

REGULAR MEETING MINUTES OF JULY 19, 2022

The Regular Meeting of the Borough of Baldwin Council was called to order by Vice President Marianne Conley at 7:30 p.m. on Tuesday, July 19, 2022.

The invocation was done by Mrs. Brown.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor (not present)
Mr. James Behers	Mr. Devanté Miles – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner – Solicitor
Mr. Raymond Dee	Mrs. Diana Behers – Treasurer (not present)
Mrs. Denise Maiden	Mr. Robert Firek – Borough Manager
Mrs. Marianne Conley, Vice-President	Chief Tony Cortazzo
Mr. John Egger - President (not present for roll call)	

PUBLIC HEARING

M-1 *Mrs. Conley made a motion to open the Public Hearing regarding the Transfer of Pennsylvania Restaurant Liquor License No. R-16397 into Baldwin Borough from Homestead Borough; second by Mr. Behers. Upon vote, the motion passed 6-0 (Mr. Egger was not in attendance for this vote.)*

The public hearing took place. No residents spoke in favor or in opposition of the license transfer.

M-2 *Mrs. Conley made a motion to close the Public Hearing; second by Mrs. Brown. Upon vote, the motion passed unanimously. (Mr. Egger had arrived at the meeting during the public hearing and presided over the meeting from this point.)*

APPROVAL OF MEETING MINUTES

M-3 *Mrs. Maiden made a motion to approve the Agenda Meeting Minutes of June 14, 2022; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

M-4 *Mrs. Conley made a motion to approve the Regular Meeting Minutes of June 21, 2022; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA - Agenda Items Only: No one asked to speak.

ENGINEER'S REPORT

Mr. Miles previously submitted the Monthly Engineer's Report to Council at the Agenda meeting. He had the following motion for Council's consideration:

M-5 *Mrs. Conley made a motion to Approve Partial Payment Nos. 2 & 3 in the amounts of \$7,074.90 & \$9,294.30 respectively, to Allegheny City Electric, Inc. for Contract No. 21-MB3 (Municipal Building Renovations, Re-Bid) per*

REGULAR MEETING MINUTES OF JULY 19, 2022

the recommendation of the Borough Engineer; second by Mrs. Maiden. Upon vote, the motion passed unanimously.

SOLICITOR' S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

MAYOR'S REPORT

Chief Cortazzo provided the Mayor's report:

Calls to Police: **742** Fees collected: **\$329.00** Arrest Totals: **16** Citations/tags: **40/3**

ADMINISTRATION

The Manager's Report was provided last week. Mr. Firek asked Council for the following motions:

- M-6** *Mrs. Conley made a motion for Approval of the Volunteer Tax Credit in the amounts of \$300.00 each as reviewed by the Borough Manager for the Volunteer Fire Department Members as noted on the list provided to Council; second by Mrs. Maiden. Upon vote, the motion passed 6-0-1. (Mr. Dee abstained due to a conflict of interest, as he is a member of the Fire Department.)*
- M-7** *Mrs. Maiden made a motion to Authorize the Manager to issue a letter to SHACOG declaring the Borough's intention to undertake the CD Year 48 Demolition project and use the \$30,770.00 grant allocation the County will be providing for that project; second by Mr. Behers. Upon vote, the motion passed unanimously.*
- M-8** *Mrs. Conley made a motion to Authorize the Manager to send a letter to Cargill, Inc. formally accepting the SHACOG Salt Bid of \$88.96 per ton delivered and to enter into an agreement for the same, effective from July 1, 2022 until June 30, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-9** *Mrs. Maiden made a motion to Approve Partial Payment No. 6 in the amount of \$225,316.86 to A. Liberoni, Inc. for Elm Leaf Park Ph. III per the recommendation of HRG Engineering; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF JULY 19, 2022

- M-10** *Mrs. Brown made a motion to Approve **Resolution No. 2022-07-17** for Approving the Acquisition of Vacant Property Block and Lot Number 59-G-106 (548 Penn St.) and is in accord with the Comprehensive Plan of the Borough under the Vacant Property Recovery Program; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

FINANCE

Mrs. Maiden provided her report last week and had the following motions for Council's consideration:

- M-11** *Mrs. Maiden made a motion to Accept the Treasurer's Report for June 2022; second by Mrs. Conley. Upon vote, the motion passed unanimously.*
- M-12** *Mrs. Maiden made a motion to Ratify Bills in the amount of \$483,021.30 and approve bills in the amount of \$668,693.12 for a total of \$1,151,714.42; second by Mr. Dee. Upon vote, motion passed unanimously.*

Mrs. Maiden added that the Secretary of Agriculture of Pennsylvania made a special visit to Churchview Farms last week.

PUBLIC WORKS

Mr. Dee gave his report, updating Council on Public Works activity.

PARKS AND RECREATION

Mrs. Boyer provided the July Blanket List to Council.

- M-13** *Mrs. Boyer made a motion to Approve the July Blanket List; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

ZONING & PLANNING

Mrs. Brown provided her report that 70 Permits were issued with \$14,105 Fees Collected in the month of June.

- M-14** *Mrs. Brown made a motion to Approve the Joyce-Brophy Plan of Lots Subdivision Plan per the recommendation of the Planning Commission. There are no outstanding engineering comments per LSSE's letter dated July 6, 2022; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF JULY 19, 2022

PUBLIC SAFETY

Mr. Behers restated his report from the Agenda meeting and added that Baldwin #105 had 33 calls and a 12.49 minute average response time for the month of June.

Dave Connell, Assistant Chief of South Baldwin Volunteer Fire Company, provided Council with a mid-year report of all three Volunteer Fire Departments on Number of Calls and Man Hours, Training, and Fundraising/Events.

PERSONNEL

M-15 *Mrs. Conley made a motion to Appoint Richard McNally, Jr. to the full-time position of Building Inspector/Code Enforcement Apprentice; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

M-16 *Mrs. Conley made a motion to Advertise for the full-time position of Custodial Services, Municipal Facilities; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA - Any issue pertaining to Borough – No one asked to speak.

NEW BUSINESS

Mrs. Conley brought it to Council's attention that former Borough Councilman Mike Fetsko has passed away and acknowledged his contributions to the Borough during his tenure.

MOTION TO ADJOURN

M-17 *Mr. Dee made the motion to adjourn; Second by Mrs. Brown. Upon vote, motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager