

REGULAR MEETING MINUTES OF MAY 15, 2023

The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Monday, May 15, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by Patty Boyer.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers	Mr. Jason Stanton – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner– Solicitor
Mr. Raymond Dee	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer (<i>Not present</i>)
Mrs. Marianne Conley - Vice-President	Chief Tony Cortazzo
Mr. John Egger - President	

APPROVAL OF MEETING MINUTES

- M-1** *Mrs. Conley made a motion to approve the Agenda Meeting Minutes of April 11, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-2** *Mrs. Boyer made a motion to approve the Regular Meeting Minutes of April 18, 2023; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA (Agenda Items Only): No one wished to speak.

ENGINEER'S REPORT

The Monthly Engineer's Report was submitted to Council at the Agenda meeting last week. Mr. Stanton had the following motions for Council's consideration:

- M-3** *Mrs. Conley made a motion to Approve Partial Payment No. 7 (Final) in the amount of \$25,244.75, to A. Liberoni, Inc. for **Contract No. 22-R02 (General Funds)** 2022 Roadway and Storm Sewer Improvements per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-4** *Mrs. Maiden made a motion to Approve Partial Payment No. 8 in the amount of \$57,046.83, to Grahamboys LLC dba Graham Construction for **Contract No. 21-MB1** Municipal Building Renovations (Re-Bid, General Construction) per the recommendation of the Borough Engineer; second by Mrs. Conley. Upon vote, the motion passed unanimously.*
- M-5** *Mrs. Conley made a motion to Approve Partial Payment No. 7 in the amount of \$3,537.70 to Reno Bros., Inc. for **Contract No. 21-MB2** (Municipal Building Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-6** *Mrs. Maiden made a motion to Approve Partial Payment Nos. 10 & 11 in the amounts of \$5,553.00 & \$4,572.00 respectively to Allegheny City Electric, Inc. for **Contract No. 21-MB3** (Municipal Building Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF MAY 15, 2023

M-7 *Mrs. Boyer made a motion to Approve Partial Payment No. 6 in the amount of \$4,315.50, to R&B Mechanical, Inc. for **Contract No. 21-MB4**(Municipal Renovations, Re-Bid) per the recommendation of the Borough Engineer; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-8 *Mrs. Boyer made a motion to Approve Partial Payment No. 1 in the amount of \$216,315.00, to SAK Construction, LLC for **Contract No. 22-S2 Streets Run and Glass Run Multi-Municipal Sanitary Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

SOLICITOR' S REPORT - The Solicitor's report was provided at the Agenda Meeting last week.

A discussion was had regarding the process of revising the fence ordinance.

MAYOR'S REPORT

Mayor Depretis provided the March report:

Calls to Police: **760** Fees collected: **\$2,150** Arrest Totals: **17** Citations/tags: **91**

ADMINISTRATION

The Manager's Report was provided at the Agenda Meeting last week. Mr. Firek confirmed that the Autism Cares presentation is scheduled for July 11, 2023 at 6:15 pm. He also provided facts regarding deer culling in neighboring communities so a discussion can be had next month.

M-9 *Mrs. Conley made a motion to re-advertise for the Public Hearing at the June 20 regular meeting regarding an Amendment to the Zoning Ordinance for Institutional Homes; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

M-10 *Mrs. Brown made a motion for Approval of the Volunteer Tax Credit in the amounts of \$300.00 for 5 of the 6 Volunteers and \$0.64 for the one, as reviewed by the Borough Manager; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-11 *Mrs. Conley made a motion to Approve the SHACOG Salt Contract Amendment with Cargill, Inc. to extend the delivery requirement of the Borough's required minimum tonnage for the 2022/2023 season until December 31, 2023 at a per ton delivery rate of \$88.96; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

FINANCE

The monthly finance report was provided to Council.

M-12 *Mrs. Maiden made a motion to Accept the Treasurer's Report for April 2023; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-13 *Mrs. Maiden made a motion to Ratify Bills in the amount of \$634,365.42 and approve bills in the amount of \$464,049.47 for a total of \$1,098,414.89; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF MAY 15, 2023

PUBLIC WORKS

Mr. Dee provided the Public Works report.

PARKS & RECREATION

M-14 *Mrs. Boyer made a motion to Approve the May Blanket List; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

LIBRARY REPORT

Mrs. Boyer provided the monthly Library report. Mr. Paul Hayhurst, President of the Library Board, provided the Library's Quarterly Management Report.

ZONING & PLANNING

Mrs. Brown provided her report last week.

A discussion was had regarding the Planning Commission's role in revising the Borough's codes/ordinances and next steps for the revision of the fence ordinance. It is in the hands of the Planning Commission who will review and draft any recommended changes for presentation to Council once that process is completed.

PUBLIC SAFETY

Mr. Behers gave his report at the Agenda meeting and added the following:

Baldwin VFC #105 Monthly Report: 40 calls, 14.28 minutes response time
Option VFC Monthly Report: 46 calls, 8.26 minutes response time

PERSONNEL

Mrs. Conley had nothing to report this month.

AUDIENCE AGENDA - Any issue pertaining to Borough

Linda Roth of 641 Penn Street had questions regarding deer culling. Ms. Roth also stated that volunteers are needed for Community Day.

Mike Greives of 600 Lucy Drive asked for clarification on next steps for a possible revision to the fence ordinance. Clarification which was provided earlier in the meeting was again repeated regarding the process.

REGULAR MEETING MINUTES OF MAY 15, 2023

NEW BUSINESS

Mrs. Maiden, on behalf of the Community Events Advisory Committee, asked for Council's approval to hire a balloon twister who will work for 3 hours at Community Day at a rate of \$375. No objections were given.

M-15 *Mrs. Conley made a motion to adjourn to executive session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-16 *Mrs. Boyer made a motion to adjourn from executive session; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-17 *Mrs. Brown made a motion to adjourn; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager