

MINUTES TO REGULAR MEETING OF FEBRUARY 20, 2018

The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:30 p.m. on Tuesday, February 20, 2018

After the Invocation and Pledge of Allegiance to the Flag by Scott, the following Council answered to roll call:

Mr. Francis Scott
Mr. James Behers
Mr. Chad Hurka
Mr. Michael Stelmasczyk
Mr. John Egger
Mrs. Marianne Conley- Vice-President
Mr. Edward Moeller-President
Mr. David Depretis-Mayor
Mr. Jason Stanton- Engineer
Mr. Stanley Lederman- Solicitor
Mr. Michael Lederman- Solicitor
Mrs. Diana Behers- Treasurer
Mr. John Barrett- Borough Manager

APPROVAL OF MINUTES

Mr. Moeller asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Scott made the motion to approve the Agenda Meeting Minutes of December 12, 2017; second by Mr. Behers. Upon vote, motion passed unanimously.*

M-2 *Mr. Scott made the motion to approve the Agenda Meeting Minutes of January 9, 2018; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Moeller asked if anyone had any questions or comments pertaining to these motions, none were asked.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda. No one approached the podium.

ENGINEER'S REPORT

Mr. Stanton noted his Monthly Engineers report from February 8, 2018 summarizing activity for the month. He does not have any additional items to add and asked if anyone had any questions pertaining to any other Engineering item.

Mr. Stelmasczyk asked if they were going to discuss the Cathell landslide. Mr. Barrett said this will be discussed during his report.

Mr. Moeller asked if anyone had any questions or comments for the Engineer, none were asked.

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SOLICITOR'S REPORT

Mr. Lederman explained he has a few items to discuss with Council.

Mr. Lederman will be compiling the ROW Agreements that were signed and filed. All of the other ROW Agreements not signed will have a Declaration of Taking, a basic condemnation to say we have the legal right to access private property to complete our project.

Mr. Moeller asked if there were any questions for the Solicitor.

MAYOR'S REPORT

The Mayor reported the following for the month of January:

Calls for the month were 471

Calls given to police from 911 were 893

Money collected for the month was \$333.00

The Mayor provided the monthly activity report for K-9 Ajay for this month.

The Mayor said the Police Department filed an application through Jefferson Hospital to receive AED's for the Borough.

The Mayor explained the Borough hired two new officers and supplying both their background information as well as the comprehensive training they have completed to prepare for patrol. The Mayor introduced Officer Adam Greenebaum and Officer Nikolas Eichenlaub as the two new officers of Baldwin Borough. A post meeting reception was announced to welcome our new officers.

Mr. Moeller asked if anyone had any questions for the Mayor. None were asked.

ADMINISTRATION

Mr. John Barrett submitted his written report to Council at the Agenda Meeting.

Mr. Barrett provided an update on the Cathell Road landslide, stating that a Geotechnical Engineer has been retained, core samples will be drilled to analyze the soil and to prepare potential remedies to the slide. Mr. Barrett asked for Council to declare the slide conditions an Emergency so that repairs can be expedited.

M-3 *Mr. Stelmasczyk made the motion to declare the Cathell Road landslide an emergency; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Barrett explained they will continue to monitor the slide and contact the school district about passage for the buses with also trying to reduce the amount of large trucks traveling this section of road.

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Mr. Stelmasczyk suggested that more permanent barriers be installed to protect motorists. He also suggested that our legislators are contacted as they may be aware of available funding sources.

Mr. Barrett described an application is being prepared for the CITF Grant Program, to be used for the Colewood Park Improvement Project;

M-4 *Mrs. Conley made a motion to approve Resolution No. 2018-01-02 requesting \$165,000 in grant funding from the 2018 CITF Grant Program; second by Mr. Scott. Upon vote, motion passed unanimously.*

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for the Borough Manager. None were asked.

Mr. Barrett commented that this grant could not be a source of funding for the Cathell Road landslide as CITF does not permit reimbursable expenses with grant monies. The urgency of the slide wouldn't permit the Borough to wait until the 4th quarter of the year to receive notice of grant award before being in position to expend funds on the repair.

Mr. Barrett described the need for Council to formally approve a service agreement with Rivers Edge, who has serviced the Borough since fall of 2017. The official minutes of the Borough did not include this approval as a motion approved by Council, and therefore it is being presented again for formal acceptance. Mr. Barrett briefly described the nature of the services rendered.

M-5 *Mr. Scott made a motion to approve a service agreement with Rivers Edge Advanced Retirement Solutions to serve as Plan Administrator for the Baldwin Police Pension, Defined Benefit Service Pension, Defined Contribution Plan, and 457 Plan; second by Mr. Scott. Upon vote, motion passed unanimously.*

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for the Borough Manager. None were asked.

Discussing the SHACOG CD Year 43 Program, we were awarded a grant to be used for the demolition of 855 Streets Run Rd. SHACOG coordinated the advertising and bidding and the approved grant will cover 100 percent of the costs. Council is still required to accept the bid.

M-6 *Mrs. Conley made the motion to accept the bid from Schaaf Excavating, Inc. in the amount of \$17,060.00 for the demolition of 855 Streets Run Road through the CD Year 43 Program administered by SHACOG; second by Mr. Scott. Upon vote, motion passed unanimously.*

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for the Borough Manager. None were asked.

Mr. Stelmasczyk would like to thank Mr. Firek and his staff who came out quickly to address the Cathell Road landslide.

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for the Borough Manager. None were asked.

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FINANCE

Mr. Hurka reviewed the Revenue and Expenditure report with Council last week. He commented on the positive cash position of the Borough and noted that our tax collection rates are very strong. Mr. Hurka would like to ask for the following motions:

M-7 *Mr. Hurka made the motion to approve the Treasurer's Report for January 2018; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for Mr. Hurka, none were asked.

M-8 *Mr. Hurka made the motion Ratify Bills in the Amount of \$1,090,976.10 and approve bills in the amount of \$103,637.12 for a total of \$1,194,613.22; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mr. Hurka. Mr. Stelmasczyk objected to check #0078684 which paid expenses related to the January 2nd Reorganization Meeting.

PUBLIC WORKS

Mr. Scott reported the salt supplies are good and facilities are fully stocked. As far as contractual, the borough has met a minimal requirement under the SHACOG contract. We will continue to purchase through the COSTARS contract for the rest of the year and will have no problems meeting the minimum tonnage requirements.

The crews have been out clearing off the streets and doing cold patching throughout the Borough. Regarding the Elm Leaf Park project, we are holding off placing the pre-fabricated restroom for Elm Leaf Park until next week due to issues with transport.

Mr. Moeller asked if there were any questions for Mr. Scott, none were asked.

PARKS AND RECREATION

M-9 Mr. Stelmasczyk made a motion to approve the February 2018 Blanket List; second by Mr. Scott. Upon vote, motion passed unanimously.

Mr. Moeller asked if there were any questions for Mr. Stelmasczyk, none were asked.

ZONING AND PLANNING

Mr. Egger reported the Planning Commission meeting was cancelled for Feb. 12, 2018. Also, the Zoning Hearing Board meeting was cancelled for Feb. 15, 2018.

Mr. Egger noted the Building Inspection Monthly report:

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- The report shows a total of 61 Occupancy Permits and 11 Street Opening Permits.
- The total fees collected were \$4650.00 for January 2018
- The total fees collected were \$8057.00 for January 2017 which shows a 57% decrease in payments.

Mr. Moeller asked if there were any questions for Mr. Egger, none were asked.

PUBLIC SAFETY

Mr. Behers noted everyone has received the Volunteer Fire Department Monthly Activity Reports along with the Emergency Medical Service Monthly Report.

- BEMS had 332 calls with a 7.1 minute response time
- Option Fire had 32 incidents with a 5.4 minute response time
- Baldwin #1 had 42 incidents with a 6.4 minute response time
- SBVF had 22 incidents with a 6.5 minute response time.

Mr. Behers attended the Emergency Management meeting recently, and NIMS Training for Elected Officials was discussed. Mr. Behers has been working with BEMS to provide this training to Council later this year, with the goal of everyone becoming NIMS certified.

Mr. Moeller asked if there were any questions for Mr. Behers or for Deputy Chief Brian McCaffrey, none were asked.

PERSONNEL

Mrs. Conley explained tonight they will fill those positions with vacancies on the Boards and Commissions.

M-10 *Mrs. Conley made an amended motion to appoint Bob Collet to the Civil Service Commission to finish Mr. Behers term that would be completed in April 2021; second by Mr. Egger. Mr. Stelmasczyk asked for Mr. Barrett to take a roll-call for the vote:*

Mr. Scott-no, Mr. Behers- yes, Mr. Hurka- yes, Mr. Stelmasczyk- no, Mr. Egger- yes, Mrs. Conley- yes, Mr. Moller. Upon vote, motion passed 5-2.

A resignation was received from a member of the Planning Commission. The position now needs to be filled and Mrs. Conley would ask for the following motion:

M-11 *Mrs. Conley made a motion to appoint Amy Bogasky to the 10 month vacated term for the Planning Commission ending in December 2018; second by Mr. Stelmasczyk. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mrs. Conley, none were asked.

M-12 *Mrs. Conley made a motion to appoint Mark Duffy as an alternate member of the Planning Commission; second by Mr. Stelmasczyk. Upon vote, motion passed unanimously.*

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Mr. Moeller asked if there were any questions for Mrs. Conley, none were asked.

M-13 *Mrs. Conley made a motion to appoint Ernest Hindman to the Zoning Hearing Board for a five (5) year term to end April 2022; second by Mr. Stelmasczyk. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mrs. Conley, none were asked.

M-14 *Mrs. Conley made a motion to appoint Karen Munster as an alternate to the Zoning Hearing Board; second by Mr. Stelmasczyk. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mrs. Conley, none were asked.

Mr. Moeller said many of these newly elected members are in the audience and he asked they stand up and introduce themselves.

Mrs. Conley explained two weeks ago they had a public meeting that was advertised. At the end of the meeting, there was a vote to appoint Bob Ieraci to the Planning Commission. This action was required due to a scheduled Planning Commission meeting scheduled which required an appointee to attain a quorum.

Mr. Moeller asked if there were any additional questions for Mrs. Conley, none were asked.

NEW BUSINESS- No one approached Council.

AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Ann Thomas of 3006 Meadowview Drive. She along with many residents are concerned about the conditions of Wildwood and Meadowview. Mr. Firek explained that both roads are on a preliminary list for 2018 paving, but the decision won't be final until the project is bid.

The meeting adjourned by Mr. Moeller at 8:16pm

M-15 *Mrs. Conley made the motion to adjourn; second by Mr. Behers. The motion passed unanimously.*

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett
Borough Manager