

# MINUTES TO REGULAR MEETING OF June 19, 2018

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The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 6:30 p.m. on Tuesday, June 19, 2018

After the Invocation and Pledge of Allegiance to the Flag by Mayor Depretis, the following Council answered to roll call:

Mr. John Egger  
Mr. Francis Scott  
Mr. James Behers  
Mr. Chad Hurka  
Mr. Michael Stelmasczyk  
Mrs. Marianne Conley- Vice-President  
Mr. Edward Moeller-President  
Mr. David Depretis-Mayor  
Mr. Jason Stanton- Engineer  
Mr. Stanley Lederman- Solicitor  
Mr. Michael Lederman- Solicitor  
Mrs. Diana Behers- Treasurer  
Mr. John Barrett- Borough Manager

## APPROVAL OF MINUTES

Mr. Moeller asked for a motion for the approval of the Agenda Meeting Minutes of April 10, 2018. Minutes were approved and the motion was passed with no changes made.

Mr. Moeller asked for a motion for the approval of the Agenda Meeting Minutes of April 17, 2018. Minutes were approved and the motion was passed with no changes made.

## AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda. Nobody wished to speak.

## ENGINEER'S REPORT

Mr. Stanton noted his Monthly Engineers report from June 12, 2018 summarizing activity for the month. He asked Council for the following motions for consideration:

**M-1** Mr. Stelmasczyk made a motion to provide final approval to the Everest Food Land Development Plan Application as recommended by the Borough Planning Commission and per the recommendation of the Borough Engineer; second by Mrs. Conley. Upon vote, motion passed.

Mr. Moeller asked if anyone had any comments or questions

**M-2** Mr. Scott made a motion to Approve Resolution No. 2018-06-09 accepting the Everest Foods Planning Module; second by Mrs. Conley. Upon vote, motion passed.

Mr. Moeller asked if anyone had any comments or questions.

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**M-3** Mr. Scott made a motion to authorize partial payment No. 7 to Liberoni Construction Inc. in the amount of \$409, 955.17 for Contract No. 2017-R01 general fund road program per the recommendation of the Borough Engineer; seconded by Mr. Scott. Upon vote, motion passed.

Mr. Moeller asked if anyone had any comments or questions.

## SOLICITOR'S REPORT

Mr. Michael Lederman spoke about finalizing the language in Ordinance No. 889 and about a new Ordinance No. 890 that will address 168-400 of the code. Mr. Lederman has redefined the terms 'family' and 'group home', added language allowing group homes in all residential zoning districts, and establishing regulation and guidelines relating to group homes.

**M-4** Motion for the final reading and adoption of Ordinance No. 889 amending Ordinance No. 753, establishing regulations for alarms to include false fire alarms. After questions and upon vote, the motion was passed.

Mr. Moeller asked if there were any comments or questions. Mr. Stelmasczyk asked if Ordinance No. 753 has previously amended Ordinance No. 676. This was confirmed by the Manager

**M-5** Mr. Scott made a motion for the advertisement and first reading of proposed Ordinance No. 890, relating to the definition and regulation of group homes, seconded by Mr. Stelmasczyk. Upon vote, motion passed.

Mr. Moeller asked if there were any comments or questions.

## MAYOR'S REPORT

The Mayor reported the following for the month of May:

Calls for the month were 576

Calls given to police from 911 were 881

Fees collected for May 2018 were \$11,960.50

The Mayor did not have the monthly activity reports for the K-9's.

Mr. Moeller asked if anyone had any questions for the Mayor.

## ADMINISTRATION

Mr. Barrett submitted his written report to Council at the Agenda Meeting. He has one motion relating to bids for the Cathell Road Slide repair (soil and nail launch – GeoTech).

**M-6** Mr. Stelmasczyk made a motion to advertise Contract No 2018 ST-01 for the Cathell Road Slide repair project; second by Mrs. Conley. Upon vote, motion passed.

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Mr. Moeller asked if there were any questions for Mr. Barrett.

## FINANCE

Mr. Hurka reviewed the Revenue and Expenditure report with Council last week. Mr. Hurka would like to ask for the following motions:

**M-7** Motion to accept the Treasure's reports for April and May 2018. Seconded by Mrs. Conley, Upon vote, motion passed.

