

MINUTES TO AGENDA MEETING OF April 11, 2017

The Agenda meeting of the Borough of Baldwin Council was called to order by President Michael Stelmasczyk at 7:00 p.m. on Tuesday, April 11, 2017.

After the Pledge of Allegiance to the Flag, the following Council answered to roll call:

Mr. Francis Scott
Mr. James Behers
Mr. Michael Ducker
Mr. Ed Moeller
Mr. Kevin Fischer
Mr. John Conley- Vice-President
Mr. Michael Stelmasczyk-President
Mr. David Depretis-Mayor
Mr. Jason Stanton- Engineer
Mr. Stanley Lederman- Solicitor
Ms. Molly Brennan- Finance Officer and Asst. Borough Manager (in for Mr. Barrett)

Absent: Mr. Michael Lederman- Solicitor and Mr. John Barrett- Borough Manager

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Stelmasczyk asked the audience if they would like to address Council on anything that is on the Agenda.

Tara Rockacy of Churchview Farms spoke on behalf of many residents on the complaints that large equipment and safety vehicles are not able to pass parked cars safely on certain parts of Churchview Ave. The main complaint was regarding a family that moved to the upper part of Churchview who were not asked to attend tonight's meeting with the rest of the "signing group." These residents are not trying to get the current "No parking" signs removed. She explained the new homeowners have a large driveway filled with vehicles also park additional vehicles on the street. Their parking on the street prevents garbage trucks from passing safely on the street.

Joseph Dilla and Joseph Dilla Sr. of 3901 Churchview Ave. told Council their concerns for the No Parking signs. In addition, Christine Tedesco of 3891 Churchview Ave. is unsure of where these complaints came from and why.

Mr. Stelmasczyk explained the major parking complaint came from the Miller family who lives on Churchview Ave. It was explained a new traffic study will be done by the Police Department and then shared with Council on their findings. Mr. Scott asked for the location of the three signs that need to be specifically identified when doing the traffic study:

3897 Churchview Ave.

3863 Churchview Ave.

3901 Churchview Ave.

Mrs. Lubic of 3546 Churchview Ave. has a low wire hanging into her front yard from the utility pole. She already called 911 who said they would send an officer to come look at it. She still has

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not had anyone come and look at the wire and she is very concerned. Mr. Stelmasczyk assured her someone will come out and look at the wire.

Next, Mr. Stelmasczyk explained that Tracey Macek and Carrie Radacsi have agreed to commit to organizing this year's Community Day to take place on Saturday, July 8, 2017. Council was advised of the elimination of certain events that took place at the event in 2015. The event will begin at 4:00 pm and end after fireworks at 10:00 pm. They explained the details so far, including definite commitments to vendors and booths, along with using Food Trucks. Council will continue to be updated on the progress of the day.

Darlene Banks of 754 Lechner Lane, said she is tired of the Police Department being called to her house due to her neighbors complaining about her dog barking. She complained about the officer who came to see her and how rude they were to her. Mr. Stelmasczyk asked what she wants Council to do, it was decided the Borough Ordinances that would pertain to her and the issues with her dog barking will be mailed to her and the Chief will look into which officer responded at her address.

ENGINEER'S REPORT

Mr. Jason Stanton submitted his monthly report on April 6, 2017 summarizing activity from the last Council Meeting. Additionally, Mr. Stanton provided brief updates on the following items:

- Mr. Stanton presented the power point that was copied for Council explaining MS4 and the Borough requirements with Minimum Control Measure (MCM) Plans for the annual public officials MS4 training. The MCM's were each discussed and outreach on stormwater impacts. Mr. Stanton explained the permits and progress reports that would be needed for each MCM with renewal due in September.
- The Pleasant Hills Authority Meeting took place on March 30, 2017 with information available on the google drive for council. PHA has all their bids and awarding contracts.

Mr. Lederman explained the Borough must sign an ordinance giving Pleasant Hills Authority (PHA) permission and support in their upcoming debt issuance. The Ordinance will be updated and adopted for May. In addition, part of the Ordinance will have a guarantee agreement for Council to review.

- A separate borrowing will be done with the meter projects. The bills to PHA will switch from water consumption to meter sewage flows. In the agreement with PHA, specific language that requires the most accurate monitor technically available will have a first reading next week.
- SSO Mitigation, explaining flow monitors are installed in the overflow structures. Mr. Stanton explained the requirements and why the SSO at LR-252 has been eliminated.
- The LR-30 Project is progressing with ROW agreements ready for property owners to sign at the April 25, 2017 public meeting at 7:00 pm at Leland Center.
- The contractors for the Equalization Basin are working on the foundation that has been poured with progress on the installation of the tank. LSSE would be making a

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recommendation for payment to Mele & Mele & Sons, Inc. at the Council Regular Meeting.

- Guyer Brothers is in the process of mainline work to be completed soon and a recommendation for payment will be asked at the next meeting. Their date of substantial completion is passed and they requested an extension until the end of May. Mr. Stanton explained it is projected to be around \$200,000 under budget.
- However, the storm sewer on Curry road is an issue and Mr. Stanton explained the problems on how the water is getting out of the storm sewer and would like to add this to the Guyer Brothers bid as a necessity to repair for around \$23,000.
- The Deep Dig Repairs were discussed on Upper Missionary Drive and Streets Run Rd. No action required at this time. They will continue to be monitored.
- The Road Program for 2017 is scheduled to open bids on April 25, 2017.
- Next week a partial payment request from SHACOG will be asked for the demolition of 18 Somerset Street. This structure has been demolished and they are withholding 10% retainage until the restoration has been completed.
- Glass Run Road Bridge Replacements and Sanitary Sewer Relocation were discussed with the most recent schedule provided by PennDOT. All of the permits have been completed and submitted for the bridges on Glass Run Rd. The bridge on Streets Run Rd. near Lutz Hollow, has been identified as a Baldwin line, but it's a Brentwood sewer line. So Brentwood is collaborating a meeting with Baldwin, West Mifflin, Whitehall and Walsh-Granite for the sanitary sewer relocation for the bridge replacement.
- The McAnnulty Culvert bid opening is scheduled for Thursday, April 13, 2017.
- Currently developments were the topic for the Planning Commission Meeting on Monday, April 12, 2017. They did not take any action, but there is a development in the pipeline that they can report on at a later date.

Mr. Stanley Lederman asked Mr. Stanton about the LR-30 ROW agreements. There had been a problem with the restoration on a portion of the ROW and it was completed. Mr. Lederman asked if Mr. Stanton could contact the contractor to correct some of the agreements. This discussion will continue in executive session.

Mr. Stelmasczyk asked if there were any questions for the Engineer, none were asked.

SOLICITOR'S REPORT

Mr. Lederman explained prior to Council about the Pleasant Hills Authority ordinance and the remaining portion of his report will be in executive session.

Mr. Stelmasczyk asked if there were any questions for the solicitor, none were asked.

MAYOR'S REPORT

Mayor Depretis will give his report at the next meeting.

- Not on his report, The Mayor explained the newly added WeTip has paid off for the Police Department. A young graffiti artist has been caught due to someone providing an anonymous tip and giving this information to the Baldwin Police Department.

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- The Mayor has been given information that Tom Lockaton is putting stuff in his driveway. The Mayor has asked Code Enforcement Officer, Anthony Ascioia to look into the matter and update council when he takes pictures of the property.
- Additionally, the Chesapeake will need to be addressed and have Anthony provide Council with the condition of the property.
- Lastly, the 911 Emergency line out front of the Police Department, has been inoperable since the switch to the Consolidated Communication VOIP phone system. It is being worked on and hopefully will be fixed shortly.

Mr. Stelmasczyk asked if anyone had any questions for the Mayor. None were asked.

ADMINISTRATION

Ms. Brennan referred Council to Mr. Barrett's written report. Ms. Brennan mentioned a few items for Council to consider.

- The 2017 Field Permits have been issued and the Baldwin Whitehall Athletic Association requesting a field permit this year has been denied. Mr. Barrett explained in his report the organization has taken issue with this denial and Representative Kortz provided his input to the Borough to reconsider the denial. A compromise option would be to allow the use of a Municipal field on Sunday's from 6-10 pm to allow use of the field in the evening. Another option was to provide the field only until dusk without lights.

Council members discussed a consideration for the residents surrounding the field that have previously asked for the Borough deny the use of a field on Sunday evenings using the lights. Council said this organization is a Whitehall and Baldwin organization that has previously used a Whitehall field and they should continue to use this field this year.

- An updated Salary Resolution will need formal adoption for next week. Ms. Brennan explained one addition needs to be made before adoption. The Public Works seasonal employees to be hired this year to work around 12 weeks, have a currently hourly rate of \$8.24 per hour. It fits into the budget to raise this amount to \$8.50 per hour. In addition, an advertisement will be sent out for seasonal summer help for the Borough.

