

## **MINUTES TO AGENDA MEETING OF JUNE 14, 2016**

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The Agenda meeting of the Borough of Baldwin Council was called to order by Vice- President John Conley at 7:00 p.m. on Tuesday, June 14, 2016.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. Francis Scott  
Mr. James Behers  
Mr. Michael Ducker  
Mr. Ed Moeller  
Mr. Kevin Fischer  
Mr. Michael Stelmasczyk-President (will attend during the meeting)  
Mr. John Conley- Vice-President  
Mr. David Depretis-Mayor  
Mr. Stanley Lederman- Solicitor (will attend during the meeting)  
Mr. John Barrett- Borough Manager

**Absent:**

Mr. Larry Souleret- Engineer  
Mr. Michael Lederman- Solicitor

**Other attendees:** Mr. Jason Stanton- Engineer

**Staff Present:**

**AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP**

Mr. Barrett asked the audience if they would like to address Council on anything that is on the Agenda.

He recognizes both residents and non-residents have signed in to address Council on a specific item listed on the Agenda. He explained this is not a voting meeting, but an Agenda setting meeting with all formal action occurring at the Regular Meeting the following week.

Residents signed in and were called to address Council (see sign-in sheet) on the following items:

- Potential Ordinance No. 872 Regulating Recreational Vehicles in the Borough. Majority of residents asked Council to consider alternatives to a ban on such vehicles.
- Comprehensive Rezoning Project. Robert Cancilla and several neighbors asked Council to keep a specific parcel off of Curry Road zoned residential.

Mr. Stelmasczyk wished to thank all those who addressed Council and stated that the Borough will take all comments into consideration before taking action. He also commented that no action would be taken this evening, and invited the audience to stay but repeated no action would take place.

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## **ENGINEER'S REPORT**

Mr. Jason Stanton, P.E., submitted his monthly report on June 9, 2016 summarizing activity from the last Council Meeting. Specifically, Mr. Jason Stanton reported on the following items:

- The Lick Run Wet Weather Flow Strategy with bids opened June 8, 2016 at the Borough Building. Contract No. 14-S1 (EQ Basin) had an engineered estimate of \$6 million and the low bidder was Mele & Mele & Sons, Inc. in \$5.97 million with the base bid and add alternate. The Engineer recommends to award this contract to Mele & Mele & Sons, Inc. in the amount of \$5,946,599.30
- Mr. Stanton discussed Contract No. 14-S2 (Pipe Work for EQ Basin). Bids were opened on June 8, 2016. The estimate was \$2.7M. The Engineer recommends to award this contract to Guyer Brothers, Inc. in the amount of \$2,434,792.25.
- The Operation and Maintenance Agreement with the Pleasant Hills Authority for the EQ Basin was discussed. Mr. Stanton explained the Borough will have to formally adopt this agreement once the terms are agreed upon.
- The 2016 Road Improvement Program was awarded in May to Michael Facchiano Contracting, Inc. The pre-construction should be taking place in the next two weeks and the project will then move forward.

Mr. Stelmasczyk asked if there were any questions for the Engineer, none were asked.

## **SOLICITOR'S REPORT**

Mr. Stanley Lederman reviewed the items on tonight's agenda:

- Mr. Lederman said discussion has already taken place about Ordinance No. 872.
- Mr. Michael Lederman provided copies of potential Ordinance No. 874 regarding the parking of Commercial vehicles on residential streets. Members of Council were asked to review the document and deliberate further in July.
- A Process Server was retained to serve ROW agreements to those residents that have not responded to the Boroughs communication efforts. A few properties still need to be served and discussed continued on how these individuals can be served.

The remaining items will be discussed in executive session. Mr. Stelmasczyk asked if there were any questions for the solicitor, none were asked.

## **MAYOR'S REPORT**

Mayor Depretis said he will give his monthly police report at the Regular meeting.

- Mayor Depretis had a question about a resident complaint on Waterman with high grass. They discussed if this property is possibly in the City of Pittsburgh or Baldwin.
- Lastly, Community Day is not taking place this year in the Borough. However, he wanted to suggest a Community Night with fireworks. Discussion will be ongoing about this issue.

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Mr. Stelmasczyk asked if anyone had any questions for the Mayor. None were asked.

## **ADMINISTRATION**

Mr. Barrett previously reviewed a few items on tonight's agenda with the addition of other items that require additional information or Council input prior to formal action. These items include:

- Potential Ordinance No. 874. A draft was provided to Council for their suggestions, this will be available to the public for comment as well.
- Rosewood Drive and permit parking were reviewed. Mr. Barrett asked for input and Council offered recommendations. Next steps are to seek input from Rosewood Drive residents before formal action.
- Allegheny County Conservation District MOU. A draft document was provided to Council for consideration and Mr. Barrett would like to further discuss the services that could be utilized within the Borough. The Manager will speak with surrounding communities and report back on feedback before we adopt.
- Mr. Barrett provided Council a sample letter from Service Line Warranties providing a warranty for resident service lines. Mr. Barrett would like to ask Council for their consideration of supporting this service. Council asked the Manager to revise the standard letter provided by the service provider to better reflect our needs and bring back to Council.
- The Capital Budget includes money for the purchase of two replacement cars for the Police Department and discussion about the type of police fleet vehicles took place. The Chief presented his recommendation for procuring a pick up style vehicle for patrol and use with DUI detail. Discussion continued about the grant program and the Borough's administrative role in the South Hills DUI Task Force.

Mr. Barrett asked Council if they had any questions for him with his report. None were asked.

## **FINANCE**

Mr. Fischer explained council received a Revenue and Expenditure report for May 2016 along with the Real Estate Tax collection Monthly Report, Cash Position report and DEA Officer Revenue & Expenditure Report.

- Mr. Fischer explained spending is around 43% and right where expected.
- The interest, rents and royalties show a rebate of \$1250 this year so far. That combined with earnings from money markets showing approximately and increase of \$8,000 this year.
- Expenses with the tax collector have almost doubled and he asked Mr. Barrett about this increase. In addition, he believes they need provide greater detail from the Police budget along with the overtime on the DUI Task Force.
- He continued with detailing the Cash Flow, Real Estate Tax Collection and expenses with the pension funds.

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## **PUBLIC WORKS**

Mr. Behers will provide the Public Works report at the Regular Meeting. He reviewed projects currently being done in the Borough including grass cutting, ball field maintenance, concession stands, and operation and maintenance of our collection systems. Mr. Barrett commented on the MS4 Program Audit that took place last month. The Borough will receive a written report from the DEP and will be asked to produce a response to this audit. The Manager stated the audit went smoothly and doesn't anticipate any significant comments in the audit letter.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Behers report. No questions were asked.

## **PARKS AND RECREATION**

Mr. Conley noted the Blanket monthly parks and facilities report for May 2016.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Conley's report. No questions were asked.

## **ZONING AND PLANNING**

Mr. Moeller reported the following meeting dates and times:

- The Planning Commission did not meet in June.
- The Zoning Hearing Board will meet on Thursday, June 16, 2016 at 7:30 pm.
- The monthly Zoning and Planning report will be discussed at the next meeting.
- The Comprehensive Rezoning Project was discussed and Mr. Barrett confirmed that potential Ordinance 873 was advertised and is able to be adopted next week by Council.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Moeller's report. No questions were asked.

## **PUBLIC SAFETY**

Mr. Ducker announced not all Monthly Activity Reports have been received for the month. The Fire Departments are asking for the permission at the County to change their run cards. He would like to ask for Council recommendations.

- Mr. Ducker asked about the K-9 Officers and how they were paid for. The Chief explained K-9 Officer Nikko was given by the Ben Roethlisberger Grant and K-9 Ajay was bought with \$1.00 from Officer Bob Pagane. Additionally, questions of asset forfeiture revenues were raised. Chief Scott commented that the DEA cannot provide funds before the PA Budget has been passed.

Mr. Stelmasczyk asked if anyone had any questions for Mr. Ducker. No questions were asked.

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## PERSONNEL

Mr. Scott does not have a formal monthly report and will provide information for executive session.

## NEW BUSINESS

No new business to report.

## **AUDIENCE AGENDA: Any issue pertaining to Borough Business; 5 MINUTES PER SPEAKER OR GROUP**

One resident questioned the zoning that is currently zoned for all schools and if they will be changed with the new map. The Manager responded that schools are permitted uses in all districts, and if a school vacates the underlying zoning would apply to any change in use.

Mr. Scott asked the Chief about the drug return box that is placed at the Borough and who has access to this box. The Chief explained the details of the box and that only he has access to this locked box.

**M-1** *Mr. Ducker made a motion to enter Executive Session; second by Mr. Behers. Upon vote, motion passed unanimously.*

Council entered Executive Session at 9:50 p.m.

Respectively Submitted,

BOROUGH OF BALDWIN

John Barrett  
Borough Manager