

AGENDA MEETING MINUTES OF APRIL 12, 2022

The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:30 p.m. on Tuesday April 12, 2022.

After the Pledge of Allegiance to the Flag, the following Council and staff answered to roll call:

Mrs. Denise Maiden
Mrs. Patricia Boyer
Mr. James Behers
Mrs. Erin Brown
Mr. Raymond Dee
Mrs. Marianne Conley – Vice President
Mr. John Egger – President
Mr. David Depretis - Mayor
Mr. Jason Stanton - Engineer
Mrs. Ashley Wagner - Solicitor
Mr. Robert T. Firek - Borough Manager
Chief Tony Cortazzo

AUDIENCE AGENDA: Agenda Items only. There were none.

BOND REFINANCING:

Alisha Henry, from PNC Capital Markets, LLC, presented information to Council regarding the Borough's 2017 bond refinancing.

Mr. Dee asked about closing costs and overall savings to the Borough. A discussion was had amongst Council and Ms. Henry regarding specifics of the bond refinancing.

ENGINEER'S REPORT

Mr. Stanton reviewed the monthly report dated April 7, 2022 summarizing activity since the last Council Meeting and gave the following updates:

Blossom Hill and Charlotte Sanitary Sewer O&M Repairs:

- The lining part of the scope of work is scheduled for April 18, 2022.
- Partial Payment Request No. 1 will be recommended for payment.

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Streets Run/Glass Run Multi Municipal Project:

- Two right of ways and a stream crossing permit are needed before the project can be out for bid.

Pollution Reduction Plan (PRP) MS4 Activity:

- Permits were submitted on April 6, 2022 for the Cemetery Stream Restoration/Realignment.
- Preconstruction meeting was held April 11, 2022.

2022 Road Improvement Project:

- The opening due date for bids is May 3, 2022.

Municipal Building Improvements:

- LSSE has recommended Partial Payment No. 1 in the amount of \$2,700 to Allegheny City Electric.

CDBG Year 47 Demolition Contract:

- The winning bid was Nate Brown Demolition, LLC in the amount of \$37,473.96. The budgeted funds (a combination of a CD and monies set aside from the Code Office) are \$35,887.00, which leaves a deficit of \$1,586.96. Due to a resignation in the Code Office, there will be extra monies available in the budget to award this project.
- There will be an item on the April 19, 2022 agenda for Council to make a recommendation to SHACOG to move forward.

Coen Convenience Store:

- The highway occupancy permit and sewage planning module are advancing.

Crossroad Towers Phase I:

- The National Pollutant Discharge Elimination System (NPDES) Permit has been closed, so a recommendation has come from LSSE to release the remaining \$10,000 that was being held by the Borough.

Recap of April 11, 2022 Planning Meeting:

- Discussed Rt. 51 Streetscape Enhancement Overlay District
- Discussed Hays Woods Lot Plan on Becks Run Rd.

SOLICITOR'S REPORT

Mrs. Wagner and Council discussed the possibility of posting future ordinances on the Borough website and what guidelines could be followed.

She also discussed:

- The details of a recent Municipal Lien Judgement.
- The Community Day fireworks agreement, which has been finalized.

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- The request for a liquor license transfer to the Borough for a restaurant that is moving to a new location on Clairton Blvd.

Mrs. Maiden commented that most working people cannot make it to the Borough Building during business hours. She feels that posting ordinances online, especially ones that directly impact local businesses, would be beneficial. Mr. Dee agreed.

MAYOR'S REPORT

Mayor Depretis will give his monthly report next week.

Chief Cortazzo updated council on the following items:

- The hiring process for a new police officer is still ongoing
- An internet safety class will be held May 19th at N. Zion Lutheran Church
- The FBI LEEDA Trilogy Award was given to Deputy Chief Hagan, Sgt. Falcione and Sgt. Jones after completion of three classes over a seven-month period.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review and gave the following updates:

Sanitary Sewer Sale

- PFM provided a draft Request for Qualifications (RFQ) for potential bidders on the sanitary sewer system. If Council agrees, the RFQ will be released on April 15, 2022.

South Hills Cooperative Animal Control (SHCAC) Kennel:

- The Whitehall location for a new kennel is no longer an option. A Baldwin location is being considered.

