

# REGULAR MEETING MINUTES OF AUGUST 15, 2023

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The Regular Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:03 p.m. on Tuesday, August 15, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by John Egger.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers ( <i>not present</i> )	Mr. Jason Stanton – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner – Solicitor
Mr. Raymond Dee ( <i>not present</i> )	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer ( <i>not present</i> )
Mrs. Marianne Conley - Vice-President ( <i>not present</i> )	Chief Tony Cortazzo ( <i>not present</i> )
Mr. John Egger - President	

## **ACT 537 PLAN UPDATE SPECIAL STUDY FOR BRENTWOOD BOROUGH (Gateway Engineers):**

Mr. Dennis Flynn of Gateway Engineers and Ms. Rachael Beam of Pennsylvania American Water presented an overview of the Act 537 Plan for Brentwood Borough. The Plan is a required part of the sanitary sewer sale for Brentwood Borough and must be approved by neighboring municipalities via resolution.

## **APPROVAL OF MEETING MINUTES**

- M-1**      *Mrs. Boyer made a motion to approve the Agenda Meeting Minutes of July 11, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-2**      *Mrs. Boyer made a motion to approve the Regular Meeting Minutes of July 18, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

## **AUDIENCE AGENDA (Agenda Items Only):**

Mr. David Cook of 124 Joseph St. complimented the road crew. He also had concerns about changes to bulk pick up in the new waste removal contract and a complaint about careless trash pick-up by Waste Management.

## **ENGINEER’S REPORT**

The Monthly Engineer’s Report was submitted to Council at the Agenda meeting last week. Mr. Stanton had the following motions for Council’s consideration:

- M-3**      *Mrs. Maiden made a motion to Approve Partial Payment No. 1 in the amount of \$213,953.54 to A. Liberoni, Inc. for **Contract No. 23-R01 (General Funds) 2023 Roadway and Storm Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*
- M-4**      *Mrs. Maiden made a motion to Approve Partial Payment No. 1 in the amount of \$20,884.89 to A. Liberoni, Inc. for **Contract No. 23-R02 (Liquid Fuels)2023 Roadway***

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*and Storm Sewer Improvements per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**M-5** *Mrs. Maiden made a motion to Approve Partial Payment No. 8 in the amount of \$3,480.65 to R&B Mechanical, Inc. for **Contract No. 21-MB4 (Municipal Building Renovations, Re-Bid)** per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**M-6** *Mrs. Maiden made a motion to Approve Partial Payment No. 2 in the amount of \$88,556.40 to Roto Rooter Services Company for **Contract No. 22-S2 2022 Sanitary Sewer O&M Improvements** per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

## SOLICITOR'S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

## MAYOR'S REPORT

Mayor Depretis provided the June report:

Calls to 911: **782** Fees collected: **\$334** Arrest Totals: **24** Citations/tags: **34**

## ADMINISTRATION

The Manager's Report was provided at the Agenda Meeting last week. Mr. Firek expressed his condolences to Plum Borough and the family of Plum Borough Manager, Michael Thomas, who passed away tragically over the weekend. Mr. Firek noted that Mr. Thomas worked at Baldwin Borough as Interim Manager in 2005 and was a great person.

Mr. Firek asked that a vote to approve the mid-year budget (Agenda item 11D) be deferred to next month to allow additional time to gather information from the fire companies, who are seeking monies for fuel expenses. Council agreed to postpone the vote until the September Council meeting.

**M-7** *Mrs. Maiden made a motion to Adopt **Resolution No. 2023-08-09** opting in the Allegheny County Community Development Block Grant and Home Investment Partnership Programs for Three More Years - 2024, 2025 and 2026; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**M-8** *Mrs. Maiden made a motion to Approve the Volunteer Tax Credit in the amount of \$300.00, as reviewed by the Borough Manager for the Volunteer Fire Department Member as noted on the list provided to Council; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**M-9** *Mrs. Maiden made a motion to Award Solid Waste and Recycling Collection, Removal and Disposal Services to Waste Management of PA, Inc. for 2024 through 2028 (5 years) and authorize the proper Borough Officials to enter into said agreement. Agreement will include:*

- i. Fee for Automated Garbage Collection*
- ii. Fee for Automated Recycling Collection*

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- iii. *One Time fee for Purchase of Automated Carts in 2024*
- iv. *Continuation of Fall Leaf pick-up in the Month of November*
- v. *Continuation of the current HHW program*
- vi. *One Cart for Garbage (96 Gal). Second cart can be purchased by the resident annually and they will be billed directly by Waste Management (WM)*
- vii. *Bulk pick-ups will only be one day per month and will be for only two items. Any additional items will require the resident to contact WM and they will be billed directly to WM for those items.*

*Second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

## **FINANCE**

The monthly finance report was provided to Council.

**M-10** *Mrs. Maiden made a motion to Accept the Treasurer's Report for July 2023; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

**M-11** *Mrs. Maiden made a motion to Ratify Bills in the amount of \$685,139.32 and approve bills in the amount of \$450,715.63 for a total of \$1,135,854.95; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

## **PUBLIC WORKS**

Mr. Dee provided the Public Works report at the Agenda Meeting last week.

## **PARKS & RECREATION**

**M-12** *Mrs. Boyer made a motion to Approve the fee waiver request for Elm Leaf Park Pavilion area rental for the Girl Scouts on September 17; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

**M-13** *Mrs. Boyer made a motion to Approve the fee waiver request for the use of the Borough Auditorium and Parking lot for Holiday Festival for the Kiwanis Club on December 8; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

**M-14** *Mrs. Boyer made a motion to Approve the fee waiver request for Elm Leaf Park Pavilion area rental for Cub Scout Pack 326 for September 29<sup>th</sup>; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

## **LIBRARY REPORT**

Mrs. Boyer provided the monthly Library report.

Mr. Paul Hayhurst, President of the Library Board, provided the Library's financial report.

**ZONING & PLANNING** - Mrs. Brown provided her report last week.

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## **PUBLIC SAFETY**

*Mr. Firek gave the following report on Mr. Behers's behalf:*

**BEMS:** 254 incidents

**SBVFC:** 33 incidents

**Option VFD:** 45 incidents

**Baldwin VFC #105:** 29 incidents

Dave Connell, Assistant Chief of South Baldwin VFC, provided a mid-year report for all three fire companies and also updated Council on the latest consolidation efforts.

## **PERSONNEL**

Mr. Firek provided Mrs. Conely's report last week in her absence.

## **AUDIENCE AGENDA (Any issue pertaining to Borough)**

Linda Roth of 641 Penn Street thanked the volunteer fire personnel for their service. She also spoke of the possibility of the Borough live streaming the meetings and providing active links on the agenda, and residents being recorded on meeting minutes. She also questioned Paul Hayhurst on the availability of the Library's financial report.

## **NEW BUSINESS**

There was no new business.

**M-15**     *Mrs. Brown made a motion to adjourn; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek  
Borough Manager