Mr. Moeller asked if anyone had any questions or comments pertaining to this motion or for Mr. Hurka, none were asked.

**M-8** Motion to ratify bills in the amount of \$897,487.47 and approve bills in the amount of \$585,998.81 for a total of \$1,488,517.94. Seconded by Mr. Stelmascyk, Upon vote, motion passed unanimously.

Mr. Moeller asked if there were any questions for Mr. Hurka.

## PUBLIC WORKS

Mr. Scott provided Council with a June 2018 Public Works Monthly Report and provided details about a few of the projects. The 2017 Roads Program as well as the pool house renovations are almost complete. Elm Leaf Park Phase I is also in its final stages. Two homes have been demolished at a low cost for the Borough. The 2018 Road Program, Cathell Road Slide Projects and Colewood Park Phase II are still being worked on.

Mr. Moeller asked if there were any questions for Mr. Scott.

## PARKS AND RECREATION

**M-9** Mr. Stelmasczyk made a motion to approve the June 2018 Blanket List; second by Mr. Hurka. Upon vote, motion passed unanimously.

Mr. Moeller asked if there were any questions for Mr. Stelmasczyk.

## ZONING & PLANNING

The Monthly Inspection Report showed the following fees issued and collected:

May 2018 Permits Issued: 197

2018 YTD Permits Issued: 471

May 2018 Fees Collected: \$13,070.96

2018 YTD Fees Collected: \$50,416.75

2017 YTD Fees Collected: \$51,267.56

The 2018 YTD fees were about similar as to those of last year.

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Mr. Egger reviewed the Touch-A-Truck Fundraiser and said it was very successful. He also mentioned that construction on the new library will begin at the end of June and there are two fundraisers, sledgehammer and buy-a-brick, going on to raise money for the project.

Mr. Moeller asked if there were any questions for Mr. Egger.

### **PUBLIC SAFETY**

Mr. Behers noted everyone has received the Monthly Activity Reports.

- BEMS had 540 incidents with an average 6.07-minute response time.
- Option Fire had 32 incidents with a 7.57-minute response time
- SBVF had 28 incidents with an 6.08-minute response time.

Mr. Behers also mentioned that Baldwin EMS is holding a luncheon to celebrate the retirement of Susan Hunt after 39 years of service on July 6<sup>th</sup>, 2018 at 1:30 at the BEMS location.

BEMS Assistant Chief Brian McCafferty added that Baldwin received a Gold-Plus rating from the American Heart Association for outstanding cardiac and stroke care.

Mr. Moeller asked if there were any comments or questions for Mr. Behers.

Mr. Stelmasczyk asked about getting reports from Baldwin 105 since they are behind 2 months in reporting. Mr. Barrett said he would reach out to the Chief in hopes of getting the reports.

### **PERSONNEL**

Mrs. Conley mentioned that the new Finance Officer, Caitlin Hornyak, started on May 29<sup>th</sup>, 2018 and a new Intern, Katelyn Bailey, recently began as well.

Mr. Moeller asked if there were any questions for Mrs. Conley.

### **NEW BUSINESS-**

Mr. Stelmasczyk wanted to notify the audience that Mr. John Barrett recently awarded the 2018 Joe James Memorial Award presented by the Southwest Pennsylvania Commission for exemplary work as a municipal manager and for furthering professionalism in municipal government.

### **AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP**

Mr. Eli Kasan of 338 North St. asked if he could have permission to park his boat and trailer on the street even though there is an ordinance that says it is not allowed. Mr. Kasan would like to do this as part of the road is blocked on one side and caved in on the other and wants the trailer to be there so people have more time to stop before driving over the damaged part of the road.

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Mr. Barrett addressed the road issues and said trailers are not allowed to be parked on the streets because it would be in the way of access to storm drains farther down the road as well as snow plow trucks.

Mr. Scott advised the resident that he should obtain written consent from neighbors saying that they do not object to the trailer being parked on the street than they can revisit the issue, but warned that our streets were not meant for boat and trailer parking.

**M-14** Mr. Stelmasczyk made the motion for the meeting adjourn; second by Mr. Behers. Upon vote, motion passed.

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett  
Borough Manager