

# REGULAR MEETING MINUTES OF JUNE 21, 2022

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The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:30 p.m. on Tuesday, June 21, 2022.

The invocation was done by Mrs. Maiden.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis - Mayor
Mr. James Behers	Mr. Jason Stanton - Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner - Solicitor
Mr. Raymond Dee	Mrs. Diana Behers - Treasurer
Mrs. Denise Maiden	Mr. Randy Lubin – Municipal Services Mngr.
Mrs. Marianne Conley, Vice-President	Chief Tony Cortazzo
Mr. John Egger - President	

## APPROVAL OF MEETING MINUTES

- M-1**      *Mrs. Conley made a motion to approve the Agenda Meeting Minutes of May 10, 2022; second by Mr. Behers. Upon vote, the motion passed unanimously.*
- M-2**      *Mrs. Maiden made a motion to approve the Regular Meeting Minutes of May 18, 2022; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

**AUDIENCE AGENDA - Agenda Items Only:** No one asked to speak.

## ENGINEER'S REPORT

Mr. Stanton previously submitted the Monthly Engineer's Report to Council at the Agenda meeting. He had the following motions for Council's consideration:

- M-3**      *Mr. Behers made a motion to Advertise for Streets Run & Glass Run Multi-Municipal Sanitary Sewer Improvement Project; second by Mrs. Conley. Upon vote, the motion passed unanimously.*
- M-4**      *Mrs. Maiden made a motion to have the Solicitor file for a Declaration of Taking for a Sanitary Sewer Easement through Parcel No. 314-R-270; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

## SOLICITOR'S REPORT

The Solicitor's report was provided at the Agenda Meeting last week. Mrs. Wagner added that she will be filing for a Declaration of Taking as approved by Council during the Engineer Report.

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## MAYOR'S REPORT

The Mayor provided information from the Police Monthly Activity report from May 2022:

Calls to Police: 761 calls  
Fees collected: \$438.00  
Arrest Totals: 20  
Citations/tags: 60

*Mayor Depretis received a letter from Brentwood Police Chief Adam Zeppuhar praising Baldwin Officer Katie Donahue for her assistance during a recent call.*

## ADMINISTRATION

The Manager's Report was provided last week. Mr. Lubin asked Council for the following motions:

**M-5** *Mrs. Conley made a motion to Approve the Volunteer Tax Credit in the amounts of \$300.00 each as reviewed by the Borough Manager for the Volunteer Fire Department Members as noted on the list provided by the Borough Manager; second by Mr. Behers. Upon vote, the motion passed 6-0-1. (Mr. Dee abstained due to a conflict of interest, as he is a member of the Fire Department.)*

**M-6** *Mrs. Maiden made a motion to Adopt **Resolution No. 2022-06-15** Approving the transfer of Pennsylvania Restaurant Liquor License No. R-8866 into Baldwin Borough from Penn Hills Township; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Mr. Egger asked why the liquor license was being transferred. Mrs. Wagner explained that there were no available licenses within the Borough so an existing license had to be transferred from another municipality.

**M-7** *Mrs. Brown made a motion to Approve Payment No. 1 (Final) in the amount of \$15,126.00 to Jeffrey Associates for Elm Leaf Park Playground Equipment and Surfacing Material per the recommendation of the Borough Manager; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Mr. Egger asked where this equipment was being installed. Mr. Lubin replied that it is going in the area of the former batting cages at the field across from Romanus.

