

# AGENDA MEETING MINUTES OF FEBRURY 14, 2023

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The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:01 p.m. on Tuesday, February 14, 2023.

After the Pledge of Allegiance to the Flag, the following Council and staff answered to roll call:

Mr. James Behers	Mr. David Depretis - Mayor
Mrs. Erin Brown	Mr. Jason Stanton - Engineer
Mr. Raymond Dee	Mrs. Ashley Wagner – Solicitor
Mrs. Denise Maiden	Mr. Robert T. Firek - Borough Mngr.
Mrs. Patricia Boyer	Chief Tony Cortazzo
Mrs. Marianne Conley – Vice President ( <i>arrived at 7:25 pm</i> )	
Mr. John Egger – President	

**AUDIENCE AGENDA – AGENDA ITEMS ONLY:** - No one in the audience wished to speak.

## ENGINEER’S REPORT

Mr. Stanton reviewed the monthly written report and gave the following updates:

### Sanitary Sewer System (Lick Run)

- The first year of flow monitoring data (used as a basis for billing) will be June 2024 – June 2025. The first year of billing per monitored wastewater flows is anticipated to be fiscal year 2026 budget.

### Regionalization and Streets Run/Glass Run Improvements:

- Due to a shortage of Ductile Iron Pipe (DIP) the contractor (SAK) requested to switch from DIP to PVC Pipe inside the steel casing pipes under the railroad bores. Allegheny Railroad advised that DIP is required.

### Rear Leona Drive Sanitary Sewer Improvements:

- The sewers to the rear of Leona and connecting down to Janie/Doyle are in the process of being accessed for needed repairs.

## SOLICITOR’S REPORT

Mrs. Wagner spoke about the completion of the Colewood Drive easement exchange project between Baldwin Borough and Pleasant Hills Authority.

Mrs. Wagner also provided a brief overview of the role and responsibilities of the Community Events Advisory Committee (CEAC). Council discussed concerns over the meeting place (Backdraft Bar and Grill) and meeting time (4:30 pm) for the group.

**M-1** *Mrs. Brown made a motion to change the location of the meetings for the Community Events Advisory Committee to the Baldwin Borough Municipal Building with a flexible time schedule; second by Mr. Dee.*

*A roll call vote was taken:*

<i>Mr. Behers – Yes</i>
<i>Mrs. Boyer – Abstained</i>
<i>Mr. Dee – Yes</i>
<i>Mrs. Maiden – No</i>
<i>Mrs. Brown – Yes</i>
<i>Mrs. Conley – Not present at the time of voting</i>
<i>Mr. Egger – Yes</i>

*Upon vote, the motion passed with 4 votes in favor, 1 vote against, and 1 abstaining from voting.*

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**M-2** *Mrs. Brown made a motion to change the meeting place for the Community Events Advisory Committee to the Baldwin Borough Municipal Building, with a flexible starting time beginning with the Committee's March Meeting; second by Mr. Dee.*

*A roll call vote was taken:*

*Mr. Behers – Yes*  
*Mrs. Boyer – Yes*  
*Mr. Dee – Yes*  
*Mrs. Maiden – Yes*  
*Mrs. Brown – Yes*  
*Mrs. Conley – Yes*  
*Mr. Egger – Yes*

*Upon vote, the motion passed unanimously.*

## **MAYOR'S REPORT**

Mayor Depretis will give his monthly report next week. He asked Council to consider a permanent memorial for Officer Sean Sluganski. A discussion was had regarding possible memorial ideas, which Council will resume discussing at next week's Regular Council Meeting.

## **ADMINISTRATION**

Mr. Firek submitted his monthly written report to Council for review and gave the following updates:

- The Alden has completed installation of a fire alarm system in all of their buildings which will be monitored by Intelligent Electronic System, LLC with alarms and supervision going directly to Allegheny County 911.
- A job description was provided at Council's request for a possible Part-Time Recreation & Events Director.
- A brief discussion was had regarding the SHACOG 2024 – 2028 Garbage Contract, which will bring significant changes to our garbage and recycling program. Our current contract with Waste Management will be ending December 31, 2023.
- The Borough is seeking legal clearances from Allegheny County to begin asbestos testing at the 3 proposed demolition sites.
- Mr. Firek mentioned that Council's education expense budget for 2023 has a remaining balance of \$625 after arrangements were made for the Spring ALOM conference.

**FINANCE** - Mrs. Maiden provided her monthly financial report to Council.

**PUBLIC WORKS** - Mr. Dee will provide his report next week.

## **MUNICIPAL SERVICES MANAGER REPORT**

Mr. Lubin provided a few updates to Council:

- The Shade Tree Commission met with Mr. Lubin and Mr. Firek to discuss their annual planning schedule for upcoming tree planting events.
- Due to the mild winter season, the Borough is approximately 40% below their salt purchasing commitment for the year.
- The 2023 Road Program list was submitted to LSSE and is anticipated to be ahead of schedule with a bid opening target of late March/early April.

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**PARKS AND RECREATION** - Mrs. Boyer will provide her report next week.

## **ZONING AND PLANNING**

Mrs. Brown provided the following update:

- The Planning Commission Meeting was held on February 13, 2023. Land Development was approved for Tuscany Ridge contingent on LSSE's letter. The subdivision of their lot was also approved. J. Poli's plans for a vehicle repair shop were approved contingent upon LSSE's letter.
- There is no Zoning Hearing Board Meeting for February.
- Fees collected for the month were \$8,617.50. 27 Permits were issued in January.

## **PUBLIC SAFETY**

Mr. Behers provided his report:

BEMS	282 calls - 7.5 minutes response time
South Baldwin VFD	17 calls - 8 minutes response time
Baldwin #105	*NO REPORT PROVIDED*
Option VFD	29 calls – 8.23 minutes response time

Mr. Egger complimented BEMS personnel for their professionalism and polite demeanor during a recent encounter he had with them.

Mr. Dee updated Council on South Baldwin VFD's meeting with a marketing professional and some ideas that they are working on for fundraising this year.

**PERSONNEL** - Mrs. Conley had no report this evening.

**NEW BUSINESS** - There was no new business this evening.

## **AUDIENCE AGENDA: Any issue pertaining to Borough Business**

Mike Grieves of 600 Lucy Drive discussed the Borough Ordinance regarding fences and his desire to construct a fence on his corner lot property.

**M-3** *Mrs. Conley made a motion to enter into Executive Session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

**M-4** *Mrs. Boyer made a motion to Adjourn from Executive Session; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

**M-5** *Mr. Dee made a motion to Adjourn; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN  
Robert T. Firek,  
Borough Manager