

# MINUTES TO REGULAR MEETING OF APRIL 16, 2019

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The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:30 p.m. on Tuesday, April 16, 2019

Mr. Moeller asked for a moment of silence in remembrance of John “Butch” Ferris, a prior member of Borough Council that recently passed away.

After the invocation the Pledge of Allegiance to the Flag by Mr. Moeller, the following Council answered to roll call:

Mr. John Egger- absent  
Mr. Francis Scott  
Mr. James Behers  
Mr. Chad Hurka  
Mr. Michael Stelmasczyk  
Mrs. Marianne Conley- Vice-President  
Mr. Edward Moeller-President  
Mr. David Depretis-Mayor  
Mr. Jason Stanton- Engineer  
Mr. Stanley Lederman- Absent  
Mr. Michael Lederman- Absent  
Mrs. Diana Behers- Treasurer  
Mr. Robert Firek- Borough Manager  
Chief Tony Cortazzo

Mr. Moeller asked for the following approval of Council Meeting Minutes:

- M-1**      *Mrs. Conley made the motion to approve the Agenda Meeting minutes of January 8, 2019; second by Mr. Stelmasczyk. Upon vote, motion passed.*
- M-2**      *Mrs. Conley made the motion to approve the Regular Meeting Minutes of January 15, 2019; second by Mr. Hurka. Upon vote, motion passed. One abstain by Mr. Scott who was not present.*
- M-3**      *Mr. Hurka made the motion to approve the Agenda Meeting minutes of February 12, 2019; second by Mrs. Conley. Upon vote, motion passed.*
- M-4**      *Mr. Hurka made the motion to approve the Regular Meeting Minutes of February 19, 2019; second by Mrs. Conley. Upon vote, motion passed.*

Mr. Scott asked for a correction in the roll call stating he was present at the meeting. Correction noted.

**AUDIENCE AGENDA:** Agenda Items Only: **5 MINUTES PER SPEAKER OR GROUP**

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda. Please come forward and state your name and address for the record.

No one from the audience approached.

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## ENGINEER'S REPORT

Mr. Stanton noted his Monthly Engineers report from April 4, 2019 summarizing activity for the month. He asked Council for the following motion for consideration:

**M-5** *Mr. Scott made a motion to approve partial payment No. 8 in the amount of \$254,718.46 to Independent Enterprises, Inc. for Contract No. 17-S1, per the recommendation of the Borough Engineer; second by Mr. Stelmasczyk; upon vote, motion passed.*

Mr. Stanton had nothing else to report.

Mr. Moeller asked if anyone had any questions for the Engineer.

## SOLICITOR'S REPORT

Mr. Moeller said the solicitor's report will be skipped for this evening.

## MAYOR'S REPORT

The Mayor reported the following for the month of September:

- Calls for the month were 642
- Calls given to police from 911 were 776
- Fees collected for March 2019 were \$2,355.
- The monthly activity report for K-9 Nikko was provided.

In conclusion to his report, Mayor Depretis would like to provide a special recognition certificate to Borough resident Ms. Anna Mary (Uhlir) Mariano for her 100<sup>th</sup> birthday on May 4, 2019. A round of applause was given on her behalf.

Mr. Moeller asked if anyone had any questions for the Mayor.

## ADMINISTRATION

Mr. Firek reviewed his report with Council at the last meeting. He has a few motions for council:

**M-6** Mr. Stelmasczyk made a motion to adopt **Resolution No. 2019-04-03**, approving the Grant Agreement between the Borough and Redevelopment Authority of Allegheny County (RAAC) associated with the acceptance of Grant 2018-CITF-083 for the construction of a restroom at Colewood Park; second by Mrs. Conley. Upon vote, motion passed.

**M-7** Mrs. Conley made a motion to approve **Resolution No. 2019-04-04** for the Borough of Baldwin approving a Capital Lease from Municipal Finance for the purchase of Body Worn Cameras and Police in Car Video System for the Police Department; second by Mr. Stelmasczyk. Upon vote, motion passed.

**M-8** Mr. Stelmasczyk made a motion to adopt **Ordinance 895** amending The Borough of Baldwin Service Employees' Pension Plan; second by Mrs. Conley. Upon vote, motion passed.

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**M-9** Mr. Scott made a Motion to approve partial payment No. 3 in the amount of \$32,268.07 to A. Liberoni, Inc. for Contract No. 18-PK-01 (Colewood Park Ph. II), per the recommendation of the Borough Manager; second by Mr. Stelmasczyk. Upon vote, motion passed.

**M-10** Mr. Stelmasczyk made a Motion setting the final Lien amount based on 6% interest per year not compounded for Parcel No. 390-M-83 at \$2,523.90; second by Mrs. Conley. Upon vote, motion passed.

Mr. Moeller asked if there were any comments or questions. Mr. Stelmasczyk asked if they have accepted this and Mr. Firek said they were waiting on tonight's approval.

**M-11** Mrs. Conley made a motion to ratify Check No. 0080145 in the Amount of \$1,750.00 for the annual membership fee to TUPPER from March list of Bills; second by Mr. Hurka.

Mr. Moeller asked if there were any comments or questions, Mr. Stelmasczyk asked for clarification on how checks are to be written for this company. Chief Cortazzo explained that Tupper System is a separate entity that handles the classified information. There is a separate server that is not housed in Tulip's building, this is a private company. There is a separate server that is maintained and owned by Tupper that controls this data. Tulip has a separate contract that provides services in line with state regulations with this type of information.

Mr. Stelmasczyk said in the future the bill will say Tupper only and not in c/o Chief McDonough of South Park Township. Chief Cortazzo said yes, but will still be mailed to South Park Township.

Mr. Moeller asked if there were any questions for Mr. Firek.

## FINANCE

Mr. Hurka reviewed the Monthly Revenue and Expenditure reports with Council the previous week.

Mr. Hurka would like to ask for the following motions:

**M-12** *Mr. Hurka made the motion to approve the Treasurer's Report for March 2019; second by Mrs. Conley. Upon vote, motion passed.*

**M-13** *Mr. Hurka made the Motion to Ratify Bills in the Amount of \$636,436.87 and approve bills in the amount of \$1,348,959.34 for a total of \$1,985,396.21; second by Mrs. Conley. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mr. Hurka.

## PUBLIC WORKS

Mr. Scott provided the following information for council on Spring Seasonal work:

- Approximately 24 construction projects that will be started on shortly
- Identifying hot patch areas and potholes to repair
- MS4 storm sewer maintenance items
- Sanitary sewer and root cutting of problem areas and sanitary O & M CCTV

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- Salt supplies are stocked for next season
- List of items that Public Works are currently working on for the season

Mr. Moeller asked if there were any questions for Mr. Scott.

## PARKS AND RECREATION

**M-14** *Mr. Stelmasczyk made a motion to accept the April 2019 Blanket List; second by Mrs. Conley. Upon vote, motion passed.*

Mr. Moeller asked if anyone has any questions for Mr. Stelmasczyk.

## ZONING & PLANNING

Mr. Egger was absent and Mr. Firek provided the following updates to council:

The Planning Commission did not meet in April

The Zoning Hearing Board has a meeting on Thursday, April 18, 2019

The Monthly Inspection Report was provided to council from Emily Moldovan, Community Development Manager, provided a detailed upscale report that will continue to develop in the Code Enforcement Office.

Mr. Moeller asked if there were any questions for Mr. Firek. None were asked.

## PUBLIC SAFETY

Mr. Behers read the following Activity Reports for BEMS and Volunteer Fire Departments:

- |                |              |                                     |
|----------------|--------------|-------------------------------------|
| ○ BEMS         | 283 calls    | 7.2 minute response time            |
| ○ Option Fire  | 27 incidents | 7.3 minute response time            |
| ○ SBVF         | 19 incidents | 8.4 minute response time            |
| ○ Baldwin #105 | - incidents  | - minute response time – NO REPORTS |

Mr. Moeller asked if anyone has any questions for Mr. Behers

Mr. Stelmasczyk asked Mr. Firek if a meeting has taken place with our Public Safety Members and the new owners of The Alden. Mr. Firek said this was discussed at the last Emergency Management Meeting and they are trying to organize a date and time that has not been scheduled yet.

## PERSONNEL

Mrs. Conley would like to make the following motion:

**M-15** *Mrs. Conley made a motion to extend a conditional offer of employment to Cody J. Lemp for the position of Public Works Employee; second by Mr. Behers. Upon vote, motion passed.*

**M-16** *Mrs. Conley made a motion to Advertise for the position of Municipal Services Manager; second by Mr. Scott. Upon vote, motion passed.*

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**M-17** *Mrs. Conley made a motion to Advertise for the 6 Part-time Summer Employment Positions for Public Works; second by Mr. Scott. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mrs. Conley.

### **NEW BUSINESS-**

There were no items.

### **AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP**

- Mike DiNardo of 4943 Young Dr. asked if the pool lounge chairs could be cleaned before the opening of the pool as they are looking dirty. Mr. Firek explained new chairs are being put in place of the older and worn chairs. Mr. DiNardo also asked on behalf of a group of residents that the pool sell hot food this year at the pool. Mr. Firek said only prepackaged items are sold at the pool without the Health Department coming in to do inspections of this area
- In addition, Mr. DiNardo asked about obtaining information the borough would have on file for a pet license of another owner so he may use for his personal reason. Mr. Firek said he would need to check with the solicitor on releasing this information. Chief Cortazzo also explained how to contact 911 and have an officer respond to a dangerous dog incident.
- Jim Vogel of 5149 Colewood Dr. would like to have the road sign at Colewood and Villahaven. Mr. Firek said this is on the list to be changed and has not yet received the order.

Mr. Moeller asked the audience to remain after the meeting for refreshments to welcome Mr. Firek to the Borough as the new Borough Manager that became official April 1, 2019. Tonight was his first meeting as the Borough Manger.

**M-18** *Mrs. Conley made the motion to adjourn; second by Mr. Behers. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager