

REGULAR MEETING MINUTES OF JULY 18, 2023

The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Tuesday, July 18, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by Marianne Conley.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers	Mr. Jake Bajek – Engineer
Mrs. Erin Brown	Mr. Gavin Robb – Solicitor
Mr. Raymond Dee	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer
Mrs. Marianne Conley - Vice-President	Chief Tony Cortazzo
Mr. John Egger - President	

APPROVAL OF MEETING MINUTES

- M-1** *Mrs. Maiden made a motion to approve the Agenda Meeting Minutes of June 13, 2023; second by Mr. Behers. Upon vote, the motion passed unanimously.*
- M-2** *Mrs. Conley made a motion to approve the Regular Meeting Minutes of June 20, 2023; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA (Agenda Items Only):

Ms. Carrie Miller, a field supervisor with Congresswoman Summer Lee’s office spoke to Council about the role of the Congresswoman’s office and plans to open a satellite office location in close proximity to Baldwin Borough residents.

Pat Codelka of 852 Fidelity Dr. had questions regarding item 9b on the agenda.

ENGINEER’S REPORT

The Monthly Engineer’s Report was submitted to Council at the Agenda meeting last week. Mr. Bajek had the following motions for Council’s consideration:

- M-3** *Mrs. Conley made a motion to Approve Partial Payment No. 3 in the amount of \$251,514.00 to SAK Construction, LLC for **Contract No. 22-S2 Streets Run and Glass Run Multi-Municipal Sanitary Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*
- M-4** *Mrs. Conley made a motion to Approve Partial Payment No. 7 in the amount of \$5,858.65 to R&B Mechanical, Inc. for **Contract No. 21-MB4 (Municipal Building Renovations, Re-Bid)** per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*
- M-5** *Mrs. Conley made a motion to Approve Partial Payment No. 1 in the amount of \$53,388.00 to Roto Rooter Services Company for **Contract No. 22-S2 2022 Sanitary Sewer O&M***

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Improvements per the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.

SOLICITOR' S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

MAYOR'S REPORT

Mayor Depretis provided the June report: Calls to 911: 737 Fees collected: **\$535** Arrest Totals: **22** Citations/tags: **101**

ADMINISTRATION

The Manager's Report was provided at the Agenda Meeting last week. Mr. Firek updated Council on an All-Hazard Preparedness Workshop that he and Chief Cortazzo attended.

M-6 *Mrs. Conley made a motion to Adopt **Ordinance No. 927** Amending Chapter 168 (Zoning) to modify the definition of Institutional Homes and add a definition for Addiction Treatment Facility; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

FINANCE

The monthly finance report was provided to Council.

M-7 *Mrs. Maiden made a motion to Accept the Treasurer's Report for June 2023; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-8 *Mrs. Maiden made a motion to Ratify Bills in the amount of \$576,962.34 and approve bills in the amount of \$1,615,771.67 for a total of \$2,192,734.01; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

PUBLIC WORKS

Mr. Dee provided the Public Works report at the Agenda Meeting last week.

PARKS & RECREATION

M-9 *Mrs. Boyer made a motion to Approve the July Blanket List; second by Mrs. Maiden. Upon vote the motion passed unanimously.*

LIBRARY REPORT

Mrs. Boyer provided the monthly Library report.

Mr. Paul Hayhurst, President of the Library Board, recognized Library Director Anna Newborg for her role in obtaining grant funding for the Library.

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ZONING & PLANNING - Mrs. Brown provided her report last week.

M-10 *Mrs. Brown made a motion to Accept the recommendation of the Planning Commission that no change be made to the Zoning Ordinance with respect to fences at this time; second by Mrs. Boyer. A roll call vote was taken:*

*Mrs. Brown - Yes
Mrs. Boyer - Yes
Mr. Behers - Yes
Mr. Dee - No
Mrs. Maiden - No
Mrs. Conley - Yes
Mr. Egger - Yes*

Upon vote, the motion passed with 5 votes for the motion and 2 against.

PUBLIC SAFETY

Mr. Behers gave the following incident report from June 2023:

BEMS: 273 incidents

SBVFC: 34 incidents

Option VFD: 53 incidents

Baldwin VFC #105: 34 incidents

Mr. Dee informed Council that all three fire departments have exceeded their fuel allotment for the year and asked if Council would consider giving additional monies to help with fuel costs. Mr. Firek asked for the fire companies to provide usage reports and it can be discussed at the Agenda meeting in August.

PERSONNEL

M-11 *Mrs. Conley made a motion to Advertise for an Administrative Assistant for the Police Department; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

M-12 *Mrs. Conley made a motion to Advertise for the position of Code Enforcement/Building Inspector Apprentice; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

M-13 *Mrs. Conley made a motion to Appoint Cori Hoff to the part-time position of Recreation & Events Director; second by Mrs. Brown. Upon vote the motion passed with 6 votes for the motion, 0 votes against and 1 vote abstained. (Mrs. Maiden chose to abstain due to her involvement with the Community Events Advisory Committee.)*

AUDIENCE AGENDA (Any issue pertaining to Borough)

Mark Fortunato of 806 Brentview Drive asked a question about zoning in his neighborhood.

Linda Roth of 641 Penn Street asked for agenda reports/attachments to be made available for the public.

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Pat Codelka of 852 Fidelity Drive has a zoning question she would like to have answered.

Vicki Sirockman of 750 Agnew Road spoke about her concerns regarding an abandoned house that abuts her property and asked Council for assistance.

Mike Greives of 600 Lucy Drive voiced his displeasure with Council's decision to not make revisions to the existing fence ordinance at this time.

NEW BUSINESS

Mrs. Conley mentioned that there will be a ceremony on August 9th at 6:30 pm to name the Elm Leaf Park Dek Hockey Rink in honor of Officer Sean Sluganski.

She also spoke about the Farmer's Market which will be held July 20, 2023 from 4-7pm. Mrs. Maiden added that Snap, WIC and Senior Vouchers are accepted.

Mrs. Conley also spoke about her success using Neem Oil to kill Spotted Lantern Flies.

M-14 *Mrs. Conley made a motion to entire into Executive Session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-15 *Mrs. Conley made a motion to adjourn from Executive Session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-16 *Mrs. Brown made a motion to adjourn; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager