



# Borough of Baldwin

*Michael Stelmasczyk, President*  
*Larry Brown*  
*David Depretis*  
*Edward Moeller*

*John Conley, Vice President*  
*Robert Collet*  
*John Ferris*  
*John Barrett III, Borough Manager*

*Alexander R. Bennett, Jr. Mayor*

## SITE PLAN REVIEW REQUIREMENTS

1. Plan of property, surveyed by registered surveyor.
2. Site Plan must be on a 24 x 36 sheet of paper with a professional architect or engineer's seal.  
12 copies)
- 2a. Reports and Supplemental Data – five copies
3. Indicate the location of proposed main and any accessory structures in relation to each other and any existing structures.
4. Height and bulk of each structure.
5. Existing and proposed elevations.
6. Proposed traffic circulation
7. Proposed parking and off-street loading  
(automobile parking stalls 9x20)
8. Provision and nature of other open space on the site
9. Landscaping and screening
10. All proposed and existing: drainage, paving, fencing, walls and enclosures.
11. Display and positioning of any and all signs existing or proposed and lighting.
12. Site Plan must conform to all zoning regulations for the specific district
13. Plan must be in conformance with Storm Water Management Plan  
(Ordinance No. 605, 4/17/89) Article X, Section 142.37 of the Subdivision and  
Land Development Code
14. Plan must be submitted fourteen (14) days prior to Planning Commission meeting.  
(12 copies; Commission meets the second Monday each month)

11/15/2010

**BOROUGH OF BALDWIN  
APPLICATION FOR SITE PLAN REVIEW**

LOCATION OF PROPERTY \_\_\_\_\_ PLAN \_\_\_\_\_ Lot \_\_\_\_\_

NAME OF APPLICANT \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

NAME OF PROPERTY OWNER(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

ZONING CLASSIFICATION OF PROPERTY \_\_\_\_\_ PROPOSED USE \_\_\_\_\_

STATE PRIOR USE, IF ANY \_\_\_\_\_

PROPOSED CONSTRUCTION \_\_\_\_\_

LIST ANY EXISTING STRUCTURES ON PROPERTY \_\_\_\_\_

**A SITE PLAN OF THE PROPERTY DRAWN IN ACCORDANCE WITH CHAPTER 168-42 OF THE ZONING ORDINANCE MUST BE SUBMITTED FOURTEEN (14) DAYS PRIOR TO THE PLANNING COMMISSION MEETING (12 COPIES ARE REQUIRED).**

**APPLICANT MUST COMPLETE THIS SECTION:**

	EXISTING	REQUIRED	COMPLIES	
			YES	NO
LOT SIZE				
LOT WIDTH AT BUILDING LINE				
LOT COVERAGE				
MIN. BUILDING SET BACK				
SIDE YARD AREA				
REAR YARD AREA				
HEIGHT OF BUILDING				
PARKING SPACES (9 X 20)				
PAVED AREA				
SCREENING				
LANDSCAPING				
ELEVATIONS (before & after)				
LIGHTING				
STORM WATER DRAINAGE				
EGRESS/INGRESS				

DATE OF APPLICATION \_\_\_\_\_

Fee 200.00

Bond \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant

Date Received \_\_\_\_\_

Planning Commission reviewed \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner(s)

\_\_\_\_\_  
Signature of Owner (s)