



APPLICATION FOR BOROUGH LIEN LETTER

The lien letter will not be issued until payment has been received. The **\$20.00** fee is payable by mail with check or money order, or in person at the Borough Building by cash, check, debit, or credit card.

Allow seven (7) days to process.

Submission options:

- mail or in person to the Borough Building (3344 Churchview Ave, Pittsburgh, PA 15227)
- fax to 412-882-9743
- scan and email to smatus@baldwinborough.org
- an online fillable version of this form is available at baldwinborough.org

Date: _____ REQUEST FOR LIEN LETTER REFINANCE

Present Titled Owner (Seller) _____

Address of Property _____

Lot and block/Parcel ID _____

Seller's Forwarding Address & Phone _____

Buyer _____

Buyer's Current Address (MANDATORY) _____

Requesting Agent _____ Phone _____
Fax _____

Mailing Address _____

Closing Agent _____ Phone _____
Fax _____

Closing Date / Comments _____

Application Form completed by:

Printed Name

Signature