

MINUTES TO REGULAR MEETING OF July 17, 2018

The Regular Meeting of the Borough of Baldwin Council was called to order by President Edward Moeller at 7:30 p.m. on Tuesday, July 17, 2018

After the Invocation and Pledge of Allegiance to the Flag by Mayor Depretis, the following Council answered to roll call:

Mr. John Egger
Mr. Francis Scott
Mr. James Behers
Mr. Chad Hurka – Via Telephone
Mr. Michael Stelmasczyk
Mrs. Marianne Conley- Vice-President
Mr. Edward Moeller-President
Mr. David Depretis-Mayor
Mr. Jason Stanton- Engineer
Mr. Stanley Lederman- Solicitor
Mr. Michael Lederman- Solicitor
Mrs. Diana Behers- Treasurer
Mr. John Barrett- Borough Manager

APPROVAL OF MINUTES

Mr. Moeller asked for a motion for the approval of the Agenda Meeting Minutes of May 8, 2018. Minutes were approved and the motion was passed with no changes made.

Mr. Moeller asked for a motion for the approval of the Regular Meeting Minutes of May 16, 2018. Minutes were approved and the motion was passed with no changes made.

AUDIENCE AGENDA: Agenda Items Only: 5 MINUTES PER SPEAKER OR GROUP

Mr. Moeller asked the audience if they would like to address Council on anything that is on the Agenda.

ENGINEER'S REPORT

Mr. Stanton noted his Monthly Engineers report from July 10, 2018 summarizing activity for the month. He asked Council for the following motions for consideration:

M-1 *Mr. Scott made a motion to approve partial payment No. 1 in the amount of \$122,850.78 to A. Liberoni Incorporated for Contract No. 18-RO1 for the 2018 Roadway and Storm Sewer Project per the recommendation of the Borough Engineer; second by Mr. Stelmasczyk. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions

M-2 *Mr. Stelmasczyk made a motion to approve partial payment No. 1 in the amount of \$20,009.22 to A. Liberoni Incorporated for Contract No. 18-RO2 the Liquid Fuels 2018 Roadway and Storm Sewer project per the recommendation of the Borough Engineer; second by Mr. Scott. Upon vote, motion passed.*

MINUTES TO REGULAR MEETING OF July 17, 2018

Mr. Moeller asked if anyone had any questions for the Engineer.

SOLICITOR'S REPORT

Mr. Michael Lederman updated Council on efforts to secure legal Rights of Way for the construction of the LR-30 project. Additionally, Mr. Lederman recommended that Borough Council delay their vote on Ordinance 890 until he has a chance to review the documents received by a law firm questioning the legislation. Council was advised that the discussion could be safely delayed until the August Agenda meeting.

Mr. Moeller asked if there were any questions for the Solicitor.

MAYOR'S REPORT

The Mayor reported the following for the month of June:

Calls for the month were 544

Calls given to police from 911 were 929

Fees collected for June 2018 were \$2,520

The monthly activity reports for the K-9s were provided.

Mayor Depretis also reported that the Borough received a thank you from Dr. Graves, the principal at the high school, for the police department. Also, the part time clerk, Rachel Bradford, is doing very well in the position. And lastly, the Mayor reported that the Police Chief will be retiring at the end of January 2019.

Chief Scott said it was an honor to serve in the Borough of Baldwin.

Mr. Moeller asked if anyone had any questions for the Mayor.

ADMINISTRATION

Mr. Barrett congratulated Chief Scott and remarked that he has enjoyed working with him. He has two motions for consideration this week. Mr. Barrett summarized the Cathell Road Project and its contract bids as well as the partial payment for Phase I of the Elm Leaf Park Project.

M-3 *Mrs. Conley made a motion to award Contract No. 2018ST-01 the Cathell Road Slide Repair Project to Brayman Construction Incorporated not to exceed \$349,500.00; second by Mr. Scott. Upon vote, motion passed.*

Mr. Moeller asked if anyone had any questions.

M-4 *Mr. Stelmasczyk made a motion to approve Partial Payment No. 7 in the amount of \$310,573.80 to Stefanik's Next Generation Contracting Company for Phase I of the Elm Leaf Park Redevelopment Project per the recommendation of the project architect; second by Mr. Behers. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mr. Barrett.

MINUTES TO REGULAR MEETING OF July 17, 2018

FINANCE

Mr. Hurka asked Mr. Barrett to present the finance report as he was not able to attend the meeting in person. Mr. Hurka participated via conference call, but did review the Revenue and Expenditure report with Council the previous week. Mr. Barrett reviewed the Treasurer's report for the month of June ending on June 30, 2018 and the list of bills. Mr. Barrett would like to ask for the following motions:

- M-5** *Mrs. Conley made the motion to approve the Treasurer's Report for June 2018; second by Mr. Scott. Upon vote, motion passed.*
- M-6** *Mr. Scott made the motion to ratify bills in the amount of \$753,447.90 and approve bills in the amount of \$995,989.95 for a total of \$1,740,742.75; second by Mrs. Conley. Upon vote, motion passed.*
- M-7** *Mr. Scott made a motion to approve the 2018 Mid-Year Budget (General Fun, Sewer Fund, Highway Aid and Swimming Pool Fund); second by Mr. Egger. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mr. Hurka or Mr. Barrett.

PUBLIC WORKS

Mr. Scott updated Council on the 2017 Road Program, Phase I of the Elm Leaf Park Projects, MS4, hot patches, the 2018 Road Program, the Cathell Road Slide Project, and the Brownville Road Bridge Project.

Mr. Moeller asked if there were any questions for Mr. Scott.

PARKS AND RECREATION

- M-8** *Mr. Stelmasczyk made a motion to approve the July 2018 Blanket List; second by Mrs. Conley. Upon vote, motion passed.*
- M-9** *Mr. Stelmasczyk made a motion approve a fee waiver for Cub Scouts Pack 326 for the use of Elm Leaf Park Pavilion on Tuesday, July 31, 2018 from 4:00pm - 9:00pm; second by Mr. Scott. Upon vote, motion passed.*

Mr. Moeller asked if there were any questions for Mr. Stelmasczyk.

ZONING & PLANNING

Mr. Egger explained the Planning Commission had a meeting on Monday, July 9, 2018

The Zoning Hearing Board does not have a meeting in July.

MINUTES TO REGULAR MEETING OF July 17, 2018

Permits issued in June 2018: 65
Permits issued in 2018 YTD: 539

The Monthly Inspection Report showed the following fees issued and collected:

June 2018 Fees Collected: \$5,801.56

2018 YTD Fees Collected: \$57,318.31

June 2017 Fees Collected: \$11,190.44

2017 YTD Fees Collected: \$ 60,158.00

The 2018 YTD fees were slightly behind 2017 YTD.

Mr. Moeller asked if there were any questions for Mr. Egger.

PUBLIC SAFETY

Mr. Behers noted everyone has received the Monthly Activity Reports.

- BEMS had 269 calls with a 7-minute response time
- Option Fire had 23 incidents with a 8.1-minute response time
- Baldwin #1 Station 105 for April 2018 had 23 incidents with a 7.5-minute response time
- Baldwin #1 Station 105 for May 2018 had 35 incidents with a 11.5-minute response time
- Baldwin #1 Station 105 for June 2018 had 26 incidents with a 19.4-minute response time
- SBVF had 33 incidents with a 9-minute response time.

M-9 *Mr. Behers made a motion approve the Revised Police Mutual Aid Agreement between all municipalities in the South Hills Area Council of Governments (SHACOG); second by Mrs. Conley. Upon vote, motion passed 4-3.*

Mr. Moeller asked if there were any questions for Mr. Behers.

Mr. Stelmasczyk asked whether or not there would be additional language added regarding the Borough's involvement with the Cooperative Investigative Team. Council discussed the question.

Mr. Moeller asked if there were any more questions for Mr. Behers.

PERSONNEL

Mrs. Conley asked Council for the following motion for summer help for the Public Works Department:

M-10 *Mrs. Conley made a motion to advertise for the replacement of the Chief of Baldwin Borough both internally and; second by Mr. Scott. Upon vote motion passed.*

Mr. Moeller asked if there were any questions for Mrs. Conley.

Mayor Depretis asked what the qualifications for the position are. Council discussed the question.

Mr. Moeller asked if there were any additional questions for Mrs. Conley.

MINUTES TO REGULAR MEETING OF July 17, 2018

NEW BUSINESS-

Mr. Egger received a call from a woman living on Penn St. regarding the Borough trimming the weeds and/or trees on the edge of her yard. If the Borough has done it before, it was most likely requested directly to the Public Works Department. The Borough is not responsible for trimming weeds or trees on the woman's property.

Mr. Stelmasczyk asked if the police department would provide their policies and procedures to council as requested. Mayor Depretis said that he can get them within the next two weeks.

Mr. Stelmasczyk asked if Mr. Barrett could find out about grants that are available to help the volunteer fire departments with equipment or other expenses after the recent flooding. Mr. Barrett said he would check if there were any grants available outside of PEMA.

Mr. Stelmasczyk spoke about the recent sale of the Drive Time lot within the Borough. Mr. Lederman will research the sales price and report to Council.

AUDIENCE AGENDA –Any issue pertaining to Borough Business: 5 MINUTES PER SPEAKER OR GROUP

Chief Jim Barbour of Option Fire Department at 825 Streets Run Rd. spoke about the stations experiences with recent flooding in the area, giving anecdotal accounts of the severe weather and the stress it places on volunteer fire companies.

M-11 *Mrs. Conley made the motion to go into executive session; second by Mr. Egger. Upon vote, motion passed.*

Respectively submitted,

BOROUGH OF BALDWIN

John M. Barrett
Borough Manager