

# AGENDA MEETING MINUTES OF JULY 11, 2023

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The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Tuesday, July 11, 2023.

After the Pledge of Allegiance to the Flag, the following Council and staff answered to roll call:

Mr. James Behers (*Not Present*)  
Mrs. Erin Brown  
Mr. Raymond Dee  
Mrs. Denise Maiden  
Mrs. Patricia Boyer  
Mrs. Marianne Conley – Vice President  
Mr. John Egger – President

Mr. David Depretis – Mayor  
Mr. Jason Stanton - Engineer  
Mrs. Ashley Wagner – Solicitor  
Robert Firek- Borough Manager  
Chief Tony Cortazzo

**AUDIENCE AGENDA – AGENDA ITEMS ONLY:** No one wished to speak.

## **ENGINEER’S REPORT**

Mr. Stanton reviewed the monthly written report and gave the following updates:

### **2022 O/M Program - Hollowhaven, Marlane, Nurnberger, Ranchview Sanitary Sewer Repairs**

- LSSE is coordinating utility conflicts with gas and water companies. The contractor is currently working on lining the Nurnberger sewer. Work on Hollowhaven will follow.

### **Pollution Reduction Plan (PRP) MS4 Activity**

- All necessary permits have been received. Watershed Restoration and Protection Grants are anticipated to be awarded in August 2023. Baldwin Borough has applied for two grants one for each Stream Restoration Project (Elm Leaf and Glass Run).

### **CDBG Year 48 Demolition Contract**

- Contract documents were forwarded to SHACOG. Bid opening is scheduled for July 27, 2023.

**SOLICITOR’S REPORT** - Mrs. Wagner’s report will be given in Executive Session as it pertains to Personnel and Legal matters.

**MAYOR’S REPORT**- Mayor Depretis will give his monthly report next week. Chief Cortazzo had an update:

- The Chief updated Council on a successful DUI checkpoint that was held on Becks Run Road on June 23, 2023. The Chief noted that there were multiple Police agencies who assisted in the event.
- The Police Department will be hiring an administrative assistant. Approval to advertise will be on the agenda next week for Council’s approval.

## **ADMINISTRATION**

Mr. Firek gave the Manager’s report and the following items were discussed in detail:

- Possibilities for deer population management.
- The Solid Waste/Recycling bid.

**FINANCE** - Mrs. Maiden provided her monthly financial report to Council.

**PUBLIC WORKS** - Mr. Dee provided his monthly report to Council.

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## MUNICIPAL SERVICES MANAGER REPORT

Mr. Lubin provided a few updates to Council:

- Work on the 2023 Road Program is anticipated to begin the week of July 10, 2023. Mobilization of equipment has begun.
- Mr. Lubin and Chief Cortazzo have been reviewing regulatory signs within the Borough and have identified several areas that would benefit from a no parking or stop sign. They will present their findings at future Council meetings.

**PARKS AND RECREATION** - Mrs. Boyer will provide her report next week.

**ZONING AND PLANNING** - Mrs. Brown provided the following updates:

80 permits were issued for the month of June. 429 permits have been issued in 2023 thus far. Fees collected for June 2023 are \$12,368.00, which is a decrease from fees collected for June 2022 which were \$14,105.50.

- Mrs. Brown updated Council on the Planning Commission Meeting that was held on July 10, 2023.
- There is one item on the agenda for the Zoning Hearing Board meeting which is scheduled for July 20, 2023.

A discussion was had regarding the Planning Commission's review of the fence ordinance and their decision to recommend to Council that no changes be made to the ordinance at this time. Jonathan Bruno and Don Brown from the Planning Commission spoke from the audience and added information regarding their review and decision.

**PUBLIC SAFETY** - Mr. Behers was not present and will provide his report next week. Mr. Dee thanked Mayor Depretis for bringing the Duquesne Light energy audit to the attention of the fire companies.

**PERSONNEL** - Mrs. Conley had no report this evening.

**COMMUNITY EVENTS ADVISORY COMMITTEE** - Mrs. Maiden provided an update to Council:

- Attendance for the Farmer's Markets has been low.
- Summer camp has begun and is off to a great start.
- Planning for Fall Fest will be held at the next CEAC meeting on July 17, 2023 at 7:00 pm.

**NEW BUSINESS** - There was no new business.

## **AUDIENCE AGENDA: Any issue pertaining to Borough Business**

Lina Roth of 641 Penn Street spoke of the hard work Councilwoman Maiden has put into the events for the Borough. Ms. Roth also asked several questions regarding the solid waste/recycling bid.

Mr. Dee recognized the hard work of the Community Events Advisory Committee members and their planning and execution of Community Day.

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- M-1** *Mrs. Conley made a motion to enter into Executive Session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-2** *Mrs. Conley made a motion to Adjourn from Executive Session; second by Mr. Dee. Upon vote, the motion passed unanimously.*
- M-3** *Mrs. Conley made a motion to Adjourn; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek,  
Borough Manager