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**M-8** *Mrs. Maiden made a motion to Approve Payment No. 1 (Final) in the amount of \$6,740.00 to Jeffrey Associates for Elm Leaf Park Playground Equipment and Surfacing Installation per the recommendation of the Borough Manager; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

**M-9** *Mrs. Conley made a motion to Approve the Addendum for UCC Code Plan Review and Inspection Services to Middle Department Inspection Agency, Inc. Contract on an as needed basis; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

## **FINANCE**

Mrs. Maiden provided her report last week and had the following motions for Council's consideration:

**M-10** *Mrs. Maiden made a motion to Accept the Treasurer's Report for May 2022; Second by Mrs. Conley. Upon vote, the motion passed unanimously.*

**M-11** *Mrs. Maiden made a motion to Ratify Bills in the amount of \$527,066.56 and approve bills in the amount of \$131,873.50 for a total of \$658,940.06; Second by Mrs. Boyer. Upon vote, motion passed unanimously.*

## **PUBLIC WORKS**

Mr. Dee gave his report:

- Road patching is underway
- Park Clean up and swimming pool maintenance is ongoing
- Catch basins are being kept clean

## **MUNICIPAL SERVICES**

Mr. Lubin provided his report:

- The 2021 Road Program punch list items are being completed.
- The 2022 Road Program is awaiting the Notice to Proceed.
- Elm Leaf Park renovation is 80% complete and should be finished within the next few weeks.
- Gas line replacement on Cathell Rd. is ongoing.
- The pool is losing thousands of gallons of water per day which will need addressed at the end of the pool season.

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- The sanitary sewer issue off of Glass Run Rd. was addressed. Grease traps will need to be installed by the two restaurants per Allegheny County Plumbing Code to prevent further issues.
- New directional warning signs on Walton Rd. have been installed.
- Costars is anticipating an increase in salt prices for the next contract. They have recommended that Municipalities order as much salt as they can now before the new contract is in effect. There is room in the budget and within the storage facilities to purchase 400-500 tons.
- Delivery of the new 10 ton salt truck is delayed due to supply chain issues. We are hoping to receive it sometime during Quarter 2 of 2023.
- Delivery of the Ventrac tractor that was ordered is also delayed. It will hopefully be received September/October.

A discussion was had regarding the cost to fix the current salt truck to get through the upcoming Winter months.

## **PARKS AND RECREATION**

Mrs. Boyer provided the June Blanket List to Council.

**M-12** *Mrs. Boyer made a motion to Approve the June Blanket List; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

## **ZONING & PLANNING**

Mrs. Brown provided her report:

May 2022:

156 Permits Issued

\$22,285.00 Fees Collected

**M-13** *Mrs. Brown made a motion to Approve the Keston-Bush Plan of Lots subdivision as recommended by the Planning Commission; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

Mr. Egger asked for clarification. Mr. Stanton replied that lot lines are being transferred to accommodate a new home being built.

## **PUBLIC SAFETY**

Mr. Behers read the following Activity Reports:

	Calls/Incidents:	Avg. Response Time:
BEMS	279	7.3 minutes

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Baldwin #105	30	7.16 minutes (April)
Baldwin #105	31	7.8 minutes (May)
Option	46	7.2 minutes
SBVFC	25	8.5 minutes

Mr. Egger asked about a rumor brought to his attention regarding the fire company receiving additional funding for being short staffed or possibly being related to a recent house fire. Mr. Dee and Mr. Behers had no knowledge of additional funding.

## PERSONNEL

Mrs. Conley had no report this evening.

**M-14** *Mrs. Conley made a motion to Appoint Amanda Bublinc to fill the Vacant seat on the Library Board. Ms. Bublinc's term will expire at the end of December 2024; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

## AUDIENCE AGENDA - Any issue pertaining to Borough

*Jim Vogel – 5149 Colewood. Dr. – Mr. Vogel inquired about an abandoned home on his street. Mr. Lubin replied that the house was in a conservatorship and was sold within the last week so renovations will hopefully begin soon.*

## NEW BUSINESS

There was no new business.

**M-15** *Mrs. Conley made a motion to adjourn to executive session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

**M-16** *Mrs. Conley made a motion to adjourn from Executive Session; second by Mrs. Maiden. Upon vote, the motion was passed unanimously.*

## MOTION TO ADJOURN

**M-17** *Mrs. Conley made the motion to adjourn; Second by Mr. Behers. Upon vote, motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager