion of the Civil Service Commission and police testing was held with no action being taken.

NEW BUSINESS

AUDIENCE AGENDA: Any issue pertaining to Borough Business; 5 MINUTES PER SPEAKER OR GROUP

No one approached Council from the audience.

M-2 *Mr. Moeller made a motion to enter Executive Session; second by Mr. Ducker. Upon vote, motion passed unanimously.*

Council entered Executive Session at 9:32 p.m.

Respectively Submitted,

BOROUGH OF BALDWIN

John Barrett

Borough Manager