Mr. Ducker asked under the new salary resolution, if Stephanie Matus took on a new title. Ms. Brennan explained this title was changed when she took on a new role in the Code Enforcement office. She's made it through her probation period and he would like Ms. Brennan to send a letter from Council saying congratulations.

- Election Day is Tuesday, May 16, 2017 on a Council Meeting day. They will change the Regular Meeting to Wednesday, May 17, 2017 with an advertisement.
- Community Day has already been discussed
- Ms. Brennan explained SHACOG is asking for communities to commit to a joint solid waste/recycling bid and contract. Although Baldwin's current solid waste/recycling contract goes through 2018, SHACOG needs to know now whether Baldwin will participate. Two options were discussed with Council, bid separate from SHACOG and have the possibility for lower costs with Waste Management. However, if bid through SHACOG, they have additional options included in their one bid. Mr. Barrett is asking for Council to determine which choice they feel is better suited for the Borough.

Council discussed the pros and cons with bidding with SHACOG vs. bidding on their own. A consensus from Council is to bid separate.

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- Lastly, the auditorium will not be ready for the next meeting. The general contractor estimates it to be done in two weeks. Ms. Brennan asked for Tammi to advertise the next meeting to be located at Leland Center. Also, pay requests for the contractors will be included in the payments for adoption. As a reminder, the meeting will begin at 7:00 pm since the auditors will be providing a presentation.

Mr. Conley asked the recycling is being dumped into the regular waste as opposed to going into a recycling plant. He just asked if anyone is aware to this practice. Mr. Stanton said that the two trucks may go to the same landfill, but dump in separate areas.

It was also asked about recycling containers no longer being provided by the Borough.

- Ms. Brennan said that the larger containers that are useful for Waste Management to hook onto the truck automatically were an add alternate for the Solid Waste bid, but the narrowness of some Baldwin streets prevent us from being able to have that option.
- The May Regular Meeting will be in the newly renovated auditorium, Ms. Brennan asked for Council to invite attendees for the grand opening.

Mr. Stelmasczyk asked Council if they had any questions with the Managers report. None were asked.

FINANCE

- Mr. Fischer reviewed the monthly Revenue and Expenditure Report for the end of March 2017. It is about 25% through the year with current property taxes going up, but the tax collection is lower than the year to date totals from last year. Mr. Fischer believes they will increase toward the end of the month.
- Interest earnings are \$269 in 2017 compared to \$85 last year. As a benefit for the Borough, the interest rates are rising.
- Building permits along with public safety are \$27,000 compared from \$6,500 compared to last year.
- Expenses are 25% with an overall of 17%. He asked the question to Ms. Brennan about the street signs being purchased in 2016. She explained Public Works ordered them in December, but paid for in January of this year.
- The tax collector reports were received along with a Finance Committee Meeting last week. The Finance Committee also reviewed the issues the auditors had previously had with the Borough's finances and celebrated implementing solutions for each one. He also mentioned the pension financial statements show the funds are trending in the right direction. Mr. Fisher recognized the hard work of Mr. Barrett and Ms. Brennan in accomplishing these goals.

Ms. Brenan provided a 2016 Financial Presentation to Council:

- All accounts ended in a positive balance
- An improved credit rating from S & P as an A rating
- Increased percent funded ratio of pension plans
- General Fund balance grew to \$800k, reaching 8% of GF expenditure savings goal
- First clean audit
- Sources of GF Revenue and Expenditures were reviewed

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- GF Expenditures for an estimated population of 19,812
- Impact of Sewer Rent increase
- Pension Performance/ Service Plan and Police Plan
- Future Challenges

Mr. Stelmasczyk asked if anyone had questions for Mr. Fischer. None were asked.

PUBLIC WORKS

Mr. Behers reviewed a few items with Council with general maintenance, Bob Firek has items to cover with Council:

- MS4 complaints from the mud being dragged out from the Revo grading. It was cleaned up and contained by taking the mud off the roadway. On Friday, they will install a raw construction entrance to prevent the mud out onto the roadway in the future.
- Mr. Firek had a meeting today with the CraftHouse and stormwater dumping out onto the roadway. Public Works put in a catch basin a few years ago to collect this water. Debris was filling the catch basin so it no longer was working. The CraftHouse was advised they need to clean up the asphalt of the parking lot that free flowed into the catch basin.
- Another meeting took place with Columbia Gas and PAAW on the Irwin, Fidelity, and other projects on the restoration for the past year. Trench repairs, driveways and yard restorations are taking place and then the roadway resurface repaving will begin.
- PW is continuing with the CCTV work for the storm and sanitary roadways for the 2017 Roadway Programs. If any issues are found, they can add these into the project.

Mr. Stelmasczyk is very happy with having Bob Firek with the Borough now and the positive impact he will have on the Borough.

Council asked Bob about a complaint with a resident living by the Academy with the disruption of the large trucks dumping around the soccer field and creating a lot of noise and dirt around the area. Mr. Firek will look into this matter and update Council.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Behers report. No questions were asked.

PARKS AND RECREATION

Mr. Conley noted noting on the Blanket monthly parks and facilities report for April 2017. He explained the Elm Leaf Phase I is on target and going according to plan.

- Council discussed the changes of the latest drawing provided by HRG being very different than the one presented. When the conceptual plan was done for the Master Plan, Ms. Brennan explained the cost of the grading was very expensive and a new design was created for the second draft of Elm Leaf Park. Council would like to discuss this new design with the architect and Mr. Barrett.

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Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Conley's report. No questions were asked.

ZONING AND PLANNING

Mr. Moeller reported the following meeting dates and times:

- The Planning Commission met on Monday, April 10, 2017 at 7:30 pm. Bob Ieraci explained Everest Foods is proposing to move their store to Knoedler and Brownsville across from Aldi's on Brownsville Rd. The engineers will review the basic site plan and no action was taken at this time and will be asking for an extension. The Commission is finalizing the Zoning Regulations and meeting with Anthony Ascioffa, Code Enforcement Officer to see if anything additional needs to be changed.
- The Zoning Hearing Board is scheduled to meet Thursday, April 20, 2017 at 7:30 pm. Two items on the agenda showed the first another continuance from last month and a second one for a variance on a garage on Walton Rd.
- The monthly Zoning and Planning and inspection reports will be discussed at the next meeting.

Mr. Stelmasczyk asked if anyone had any questions or items from Mr. Moeller's report. No questions were asked.

PUBLIC SAFETY

Mr. Ducker announced the BEMS Monthly Activity Reports and will have them for the next meeting.

- Mr. Ducker spoke on the ongoing concerns for the continued false fire alarms and if the resident should be charged after the 3rd alarm pull.

Mr. Lederman explained that the fee would be \$100.00 per every 3rd alarm pull and this would be done per our Code Enforcement Officer, Anthony Ascioffa. The Volunteer Fire Company would contact Anthony and provide their documentation for the false alarm for the citation. All parties would report to the magistrate hearing and issue a fine.

- Mr. Ducker spoke to the representative from Eat-n-Park and explained Chief Plunkett did not agree to the plans. Council discussed what should be done for the future of these plans and to provide a written approval from Chief Plunkett of BEMS.
- Mr. Ducker asked if the Chief feels the updates for the Rapid Bridges Project have not been relayed to all of Council clear enough. Only a few were invited to each meeting, along with not providing all of the pertinent information to Public Safety. Each bridge is estimated to be closed for around 5 weeks and the Streets Run to be around 10 weeks.

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Mr. Scott asked Anthony Ascioffa about providing Council a memo to explain the Residence of South Hills Compliance. Ms. Brennan explained to Council where to find this document on the google drive since it was added right before the meeting. They asked Anthony to be in attendance at the next meeting to discuss this further.

Mr. Stelmasczyk asked if anyone had any questions for Mr. Ducker. No questions were asked.

PERSONNEL

Mr. Scott will provide his monthly report next week.

- Mr. Scott explained the SHACOG Police Testing is important to provide a current list and he asked to have council make a motion to maintain a current listing.
- Next, Mr. Scott stated he has a second draft of the Civil Service Rules and Regulations which he still needs to review. Council will be updated when this becomes final.

Mr. Stelmasczyk asked if anyone had any questions for Mr. Scott. No questions were asked.

NEW BUSINESS

No new business to discuss.

AUDIENCE AGENDA: Any issue pertaining to Borough Business; 5 MINUTES PER SPEAKER OR GROUP

No one approached Council.

M-1 Mr. Behers made a motion to enter Executive Session; second by Mr. Scott. Upon vote, motion passed unanimously.

Council entered Executive Session at 10:00 pm.

Respectively Submitted,

BOROUGH OF BALDWIN
John Barrett
Borough Manager