

# AGENDA MEETING MINUTES OF AUGUST 9, 2022

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The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:30 p.m. on Tuesday August 9, 2022.

After the Pledge of Allegiance to the Flag, the following Council and staff answered to roll call:

Mr. James Behers	Mr. David Depretis - Mayor
Mrs. Erin Brown	Mr. Jason Stanton - Engineer
Mr. Raymond Dee	Mrs. Ashley Wagner - Solicitor
Mrs. Denise Maiden	Mr. Robert T. Firek - Borough Manager
Mrs. Patricia Boyer	Chief Tony Cortazzo ( <i>Not present</i> )
Mrs. Marianne Conley – Vice President	
Mr. John Egger – President	

**AUDIENCE AGENDA: Agenda Items only.** There were none.

## **MID- YEAR BUDGET:**

Finance Officer, Caitlin Hornyak, reviewed the mid-year budget with Council.

## **ENGINEER’S REPORT**

Mr. Stanton reviewed the monthly report dated August 4, 2022 summarizing activity since the last Council Meeting and gave the following updates:

### **2022 O/M Program:**

- SNGC has completed emergency excavation repairs on Ranchview Dr.

### **General MS4 Activity:**

- Field sampling has been completed for this year.

### **Municipal Building Improvements:**

- Work has begun and the project is ongoing.

### **CDBG Year 47 Demolition Contract:**

- Demolition is nearly completed on the Streets Run Rd. property. Once complete, demolition on the other two properties will begin.

### **BJNT Enos Townhomes:**

- A resubmittal of their plan was recently received and is under review.

## **SOLICITOR’S REPORT**

Mrs. Wagner’s discussed Act 57 and PHA Master Meter Guaranty Documents.

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## **MAYOR'S REPORT**

Mayor Depretis will give his monthly report next week.

## **ADMINISTRATION**

Mr. Firek submitted his monthly written report to Council for review and gave the following updates:

### **Marquee Sign/Message Board:**

- Sign delivery has been pushed to mid-October due to manufacturing delays.

### **CD Yr 48 Demolitions:**

- The Manager and Solicitor are working on the legal clearances required by the County for demolition of: 58 Somerset, 24 Somerset and 827 Custer Ave. Rear.

### **Vacant Property Recovery Program:**

- 3610 Oakleaf is being purchased and rehabilitated by a neighboring resident.

### **Community Events Advisory Committee:**

- The committee would like to advertise their remaining 2022 meetings and their meetings for 2023 to be held at a new location of the Backdraft Bar and Grill.

### **Public Traffic Safety Grant:**

- The Police Department is seeking a Federal Grant to secure funding for the DUI Task Force and Aggressive Driver enforcement funding. It will be on the August 16, 2022 Regular Meeting agenda for Council's consideration.

### **National Aviary:**

- The Aviary would like to host their annual "Owl Prowl" at Elm Leaf Park on November 6<sup>th</sup> from 7pm to 9pm.

*A discussion was had regarding the Vacant Property Recovery Program.*

## **FINANCE:**

Mrs. Maiden provided her monthly financial report.

## **PUBLIC WORKS**

Mr. Dee provided his report. He made Council aware that he will be absent from the August 16, 2022 meeting as he will be out of town.

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## MUNICIPAL SERVICES MANAGER REPORT

Mr. Lubin provided a few updates to Council:

- 2021 Road Program punch list item work has begun.
- ADA repairs on Knoedler Rd. and Keepport Dr. were completed as part of the 2022 Road Program.
- The O/M sewer project received a \$54,000 deduction in cost as a result of Mr. Stanton's diligence and oversight.
- Gas line replacement in the area of McKee Dr./Norma Dr. has begun and should last approximately 8 months.

A parking issue on Holdsworth Dr. and possible solutions were discussed.

## PARKS AND RECREATION

Mrs. Boyer will provide her report next week.

## ZONING AND PLANNING

Mrs. Brown provided her report and the following update:

- The Planning Commission Meeting was held August 8, 2022.
- The Zoning Hearing Board Meeting will be held August 18, 2022.
- 25 Permits issued for July with \$3,093 collected.

Mrs. Brown will be absent from the August 16, 2022 Regular Meeting as she will be out of town.

## PUBLIC SAFETY

Mr. Behers provided his report:

	<u>Calls:</u>	<u>Average Response Time:</u>
BEMS	263	7.6 minutes
Baldwin #105	33	6.3 minutes
South Baldwin VFD	13	6.44 minutes

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## PERSONNEL

- M-1** *Mrs. Conley made a motion to extend a Conditional Offer of employment to Anthony Rhad as a Patrol Officer contingent upon passing a physical and psychological examination and certification by the Municipal Police Officers Education & Training Commission (MPOETC); second by Mr. Dee. Upon vote, the motion passed unanimously.*
- M-2** *Mrs. Conley made a motion to extend a Conditional Offer of employment to Rory Hegarty as a Patrol Officer contingent upon passing a physical and psychological examination and certification by the Municipal Police Officers Education & Training Commission (MPOETC); second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

**NEW BUSINESS** – There was none.

**AUDIENCE AGENDA:** Any issue pertaining to Borough Business.

Paul Hayhurst, President of the Baldwin Borough Library Board, updated Council that the Library had a successful audit and also made the final payment on the debt of the Library building.

- M-3** *Mrs. Conley made a motion to go into Executive Session to discuss personnel and legal matters; second by Mrs. Brown. Upon vote, the motion was passed unanimously.*
- M-4** *Mrs. Conley made a motion to adjourn from Executive Session; second by Mr. Behers. Upon vote, the motion was passed unanimously.*
- M-5** *Mrs. Brown made a motion to adjourn; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

Respectively submitted,

BOROUGH OF BALDWIN

Robert T. Firek,  
Borough Manager