

MINUTES TO REGULAR MEETING OF JUNE 16, 2020

The Regular Meeting of the Borough of Baldwin Council was called to order by President Marianne Conley at 7:30 p.m. on Tuesday, June 16, 2020

As a result of the current COVID-19 pandemic, Council was available via remote or in-person. Also, "attendees" from the public were able to access via video conference or telephone conference.

The invocation was done by Mrs. Maiden and the following Council and staff answered to roll call:

Mr. Chad Hurka - absent
Mrs. Denise Maiden
Mr. Francis Scott
Mrs. Patty Boyer
Mr. James Behers - absent
Mr. John Egger, Vice-President
Mrs. Marianne Conley, President
Mr. David Depretis, Mayor
Mr. Jason Stanton, Engineer
Mrs. Ashley Wagner, Solicitor
Mrs. Diana Behers, Treasurer-absent
Chief Tony Cortazzo
Mr. Robert Firek, Borough Manager

APPROVAL OF MEETING MINUTES

Mrs. Conley asked for the following approval of Council Meeting Minutes:

M-1 *Mr. Egger made a motion to approve the Agenda Meeting Minutes of May 12, 2020; second by Mrs. Maiden. Upon vote, motion passed.*

M-2 *Mr. Egger made a motion to approve the Regular Meeting Minutes of May 19, 2020; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or comments on these motions. None were asked.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP
Mrs. Conley asked the audience if they would like to address Council on anything that is on the Agenda. If so, they should come forward and state their name and address for the record. There were no questions.

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PNC Bond Refinancing Update by Sean Garin and Nick Falgione.

ENGINEER'S REPORT

Mr. Stanton noted that his Monthly Engineers report was submitted to Council and summarized their activity for the month. He asked Council for the following motions for consideration:

One update for the bond from the Roadway Contractor: They are ready to move forward and Mr. Stanton will schedule the pre-construction meeting and update Council when a motion is needed.

Mrs. Conley asked if anyone had any questions for the Engineer. None were asked.

SOLICITOR'S REPORT

Mrs. Wagner provided her report to Council at the last meeting and had one item to discuss. Mrs. Wagner was asked to look into a Quality of Life Ordinance with additional research into the Borough Code to see if it was allowed to pass this type of Ordinance. She does not see an issue in our code to enact this ordinance, however she stated specific sections in the code that should be relied on when creating this ordinance.

Mrs. Conley asked if anyone had any questions for the Solicitor.

MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity Report for May 2020:

- Report of calls were 556
- Calls given to police from 911 were not available.
- Fees collected in May were \$8, 630.

The Mayor announced the retirement of K-9 Officer Bob Pagane on June 26, 2020.

Chief Cortazzo was asked by Mr. Egger about a webinar he missed that explained Council should meet with the Chief to see what policies you have and become familiar with them. The Use of Force Policy was discussed and the Chief was asked to provide an update at the July 14, 2020 meeting on this policy and address questions at that time.

Mrs. Conley asked if anyone had any questions for the Mayor or the Chief. None were asked.

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ADMINISTRATION

Mr. Firek reviewed his monthly report with Council at the last meeting. He has nothing additional from his report provided to Council and asked for the following motions for Council's consideration:

- M-3** *Mr. Scott made a motion to Adopt **Resolution No. 2020-06-12** for the Borough of Baldwin Conveying or assigning certain sanitary sewer easements to Pleasant Hills Authority and accepting the assignment or extinguishment of certain sanitary sewer easements from Pleasant Hills Authority; second by Mr. Egger. Upon vote, motion passed.*
- M-4** *Mr. Egger made a motion to Adopt **Resolution No. 2020-06-13** for the Borough of Baldwin to adjust the Solicitation Fees; second by Mr. Scott. Upon vote, motion passed.*
- M-5** *Mr. Egger made the motion to approve the Purchase Agreement between the Borough and Officer Robert Pagane of K-9 Officer Ajay upon the K-9 's retirement on June 26, 2020; second by Mrs. Maiden. Upon vote, motion passed.*
- M-6** *Mr. Scott made a motion to approve Partial Payment No. 3 in the amount of \$155,708.70 to A. Liberoni, Inc. for Contract No.19-01 (Elm Leaf Park Ph. II) per the recommendation of the Borough Manager; second by Mr. Egger. Upon vote, motion passed.*
- M-7** *Mr. Scott made a motion for a First Reading and Motion to Advertise for proposed Ordinance No. 909 for Debt Ordinance regarding refinancing of the Borough's Bond with PNC Bank; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mr. Firek. None were asked.