Pool Admission/Fee Schedule Change:

- The pool admission cost for resident senior citizens was reduced.
- Changes were made to the fee schedule to update the fee for a liquor license transfer within the Borough. A resolution will be on the agenda next week for consideration.

Municipal Emergency Operations Plan (EOP):

- Joe Cambest, the Borough's Emergency Management Coordinator, is working on the Borough's Emergency Plan with Allegheny County and will provide back to Council to pass via Resolution.

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Updated Salary Resolution 2022-04-11:

- Josh Smith, Zoning and Code Official, was given a new title and salary increase which will need to be approved by Council at next week's meeting. The resolution will also remove the position and salary previously held by the former Code Officer, who resigned last month.

Streetlights:

- Duquesne Light has begun replacing the streetlights with LED lighting as the old bulbs burn out.

A discussion was had amongst Council about how best to handle residents who may call with complaints about the new lights since they are brighter.

FINANCE

Mrs. Maiden provided her monthly financial report.

She also spoke about a program that she learned of at the ALOM Spring Conference in which the Borough can obtain the temporary services of an intern, through Slippery Rock University, who would serve as a social services coordinator. The intern would assist the Police Department with high-risk calls. The cost to the Borough would be the expense of a jacket, vest, business cards and use of a Borough phone.

Chief Cortazzo added that the Police department has been in need of a social service worker to assist with volatile calls, so he is in full support of this program. He would eventually like to hire someone for this position full time. He does have a few concerns about the service being offered only temporarily, but overall feels this would be a very necessary addition to the Police force.

Mrs. Maiden also mentioned that the Library is selling commemorative bricks at the discounted cost of \$125 per brick.

PUBLIC WORKS

Mr. Dee will give his report next week.

MUNICIPAL SERVICES MANAGER REPORT

Mr. Lubin provided a few updates to Council:

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- Elm Leaf Park project may be completed by the end of April, weather permitting
- The Hazelhurst emergency sanitary sewer repair pay requests will be presented to Council soon. The repair is complete.
- Utility work is escalating in the Borough. Leona and Norma Dr. were removed from this year's paving list as it will now be paved by the gas company after they complete their line repair.

PARKS AND RECREATION

Mrs. Boyer will provide her report next week.

ZONING AND PLANNING

Mrs. Brown Provided the Following Update:

- The Planning Commission Meeting was held April 11, 2022. There was positive discussion with local business owners regarding the Rt. 51 Streetscape Overlay.
- The Zoning Hearing Board Meeting to be held April 21, 2022 has been cancelled as there are no items on the agenda

PUBLIC SAFETY

Mr. Behers provided his report:

	<u>Calls:</u>	<u>Average Response Time:</u>
BEMS	232	7.4 minutes
Option VFD	20	8.25 minutes
South Baldwin VFD	13	6.5 minutes

PERSONNEL

M-1 *Mrs. Conley made a motion to add a Social Services Coordinator Intern Through Slippery Rock University; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

Mrs. Conley had nothing further to report.

NEW BUSINESS

Mr. Egger asked Council to consider upgrading the soccer fields at Colewood Park and provided an estimate for replacing the grass on the fields with turf. He also suggested building an amphitheater in the park.

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Mark Blochinger of 2800 Waterman Ave. spoke about water that collects on the fields making them unusable. He would like to see turf installed.

Mr. Egger also spoke about the need for a new Borough Building that includes a Community Room. He would like Mr. Firek to pursue plans.

Mr. Egger introduced Paul Hayhurst, President of the Baldwin Borough Library Board. Mr. Hayhurst provided a brief update on the Library.

AUDIENCE AGENDA: Any issue pertaining to Borough Business.

Daria DiGorio of 665 Charlotte Dr. spoke of the need for updated soccer fields at Colewood Park. Also, she would like to see more community programs and improvement of Borough facilities overall.

A discussion was had regarding the future of Colewood Park and what needs the Soccer teams have pertaining to the fields, so Council can best help them.

M-2 *Mrs. Conley made the motion to go into executive session to discuss personnel and legal matters; second by Mrs. Brown. Upon vote, motion passed unanimously.*

M-3 *Mrs. Conley made a motion to adjourn; second by Mr. Behers. Upon vote, motion passed unanimously.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,
Borough Manager