

REGULAR MEETING MINUTES OF MARCH 21, 2023

The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Tuesday, March 21, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by Mrs. Maiden.

The following Council members and staff answered to roll call:

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| Mrs. Patty Boyer | Mr. David Depretis – Mayor |
| Mr. James Behers | Mr. Jason Stanton – Engineer |
| Mrs. Erin Brown | Mrs. Ashley Wagner– Solicitor |
| Mr. Raymond Dee (<i>Not Present</i>) | Mr. Robert Firek – Borough Manager |
| Mrs. Denise Maiden | Mrs. Diana Behers – Treasurer (<i>Not present</i>) |
| Mrs. Marianne Conley - Vice-President | Chief Tony Cortazzo |
| Mr. John Egger - President | |

APPROVAL OF MEETING MINUTES

- M-1** *Mrs. Conley made a motion to approve the Agenda Meeting Minutes of February 14, 2023; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-2** *Mrs. Boyer made a motion to approve the Regular Meeting Minutes of February 21, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA (Agenda Items Only): No one asked to speak.

ENGINEER'S REPORT

The Monthly Engineer's Report was submitted to Council at the Agenda meeting last week. Mr. Stanton had the following motions for Council's consideration:

- M-3** *Mrs. Conley made a motion to Approve **Partial Payment No. 2 (Final)** in the amount of \$10,707.96, to Nate Brown Demolition, LLC. No payment will be made by the Borough. A motion is required by SHACOG who will be issuing the payment. However, Baldwin is required to pay the County \$7,086.96 which is the remaining amount not covered by the CDBG Grant received for this project; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-4** *Mrs. Maiden made a motion to Approve **Partial Payment No. 7** in the amount of \$48,915.82, to Grahamboys LLC dba Graham Construction for Contract No. 21-MB1 (Municipal Building Renovations, Re-Bid, General Construction) per the recommendation of the Borough Engineer; second by Mrs. Conley. Upon vote, the motion passed unanimously.*
- M-5** *Mrs. Brown made a motion to Approve **Partial Payment No. 6** in the amount of \$2,315.10, to Reno Bros. Inc. for Contract No. 21-MB2 (Municipal Building Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-6** *Mrs. Maiden made a motion to Approve **Partial Payment No. 9** in the amount of \$4,869.00 to Allegheny City Electric, Inc. for Contract No. 21-MB3 (Municipal Building*

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Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Conley. Upon vote, the motion passed unanimously.

M-7 *Mrs. Conley made a motion to Approve **Partial Payment No. 5** in the amount of \$4,932.00, to R&B Mechanical, Inc. for Contract No. 21- MB4 (Municipal Building Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

M-8 *Mrs. Maiden made a motion to Approve purchase of EQ Basin redundant power supply for the pump and SCADA control panels; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

SOLICITOR' S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

MAYOR'S REPORT

Mayor Depretis provided the February report:

Calls to Police: **648** Fees collected: **\$1341** Arrest Totals: **20** Citations/tags: **20**

Chief Cortazzo added that the Police Department is now a Project Active Bystandership in Law Enforcement (ABLE) Certified agency. The program focuses on peer-on-peer intervention to lessen mistakes or misconduct.

ADMINISTRATION

The Manager's Report was provided at the Agenda Meeting last week.

M-9 *Mrs. Conley made a motion to Approve **Resolution No. 2023-03-04** Designating Salaries and Wages for Administrative and Other Personnel for the Year 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

FINANCE

The monthly finance report was provided to Council.

M-10 *Mrs. Maiden made a motion to Accept the Treasurer's Report for February 2023; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-11 *Mrs. Maiden made a motion to Ratify Bills in the amount of \$699,691.24 and approve bills in the amount of \$185,396.93 for a total of \$885,088.17; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

Mrs. Maiden read a list of items from the Community Events Advisory Committee (CEAC) seeking approval from Council. There were no objections to the list.

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PUBLIC WORKS

Mr. Dee provided the Public Works report last week.

PARKS & RECREATION

M-12 *Mrs. Boyer made a motion to Approve the March Blanket List; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

LIBRARY REPORT

Mrs. Boyer provided the Library report.

ZONING & PLANNING

Mrs. Brown provided her report:

Total Fees for February: \$21,876.45

Total Fees Year to Date: \$30,293.95

PUBLIC SAFETY

Mr. Behers gave his report:

BEMS: 258 calls 6.7-minute response time

SBVFC: 17 calls 9-minute response time

Option VFC: 16 calls 5-minute response time

Baldwin VFC #105: (January - no February report received) 24 calls 11.24 -minute response time

PERSONNEL

M-13 *Mrs. Conley made a motion to Advertise two (2) Part-Time Temporary Summer Help Positions for Public Works; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA - Any issue pertaining to Borough

Linda Roth of 641 Penn Street asked if Council meetings can be advertised on the Borough's social media sites. Ms. Roth also asked Mr. Egger to clarify a comment that he made at the Agenda meeting regarding the Community Events Advisory Committee.

Mike Greives of 600 Lucy Drive discussed the Borough Ordinance regarding fences and his subsequent fence permit denial due to height requirements in our Ordinance for a fence on a corner lot property.

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NEW BUSINESS –

Mrs. Brown suggested starting a Welcoming Committee for new residents. She also suggested a “Taste of Baldwin” event to showcase local eateries.

There was a discussion about basketball courts locations within the Borough.

MOTION TO ADJOURN

M-14 *Mrs. Conley made a motion to adjourn; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager