

# REGULAR MEETING MINUTES OF JUNE 20, 2023

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The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Tuesday, June 20, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by James Behers.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers	Mr. Jason Stanton – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner– Solicitor
Mr. Raymond Dee	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer
Mrs. Marianne Conley - Vice-President	Chief Tony Cortazzo
Mr. John Egger - President	

## PUBLIC HEARING

**M-1** *Mrs. Conley made a motion to open the Public Hearing regarding modification of the Zoning Code to modify the definition of “Institutional Homes” and add a Definition for “Addiction Treatment Facility”; second by Mr. Behers. Upon vote, the motion was passed unanimously.*

The public hearing took place. No residents spoke in favor or opposition of the modification to the zoning code.

**M-2** *Mrs. Conley made a motion to Close the Public Hearing; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

## RECOGNITION OF GIRL SCOUT TROOP #17031

*Mayor Depretis presented members and leaders of the Girl Scout Troop with a certificate of recognition for their Library Garden Service Project.*

## APPROVAL OF MEETING MINUTES

**M-3** *Mrs. Conley made a motion to approve the Agenda Meeting Minutes of May 9, 2023; second by Mr. Behers. Upon vote, the motion passed unanimously.*

**M-4** *Mrs. Brown made a motion to approve the Regular Meeting Minutes of May 15, 2023; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**AUDIENCE AGENDA (Agenda Items Only):** No one wished to speak.

## ENGINEER’S REPORT

The Monthly Engineer’s Report was submitted to Council at the Agenda meeting last week. Mr. Stanton had the following motions for Council’s consideration:

**M-5** *Mrs. Maiden made a motion to Approve Partial Payment No. 8 in the amount of \$2,232.00 to Reno Bros., Inc. for **Contract No. 21-MB2 (Municipal Building Renovations, Re-Bid)***

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*per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

- M-6** *Mrs. Conley made a motion to Approve Partial Payment No. 2 in the amount of \$124,398.00, to SAK Construction, LLC for **Contract No. 22-S2 Streets Run and Glass Run Multi-Municipal Sanitary Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

## **SOLICITOR' S REPORT**

The Solicitor's report was provided at the Agenda Meeting last week.

Mrs. Wagner clarified that the motion to advertise for the Zoning Amendment Ordinance that appeared on the agenda was not needed, as advertisement requirements were fulfilled when the Public Hearing was advertised.

## **MAYOR'S REPORT**

Mayor Depretis provided the May report: Fees collected: **\$396** Arrest Totals: **11** Citations/tags: **91**

Mr. Dee thanked Mayor Depretis for spearheading the Duquesne Light Energy Audit that South Baldwin and Option Volunteer Fire Companies took part in.

## **ADMINISTRATION**

The Manager's Report was provided at the Agenda Meeting last week. Mr. Firek updated Council that the 2023 Demolitions process is moving forward after a brief delay by the County. The trash/recycling contract bid tabulation report was received from SHACOG and more information will be provided at the next Agenda meeting.

- M-7** *Mrs. Brown made a motion to Approve the Volunteer Tax Credit in the amount of \$300.00, as reviewed by the Borough Manager for the Volunteer Fire Department Member as noted on the list provided to Council; second by Mr. Behers. Upon vote, the motion passed unanimously.*

**FINANCE** - The monthly finance report was provided to Council.

- M-8** *Mrs. Maiden made a motion to Accept the Treasurer's Report for May 2023; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

- M-9** *Mrs. Maiden made a motion to Ratify Bills in the amount of \$685,722.51 and approve bills in the amount of \$380,320.02 for a total of \$1,066,042.53; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

## **PUBLIC WORKS**

Mr. Dee provided the Public Works report.

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## PARKS & RECREATION

**M-10** *Mrs. Boyer made a motion to Approve the fee waiver request of entrance fee to the pool for Baldwin-Whitehall School District ESL group; second by Mrs. Conley. A roll call vote was taken:*

Before the vote took place, Mrs. Conley clarified that the pool loses money each year and she feels that the Borough cannot afford to set a precedence in granting fee waivers to groups, which was her reasoning for choosing to vote no to the requests.

Mrs. Maiden also discussed the fee waiver request she received from SHIM and other options were discussed that SHIM would consider, such as paying for the pool to open early for their group or paying a reduced entrance fee. Mr. Dee agreed that these options should be explored. Mrs. Brown added that the alternative options may actually work out to be more than just paying the daily rate during normal operating hours.

*The vote for the fee waiver request for Baldwin-Whitehall School District ESL Group:*

*Mrs. Brown - No*

*Mrs. Boyer - No*

*Mr. Behers - No*

*Mr. Dee - No*

*Mrs. Maiden - No*

*Mrs. Conley - No*

*Mr. Egger - No*

*Upon vote, the motion failed with a vote of 0 for and 7 against the motion.*

**M-11** *Mrs. Boyer made a motion to Approve the fee waiver request of entrance fee to pool for BCAP; second by Mrs. Conley. A roll call vote was taken:*

*Mrs. Brown - No*

*Mrs. Boyer - No*

*Mr. Behers - No*

*Mr. Dee - No*

*Mrs. Maiden - Yes*

*Mrs. Conley - No*

*Mr. Egger - No*

*Upon vote, the motion failed with a vote of 1 for and 6 against the motion.*

Mrs. Maiden asked for other considerations to be explored to assist the group with the admission cost.

**M-12** *Mrs. Boyer made a motion to Approve the fee waiver request of entrance fee to pool for SHIM; second by Mrs. Conley. A roll call vote was taken:*

*Mrs. Boyer - No*

*Mrs. Brown - No*

*Mr. Behers - No*

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*Mr. Dee - No*  
*Mrs. Maiden - No*  
*Mrs. Conley - No*  
*Mr. Egger - No*

*Upon vote, the motion failed with 0 for and 7 against the motion.*

After casting their vote, Mrs. Boyer, Mr. Dee and Mrs. Maiden asked that other considerations be explored to assist the group with the admission cost.

**M-13** *Mrs. Boyer made a motion to Approve the other non-fee waiver request Blanket List items; second by Mrs. Conley. A roll call vote was taken:*

*Mrs. Brown - Yes*  
*Mrs. Boyer - Yes*  
*Mr. Behers - Yes*  
*Mr. Dee - Yes*  
*Mrs. Maiden - Yes*  
*Mrs. Conley - Yes*  
*Mr. Egger - Yes*

*Upon vote, the motion passed 7 for and 0 against the motion.*

## **LIBRARY REPORT**

Mrs. Boyer provided the monthly Library report.

## **ZONING & PLANNING**

Mrs. Brown provided her report last week.

**M-14** *Motion to Approve the Coen Markets Subdivision Plan (Lot Consolidation) as recommended by the Planning Commission; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

A discussion with a representative from Coen Markets was had regarding the construction timeline.

## **PUBLIC SAFETY**

Mr. Behers gave his report at the Agenda meeting and added that Baldwin #105 had 23 incidents for May.

## **PERSONNEL**

**M-15** *Mrs. Conley made a motion to Appoint Sandra Dooper to the vacated seat on the Community Events Advisory Committee. Term to expire December 2024; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

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**M-16** *Mrs. Conley made a motion to Appoint Samantha Yule to the full-time position of newly created Police Department Social Service Coordinator; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Chief Cortazzo thanked Council for their cooperation in bringing this position to fruition. Ms. Yule's anticipated start date is July 10, 2023.

**AUDIENCE AGENDA (Any issue pertaining to Borough)** - No one wished to speak.

**NEW BUSINESS** - There was no new business to discuss.

**M-17** *Mrs. Brown made a motion to adjourn; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager