

MINUTES TO AGENDA MEETING OF JULY 12, 2016

The Agenda meeting of the Borough of Baldwin Council was called to order by President Michael Stelmasczyk at 7:00 p.m. on Tuesday, July 12, 2016.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. James Behers
Mr. Michael Ducker
Mr. Ed Moeller
Mr. Francis Scott
Mr. John Conley- Vice-President
Mr. Michael Stelmasczyk-President
Mr. David Depretis-Mayor
Mr. Larry Souleret- Engineer
Mr. Stanley Lederman- Solicitor
Mr. Michael Lederman- Solicitor
Mr. John Barrett- Borough Manager

Absent: Mr. Kevin Fischer

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Stelmasczyk asked the audience if they would like to address Council on anything that is on the Agenda. No one addressed Council.

ENGINEER'S REPORT

Mr. Larry Souleret submitted his monthly report on July 8, 2016 summarizing activity from the last Council Meeting. Specifically, Mr. Souleret reported on the following items:

- The 2016 Road Program started with a Pre-Construction meeting held on July 1, 2016 with Michael Facchiano Contracting, Inc. Work was tentatively to begin July 11th; however they will be delayed until July 18, 2016.
- The Lick Run Wet Weather Plan, a Pre-Construction Conference Meeting is scheduled for July 13, 2016 with both contractors. The tank contractor, Mele & Mele & Sons, Inc. and the line work is with Guyer Brothers Inc. LSSE provided instructions requiring signatures from the Council tonight on these contracts so Mr. Souleret can have these for tomorrow's meeting.

Mr. Barrett commented that the contractor will provide advance notice to residents when construction will begin and offer a timeline for when the project starts.

Mr. Stelmasczyk asked if there were any questions for the Engineer, none were asked.

SOLICITOR'S REPORT

Mr. Stanley Lederman reviewed the items on tonight's agenda:

MINUTES TO AGENDA MEETING OF JULY 12, 2016

- Mr. Lederman said discussion has already taken place about Ordinance No. 872. He would not like to continue to amend the ordinance until Council is in agreement with specific language to amend this ordinance. Trespassing, owner accountability and property owner's liability, noise and violations were discussed with the riding of ATV's in residential areas.
- Ordinance No. 874 was discussed with the need to define size, weight, classified business vehicles, violations and what the borough would not like parked on residential streets.

The remaining items will be discussed in executive session. Mr. Stelmasczyk asked if there were any questions for the solicitor, none were asked.

MAYOR'S REPORT

Mayor Depretis said he will give his monthly police report at the Regular meeting.

Mr. Stelmasczyk asked if anyone had any questions for the Mayor. None were asked.

ADMINISTRATION

Mr. Barrett previously reviewed a few items on tonight's agenda with the addition of other items that require additional information or Council input prior to formal action. These items include:

- A mid-year review of the 2016 Budget was provided to Council by the Finance Committee. This review was completed to amend the operating budget accounting for the end of the year adjustments to revenue and expenditure line items along with individual comments at each line item. The intent of the committee was to ask Council for any feedback on the current finances for the year.
- A meeting with the Library Board took place to discuss the potential of the library moving into the Leland building. Formal notice was provided by the Library Board they are committed to pursuing this project. A DCED Keystone Grant was discussed previously that would be available every two years that could provide up to \$500,000. The application is due in October and the Library has obtained a consultant to help with the process. The Borough would be responsible to match these funds and it could be demonstrated this \$300,000 was already set aside in the budget for Capital repairs on the Leland roof.

Mr. Moeller asked Mr. Barrett questions about the grant opportunity and what can be done with this money.

- Mr. Barrett provided a formal Recreation Plan to Council. The recommendation from the Borough consultant was to provide a recreation plan to include all the Borough Parks including Elm Leaf and Colewood Park as well as other neighborhood parklets. It has been revised to reflect the input that was received at all the public meetings.

Mr. Barrett asked Council if they had any questions for him with his report. None were asked.

MINUTES TO AGENDA MEETING OF JULY 12, 2016

FINANCE

Mr. Fischer was absent from tonight's meeting. Mr. Barrett explained council received a Revenue and Expenditure report for June 2016 along with the Real Estate Tax collection Monthly Report, Cash Position report and DEA Officer Revenue & Expenditure Report.

- Mr. Barrett explained Real Estate Taxes are on an increase and have exceeded the budget amount.
- They have been working with the Police Chief on overtime in the Department and will continue to update Council. Discussion about separating overtime into three levels was included in the mid-year review.

Mr. Stelmasczyk asked if there were any questions for Mr. Barrett, none were asked.

PUBLIC WORKS

Mr. Behers will provide the Public Works report at the Regular Meeting. He provided a review of: manhole repairs, sewer lines as per MS4 guidelines on Cathell Rd., road patching, and maintaining the ball fields.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Behers report. No questions were asked.

PARKS AND RECREATION

Mr. Conley noted the Blanket monthly parks and facilities report for June 2016. In addition, a special request for fee waivers for the Baldwin Cub Scouts for the use of Elm Leaf Park every Saturday and Sunday in September and October.

It was decided this request would approved with subject to availability.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Conley's report. No questions were asked.

ZONING AND PLANNING

Mr. Moeller reported the following meeting dates and times:

The Planning Commission met on July 11, 2016 with discussion on two locations:

- The Gallagher- Buechel Subdivision Plan with a letter submitted by LSSE on July 1, 2016 approving this plan.
- 5235 Clairton Boulevard Associates (The Howard Hanna Building) proposing a change in the existing commercial building. LSSE provided the Borough with a letter dated July 1, 2016 showing nonconformance of Baldwin Borough Zoning. They did make modifications that are required for the approval of Council.

MINUTES TO AGENDA MEETING OF JULY 12, 2016

The Zoning Hearing Board on Thursday, July 21, 2016 at 7:30 pm is cancelled.
The monthly Zoning and Planning report will be discussed at the next meeting.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Moeller's report. No questions were asked.

PUBLIC SAFETY

Mr. Ducker announced not all Monthly Activity Reports have been received for the month. He did ask one Volunteer Fire Department on their reports to identify the location of the response.

Mr. Stelmasczyk asked if anyone had any questions for Mr. Ducker. No questions were asked.

PERSONNEL

Mr. Scott explained the necessity to review and rewrite the current Civil Service Rules and Regulations. All of Council was in agreement this should be done. Mr. Scott will provide additional information for executive session.

NEW BUSINESS

Mr. Moeller said a resident was calling to complain of a home in deplorable conditions on Penn St. along with an abandoned vehicle. Council agreed this homeowner would need to be cited for all violations.

AUDIENCE AGENDA: Any issue pertaining to Borough Business; 5 MINUTES PER SPEAKER OR GROUP

A representative from Bohn Cycle Shop addressed Council to let them know they are diligently working with the community and talking with riders about respectful riding and keeping bikes off the streets. She wanted to let Council know they are trying to work together with the Borough towards a solution to the issue.

A resident spoke about Commercial Vehicles and signage. He asked about the standard rules and regulations (interstate commerce) of the Department of Transportation. He will provide the solicitors with the information needed to be considered when adopting Ordinance No. 874.

M-1 *Mr. Ducker made a motion to enter Executive Session; second by Mr. Behers. Upon vote, motion passed unanimously.*

Council entered Executive Session at 9:07 p.m.

Respectively Submitted,
BOROUGH OF BALDWIN
John Barrett
Borough Manager