FINANCE

Mr. Firek provided the reports in Mr. Hurka's absence. Mr. Hurka previously provided the Monthly Revenue and Expenditure Reports with Council the previous week. He has nothing additional to add to the report and asked Council to consider the following motions:

- M-8** *Mr. Egger made a motion to accept the Treasurer's Report for May 2020; second by Mrs. Boyer. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

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M-9 *Mr. Egger made a Motion to Ratify Bills in the Amount of \$750,472.89 and approve bills in the amount of \$255,894.35 for a total of \$1,006,367.24; second by Mrs. Maiden. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions or discussion. None were asked.

PUBLIC WORKS

Mrs. Boyer provided her report of the current activities for Public Works listed on the monthly report provided to Council.

Mrs. Conley asked if there were any questions for Mrs. Boyer. None were asked.

PARKS AND RECREATION

Mrs. Maiden asked for the following motion:

M-10 *Mrs. Maiden made the motion to approve the June 2020 Blanket list; second by Mr. Egger. Upon vote, motion passed.*

Mrs. Conley asked if there were any questions for Mrs. Maiden. None were asked.

ZONING & PLANNING

Mr. Egger provided the following updates to Council:

The Planning Commission did not meet in June.

The Zoning Hearing Board met on Thursday, June 18, 2020

Mr. Egger provided the following Monthly Inspection Report to Council:

2020:

Permits issued for May: 10

Total of permits YTD: 197

Total Fees for May: \$1,056.81

2019:

Total Fees YTD: \$18,735.82

Total Fees for May: \$37,014.40

Total Fees YTD in: \$48,576.87

Mrs. Conley asked if there were any questions for Mr. Egger. None were asked.

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PUBLIC SAFETY

In Mr. Behers absence, Mr. Firek said Mr. Behers read the following Activity Reports for BEMS and Volunteer Fire Departments with the following calls/incidents and response times:

	<u>Calls/ Incidents:</u>	<u>Avg. Response Time:</u>
• BEMS	221	6.8 minutes
• OPTION Fire	28	6.39 minutes
• SBVFC	13	7.29 minutes
• Baldwin #105		

Mrs. Conley asked if anyone has any questions for Mr. Behers. None were asked.

PERSONNEL

Mr. Scott asked Council for the following motion:

M-11 *Mr. Scott asked for a motion to appoint Greg Zeman from the Alternate Member to Member for the Civil Service Commission; second by Mr. Egger. Upon vote, motion passed.*

NEW BUSINESS

Mrs. Conley asked if anyone had any additional new business.

M-12 *Mr. Egger would like to make a motion to move forward to draft a Quality of Life Ordinance; second by Mrs. Maiden. Upon vote, motion passed 4-1.*

Mrs. Conley asked if there were any questions or discussion. Mr. Scott asked if this motion was to create a draft of the ordinance for review, and Mr. Egger stated yes, it would be a draft.

AUDIENCE AGENDA – Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Paul Hayhurst of 3801 Willett Rd.- Discussed the difficulty residents are having during the COVID-19 and wanted to explain an idea that he and Mr. Egger had for Council to consider. They both attended an event that included multiple bands and food trucks.

Mr. Firek provided a possible location for an event that could take the place of the Community Day that was eliminated from the 2020 budget, with the possibility of receiving a kickback of

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some of the sales from the food trucks. Mr. Egger also provided his input on bringing this type of event to the Borough.

Jim Vogel of 5149 Colewood- questions about the new recycling bins and about drug disposal.

Jonathan Bruno of the Planning Commission- he would like to revisit the possibility of an Overlay District on Rt. 51. Planning Commission member, Chris Seymour would like to present an informal plan to Council. Mr. Firek explained the steps to provide a plan/proposal to Council.

Mr. Egger asked about the previous interviews from Legal Tax Service and Jordan Tax Service for Delinquent Tax Proposals. This was never decided on so he wished to have them brought again before Council. Mr. Firek asked this take place at the August Agenda Meeting so he can be in attendance.

Mrs. Conley asked for a motion to enter into executive session.

M-13 *Mr. Egger made the motion to adjourn to executive session; second by Mrs. Maiden. Upon vote, motion passed.*

After executive session, Mr. Firek asked the following motion be added to the minutes:

M-14 *Mr. Scott made the motion to recommend the Harlan Stone of Dickie, McCamey & Chilcote as the Zoning Hearing Board Solicitor; second by Mr. Egger. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager