

MINUTES TO REGULAR MEETING OF MAY 17, 2017

The Regular Meeting of the Borough of Baldwin Council was called to order by President Michael Stelmasczyk at 7:30 p.m. on Wednesday, May 17, 2017

After the Invocation and Pledge of Allegiance to the Flag by Behers, the following Council answered to roll call:

Mr. James Behers
Mr. Michael Ducker
Mr. Ed Moeller
Mr. Kevin Fischer
Mr. Francis Scott
Mr. John Conley- Vice-President
Mr. Michael Stelmasczyk-President
Mr. David Depretis-Mayor
Mr. Jason Stanton- Engineer
Mr. Stanley Lederman- Solicitor
Mr. Michael Lederman- Solicitor
Mrs. Diana Behers-Treasurer
Mr. John Barrett- Borough Manager

Absent:

Staff Present: Tammi Genilla, Administrative Assistant

APPROVAL OF MINUTES

Mr. Stelmasczyk asked for the following approval of Council Meeting Minutes:

- M-1** *Mr. Fischer made the motion to approve the Agenda Meeting Minutes of Meeting of March 14, 2017; second by Mr. Behers. Upon vote, motion passed unanimously.*
- M-2** *Mr. Scott made the motion to approve the Agenda Meeting Minutes of Meeting of April 11, 2017; second by Mr. Fischer. Upon vote, motion passed unanimously.*
- M-3** *Mr. Fischer made the motion to approve the Regular Meeting Minutes of Meeting of April 18, 2017; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if anyone had any questions or comments pertaining to these motions, none were asked.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Stelmasczyk asked the audience if they would like to address Council on anything that is on the Agenda.

No one approached the podium with questions.

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ENGINEER'S REPORT

Mr. Stanton noted his report from May 5, 2017 summarizing activity since reviewing it with Council at the Agenda Meeting on May 9, 2017. He does not have any additional items to add to this report and asked if anyone had any questions pertaining to any other Engineering item, no questions were asked by Council. He did ask for the following motions:

M-4 *Mr. Scott made the Motion to Approve Partial Payment Request (No. 8) from Guyer Brothers for the Lick Run Wet Weather Flow Strategy, Contract 14-S2. in the amount of \$350,531.96 per the recommendation of the Borough Engineer; second by Mr. Moeller. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions on the motion. None were asked.

M-5 *Mr. Moeller made the Motion to Approve Partial Payment Request (No. 8) from Mele & Mele and Sons for the Lick Run Wet Weather Flow Strategy, contract No. 14-S1 in the amount of \$1,304,320.71 per the recommendation of the Borough Engineer; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions on the motion. None were asked.

M-6 *Mr. Moeller made the motion to Award Contract No 17-R01, 2017 Roadway and Storm Sewer Improvement (General Fund) to A. Liberoni, Inc. for a not to exceed amount of \$1,357,047.10 (Base Bid) per the recommendation of the Borough Engineer; second by Mr. Scott. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions on the motion.

The amount is different and Mr. Stelmasczyk would like to restate and amend the motion to read the amount of \$1,357,047.19.

M-7 *Mr. Moeller made the motion to Award Contract No 17-R02, 2017 Roadway and Storm Sewer Improvement (Liquid Fund) to A. Liberoni, Inc. for a not to exceed amount of \$431,500.22, per the recommendation of the Borough Engineer; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if anyone had any questions or comments pertaining to this motion or for the Engineer, none were asked.

SOLICITOR'S REPORT

Mr. Lederman explained they have been busy with Resolutions and Ordinances regarding the Pleasant Hills Authority debt guarantee. Mr. Lederman asked for the following motion:

M-8 *Mr. Ducker made the motion to adopt Ordinance No. 879 Pleasant Hills Authority Debt Guarantee; second by Mr. Scott. Upon vote, motion passed unanimously.*

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Mr. Stelmasczyk asked if there were any questions on this motion, none were asked.

Mr. Lederman explained not on the agenda would be the requirement for a Resolution if there were a grievance with the Pleasant Hills Water Authority. If they have a capital improvement that exceeds 20%, they would need an agreement to this. He is asking for the following motion:

M-9 *Mr. Scott made the motion to adopt Resolution No. 2017-05-10 approving capital additions proposed by the pleasant hills authority in accordance with section 2.04 of the Pleasant Hills Authority service agreement; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for the Solicitor, none were asked. Since this item was not on the agenda, he asked the audience if they had any questions. None were asked.

MAYOR'S REPORT

The Mayor reported calls for the month of April were 571 and calls given to police from 911 were 822. In addition, the fees collected for the month were \$5,168.00. Next, the Mayor read the monthly activity reports for K-9 Officer Niko and K-9 Officer Ajay.

The Mayor had a request to amend Traffic Resolution No. 369-229, to enforce No Parking from 3901 Churchview Avenue to the dead end. The Mayor explained the parking study done by Sgt. Kearns resulting in a passed Traffic Resolution No. 369-229 for the 3800 and 3900 block of Churchview Avenue. This original Resolution was passed due to the concerns over public safety vehicles and other large trucks unable to pass through this narrow portion of the road.

With several comments from Council, it was decided this motion would be tabled and Mr. Barrett will make arrangements for an off-site visit during an event at Churchview Farms.

Mr. Stelmasczyk asked if anyone had any questions for the Mayor. Mr. Stelmasczyk explained to those just walking into the meeting there was still some confusion over the parking and areas public safety has especially during an event date. The owner said a few comments and will wait for updates from Council once they made their determination.

M-10 *Mr. Moller made the motion to have Council table a motion to amend Traffic Resolution No. 369-229 until there was further clarification; second by Mr. Fischer. Upon vote, motion passed unanimously.*

ADMINISTRATION

Mr. John Barrett submitted his written report to Council at the last Agenda Meeting. Mr. Barrett explained a few items before asking for motions. A new sound system in the new auditorium is being discussed for new microphones and a sound system. Also, Architect, Dan Franus is scheduled to make a few more renovation in the auditorium. Mr. Barrett would like to move forward with a motion:

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M-11 *Mr. Scott made the motion to Approve Partial Payment Requests (No. 4) from Emmocon Corporation for the Municipal Auditorium Renovation Project in the amount of \$21,090.00 per the recommendation of the Project Architect; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Barrett explained the next motion is for the addition of Phase II of the pool renovation to the outside of the pool building and the shade structures.

M-12 *Mr. Behers made the motion to Award the Phase II of the Baldwin Community Pool Renovation Project construction to Swede Construction for an amount not to exceed \$193,000.00; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Barrett is a housekeeping issue for the Keystone Grant for the Library and appointed signatures.

M-13 *Mr. Ducker made the Motion to Adopt Resolution No. 2017-05-08 authorizing the Borough Manager and Council President to sign on behalf of the Borough of Baldwin for the Keystone Recreation, Park and Conservation Fund grant; second by Mr. Behers. Upon vote, motion passed unanimously.*

The next motion is for a vacated property and damaged recently by a house fire. This will begin with a resolution and a blight hearing along with getting competitive bids for the demolition.

M-14 *Mr. Scott made the Motion to Adopt Resolution No. 2017-05-09 declaring 4030 Brentwood Road a Blighted Property; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Barrett explained this next motion is related to an application for the Drive Time and their site plan. It is going to be filed, but is currently delayed. The storm water is consistent with the Borough and the next would be a motion to reapprove the sub-division plan:

M-15 *Mr. Fischer made the motion to reapprove the Subdivision Plan Application filed by Drive Time Car Sales Company, LLC seeking the consolidation of property located at 4941 and 4945 Clairton Boulevard and 5090 Old Clairton Boulevard; second by Mr. Moeller. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for the Borough Manager; none were asked

FINANCE

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Mr. Fischer noted the monthly financial reports with Revenues and Expenditures as well as the current cash position at the Agenda Meeting, current Tax Collection for April is about 88% which is positive. He asked if Council had any questions pertaining to these items, none were asked.

Mr. Fischer would like to ask for the following motions:

M-16 *Mr. Fischer made the motion to approve the Treasurer's Report for April 2017; second by Mr. Conley. Upon vote, motion passed unanimously.*

M-17 *Mr. Fischer made the Motion to Ratify Bills in the Amount of \$791,865.05 and approve bills in the amount of \$2,423,038.73 for a total of \$3,204,903.78; second by Mr. Conley. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Mr. Fischer, none where asked.

PUBLIC WORKS

Mr. Behers explained the Public Works Department has begun working on the summer responsibilities in the Borough. Ballfield maintenance, the pool is painted and close to being ready for opening day. Lastly, they have been televising for the storm and sanitary lines for the 2017 Road Program.

M-18 *Mr. Scott made the motion for a First Reading and Motion to Advertise Proposed Ordinance No. 880 amending the Borough's Street Opening and Excavation Requirements; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Mr. Behers, none were asked.

PARKS AND RECREATION

Mr. Conley explained that Elm Leaf Park was previously discussed by Mr. Barrett and will continue for the May Agenda Meeting. He has no formal motions for tonight's meeting.

M-19 *Mr. Conley made a Motion to approve the May 2017 Blanket List for the Borough parks and facilities; second by Mr. Fischer. Upon vote, motion passed unanimously.*

M-20 *Mr. Conley made a Motion to Advertise Phase I of the Elm Leaf Park Improvement Project construction; second by Mr. Fischer. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Mr. Conley, none were asked.

ZONING AND PLANNING

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Mr. Moeller reported the Planning Commission Meeting did meet in May.

The Zoning Hearing Board will be meeting May 18, 2017 at 7:30 pm.

He noted the Building Inspection Monthly reports were included in his report:

A total of 111 permits with a YTD of 357 were issued for 2017.

April 2017 fees collected were \$6,977.78

April 2017 YTD fees collected for a total of \$37,637.78

Compared to:

March 2016 fees collected were \$10,403.00

March 2016 YTD fees collected for a total of \$40,951.95

He discussed the Code Enforcement complaints and letters issued along with asking for a motion to add an alternate to the Zoning Hearing Board:

M-21 *Mr. Moeller made a Motion to Advertise for an Alternate Board Member for the Zoning Hearing Board; second by Mr. Behers. Upon vote, motion passed unanimously.*

Mr. Stelmasczyk asked if there were any questions for Mr. Moeller.

PUBLIC SAFETY

Mr. Ducker noted everyone has received the Volunteer Fire Department Monthly Activity Reports along with the Emergency Medical Service Monthly Report.

Mr. Stelmasczyk asked if there were any questions for Mr. Ducker, none were asked.

PERSONNEL

Mr. Scott had nothing to report for tonight's meeting, but has an item for motion:

M-22 *Mr. Scott made a Motion to Appoint Dr. Sandra Och and David Stiffey to vacated seats on the Library Board expiring December 31, 2017; second by Mr. Moeller. Upon vote, motion passed unanimously.*

NEW BUSINESS

Mr. Stelmasczyk asked those in attendance of tonight's first meeting in the new auditorium, are invited to an open reception for the new renovations.

AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

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Vance Thurman from Sagebrush Drive, is representing the GBWAA and they are seeking matching funds with the pirates to renovate the fields. Whitehall is also matching their \$6,000 grant to renovate Union Field. The GBWAA is asking for at least \$5,000 to help renovate the Leland fields. Leland 1 & 2 are already done, with 3 & 4 to be completed with the funds left over from this grant. It was decided by Council they would like to donate the matching funds and asked for the following motion:

M-23 *Mr. Moeller made a motion to use \$5,000 of field improvement money as a matching fund grant to the Greater Baldwin Whitehall Athletic Association; second by Mr. Ducker. Upon vote, the motion passed unanimously.*

Mr. Pat Lombardi would like to say thank you for all of the space in the auditorium.

Additionally, Mrs. Conley and Mr. Egger were recognized as the two new members who would be on the 2018 Council seat.

The meeting adjourned by Mr. Stelmasczyk at 8:40 pm.

M-24 *Mr. Fischer made the motion to adjourn; second by Mr. Ducker. Motion passed unanimously.*

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett
Borough Manager