

# MINUTES TO REGULAR MEETING OF MAY 16, 2018

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The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:30 p.m. on Tuesday, May 16, 2018

After the Invocation and Pledge of Allegiance to the Flag by Mr. Egger, the following Council answered to roll call:

Mr. Michael Stelmasczyk  
Mr. John Egger  
Mr. Francis Scott  
Mr. Chad Hurka  
Mrs. Marianne Conley- Vice-President  
Mr. Edward Moeller-President  
Mr. David Depretis-Mayor  
Mr. Jason Stanton- Engineer  
Mr. Stanley Lederman- Solicitor  
Mr. Michael Lederman- Solicitor  
Mr. John Barrett- Borough Manager  
Absent:  
Mr. James Behers  
Mrs. Diana Behers- Treasurer

## APPROVAL OF MINUTES

Mr. Moeller said there are no minutes for approval tonight.

## AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda.

## ENGINEER'S REPORT

Mr. Stanton noted his Monthly Engineers report from May 3, 2018 summarizing activity for the month. He asked Council for the following motions for consideration:

**M-1** *Mr. Stelmasczyk made a motion to Award Contract No. 17-S1, LR-30 Sanitary Sewer Improvements to Independent Enterprises for an amount not to exceed \$3,166,006.00 (Base Bid and Add Alternates 1,2,3 and 4) per the recommendation of the Borough Engineer; second by Mrs. Conley. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions

**M-2** *Mr. Scott made a motion to Approve Resolution No. 2018-05-09 approving the Elm Leaf Park Sewage Facilities Planning Module; second by Mr. Behers. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions.

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**M-3** *Mrs. Conley made a motion to Award Contract No. 2018-R01 Roadway and Storm Sewer Improvements Program to Liberoni Contracting, Inc. for an amount not to exceed \$605,877.00 (Base Bid and Add Alternate 4 - Mellott Road) per the recommendation of the Borough Engineer second by Mr. Scott. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions.

**M-4** *Motion to Award Contract No. 2018-R02 (Liquid Fuels) Roadway and Storm Sewer Improvements Program to Liberoni Contracting, Inc. for an amount not to exceed \$143,625.00 per the recommendation of the Borough Engineer.*

Mr. Moeller asked if anyone had any questions for the Engineer.

### SOLICITOR'S REPORT

Mr. Michael Lederman explained the filing process for the Declaration of Taking of the Right of Ways needed for the LR-30 Project. He commented that our original list has been greatly reduced and the next step is to appraise the value of the Rights of Way that have not been provided by the homeowner.

**M-5** *First reading and Motion to Advertise potential Ordinance No. 889 amending Ordinance 676 establishing regulations for Alarms to include False Fire Alarms*

Mr. Moeller asked if there were any questions for the Solicitor.

### MAYOR'S REPORT

The Mayor reported the following for the month of March:  
Calls for the month were 485  
Calls given to police from 911 were 782  
Fees collected for May 2018 were \$3,699.50  
The Mayor did not have the monthly activity reports for the K-9's.

Mr. Moeller asked if anyone had any questions for the Mayor.

### ADMINISTRATION

Mr. Barrett submitted his written report to Council at the Agenda Meeting. He has a few motions for consideration this week. Mr. Barrett summarized the process to seek a new Finance Officer and announced that a candidate has been secured.

**M-6** *Mr. Stelmasczyk made a motion to extend an offer of conditional employment to Caitlin Hornyak for the position of Finance Officer; second by Mrs. Conley. Upon vote, motion passed.*

**M-7** *Mrs. Conley made a motion to Adopt Resolution No. 2018-05-10 amending the 2018 Salary Resolution; second by Mr. Scott.. Upon vote, motion passed.*

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**M-8** *Mrs. Conley made a motion to participate in the Local Government Academy 2018 Municipal Intern Program; second by Mr. Behers. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mr. Barrett.

### FINANCE

Mr. Hurka reviewed the Revenue and Expenditure report with Council last week. Mr. Hurka would like to ask for the following motions:

**M-9** *Mr. Hurka made the motion to approve the Treasurer's Report for April 2018; second by Mr. Stelmasczyk. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for Mr. Hurka, none were asked.

**M-10** *Mr. Hurka made the motion to ratify bills in the Amount of \$1,584,132.68 and approve bills in the amount of \$281,668.22 for a total of \$1,865,800.90; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mr. Hurka.

### PUBLIC WORKS

Mr. Scott provided Council with a May 2018 Public Works Monthly Report and provided a few details of these projects. In addition, hot mix patch is being done on potholes, a pipe behind the storage bins at the storage yard on Elm Leaf, the Blimp Hangar was cleaned and winter equipment was moved in and lastly, the 2017 Roads were completed on both Youngridge and Keepport.

Mr. Moeller asked if there were any questions for Mr. Scott.

### PARKS AND RECREATION

**M-12** *Mr. Stelmasczyk made a motion to approve the May 2018 Blanket List; second by Mrs. Conley. Upon vote, motion passed unanimously.*

Mr. Moeller asked if there were any questions for Mr. Stelmasczyk.

### ZONING & PLANNING

Mr. Egger explained the Planning Commission had a meeting on Tuesday, May 14, 2018 at 7:30 pm

The Zoning Hearing Board is meeting on Thursday, May 17, 2018 at 7:30 pm

The Monthly Inspection Report showed the following fees issued and collected:

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**April 2018** Fees Collected: \$3,889.00

2018 YTD Fees Collected: \$37,145.79

**April 2017** Fees Collected: \$6,227.78

2017 YTD Fees Collected: \$ 37,337.78

The 2018 YTD fees were about similar as to those of last year.

Mr. Moeller asked if there were any questions for Mr. Egger.

## **PUBLIC SAFETY**

Mr. Behers noted everyone has received the Monthly Activity Reports.

- BEMS had 264 calls with a 7-minute response time
- Option Fire had 25 incidents with a 6.41-minute response time
- Baldwin #1 had 36 incidents with a 5.16-minute response time
- SBVF had 16 incidents with an 8.1-minute response time.

Mr. Moeller asked if there were any questions for Mr. Behers.

## **PERSONNEL**

Mrs. Conley asked Council for the following motion for summer help for the Public Works Department:

**M-13**     *Mrs. Conley made a motion hire six (6) seasonal employees for the position of Public Works summer Aids; second by Mr. Egger. Upon vote motion passed.*

Mr. Moeller asked if there were any questions for Mrs. Conley.

Mr. Moeller asked if there were any additional questions for Mrs. Conley.

## **NEW BUSINESS-**

## **AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP**

**M-14**     *Mr. Egger made the motion to go into executive session; second by Mr. Stelmasczyk. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett  
Borough Manager