

AGENDA MEETING MINUTES OF JUNE 14, 2022

The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:30 p.m. on Tuesday, June 14, 2022.

After the Pledge of Allegiance to the Flag, the following Council members and staff answered to roll call:

Mrs. Denise Maiden – Via Telephone
Mrs. Patricia Boyer
Mr. James Behers
Mrs. Erin Brown
Mr. Raymond “Butch” Dee
Mrs. Marianne Conley – Vice President
Mr. John Egger – President
Mr. David Depretis – Mayor
Mr. Jason Stanton – Engineer
Mr. Gavin Robb – Solicitor
Mr. Robert Firek – Borough Manager
Chief Tony Cortazzo

AUDIENCE (AGENDA ITEMS ONLY):

No residents wished to speak.

PRESENTATION BY SIGNATURE FINANCIAL PLANNING

Marc Tannenbaum and Aaron Leaman of Signature Financial Planning updated Council on the Borough employee’s pension and financial plans.

ENGINEER’S REPORT

Mr. Stanton reviewed the monthly report dated June 9, 2022 summarizing activity since the last Council meeting and gave the following updates:

Blossom Hill/ Charlotte Sanitary Sewer Repairs:

- Work has been completed. The final payment request will be on the July agenda for Council’s review.

Streets Run/Glass Run Multi Municipal Project:

- PaDEP has issued the stream crossing permit. The next step will be to advertise for bidders, which will be on the agenda next week for Council’s review.

MS4 Activity:

- Sampling has begun. Staff training will be held in July for administration/police/fire.

Pollution Reduction Plan (PRP):

- Work on Breckenridge Pond No. 2 has begun.

AGENDA MEETING MINUTES OF JUNE 14, 2022

2022 Road Improvement Project:

- Tentative pre-construction meeting to be scheduled the last week of June/first week of July.

Municipal Building Improvements:

- LSSE sent a letter dated June 9, 2022 requesting a schedule and remaining shop drawings.

BJNT Enos Townhomes:

- The applicant asked the Planning Commission to table this application until comments could be addressed by their engineer.

Colewood Park Improvements:

- A rough draft conceptual layout was presented and reviewed with Council.

SOLICITOR' S REPORT

Mr. Robb had no report this evening.

MAYOR'S REPORT

The Mayor will provide his report next week.

The Chief discussed Rosewood Dr. parking issues/possible solutions.

ADMINISTRATION

Mr. Firek submitted his monthly written report to Council for review and gave the following updates:

- A meeting was held on May 19, 2022 to discuss the fire department consolidation. The steering committee will meet June 30, 2022.
- Four (4) complete applications for the Volunteer Fire Tax Credit have been received. The approval will appear on the agenda next week for Council's consideration.
- The electric service for the new Marquee sign/Message Board at Municipal Building has been addressed. The sign will hopefully be installed by the end of the year.
- SHACOG is finalizing paperwork for the demolition contract of several blight properties.
- The Liquor License Transfer for WOW Asian Palace will be on the agenda next week for Council's consideration.
- Two invoices for the Elm Leaf Park Phase III project (playground equipment purchase and the installation of the equipment by Jeffrey Associates) will be on the agenda next week for Council's consideration.

AGENDA MEETING MINUTES OF JUNE 14, 2022

- A motion will be needed at next week's meeting to approve Middle Department Inspection Agency (MDIA) to perform residential inspections on a temporary basis for the Borough.
- A blood drive will be held at the Borough Building Auditorium on Friday, July 8, 2022 from 12:30 pm - 6:30 pm.

FINANCE

Mrs. Maiden provided her report.

LIBRARY

- There has been an increase in circulation.

Mrs. Maiden updated Council on the success of Community Day and the Farmer's Market, both organized by the Events Advisory Committee.

PUBLIC WORKS

Mr. Dee will give his report next week.

PARKS AND RECREATION

Mrs. Boyer will give her report next week.

Mr. Firek mentioned that the Library's Touch-A-Truck event is on the blanket list for approval this month. If approved, it will be held on Saturday, September 17, 2022 in the Municipal Building parking lot.

ZONING & PLANNING

Mrs. Brown will provide her report next week.

- The Planning Commission meeting was held on June 13, 2022.
- The Zoning Hearing Board meeting will be held on July 16, 2022.
- A meeting will be held on June 29, 2022 with members of Council and PennDOT.

AGENDA MEETING MINUTES OF JUNE 14, 2022

PUBLIC SAFETY

Mr. Behers read the following Activity Reports:

	Calls/Incidents:	Avg. Response Time:
BEMS	279	7.3 minutes
Baldwin #105	30	7.16 minutes (April 2022)
Baldwin #105	31	7.8 minutes (May 2022)
Option	46	7.2 minutes
SBVFC	25	8.5 minutes

PERSONNEL

M-1 *Mrs. Conley made a motion to post internally and advertise for the position of Code Enforcement Officer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA (ANY ISSUE PERTAINING TO BALDWIN BOROUGH):

No residents wished to speak.

NEW BUSINESS

A discussion was had regarding the status of the pool and upcoming conferences.

MOTION TO ADJOURN

M-2 *Mrs. Conley made a motion to go into Executive Session; Second by Mr. Behers. Upon vote, motion passed unanimously.*

M-3 *Mrs. Conley made a motion to adjourn from Executive Session; Second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-4 *Mrs. Conley made a motion to adjourn; Second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager