

# AGENDA MEETING MINUTES OF SEPTEMBER 12, 2023

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The Agenda Meeting of the Borough of Baldwin Council was called to order by President John Egger at 7:00 p.m. on Tuesday, September 12, 2023.

**EXECUTIVE SESSION** - A brief executive session was held prior to the start of the public meeting to discuss a legal matter.

**M-1** *Mrs. Brown made a motion to enter into Executive Session; second by Mr. Behers. Upon vote, the motion passed unanimously with a vote of 6-0. (Mrs. Maiden not in attendance at the time of the vote.)*

**M-2** *Mrs. Brown made a motion to adjourn from Executive Session; second by Mr. Behers. Upon vote, the motion passed unanimously. (All members of Council in attendance for the vote.)*

After the Pledge of Allegiance to the Flag, the following Council and staff answered to roll call:

Mr. James Behers  
Mrs. Erin Brown  
Mr. Raymond Dee  
Mrs. Denise Maiden  
Mrs. Patricia Boyer  
Mrs. Marianne Conley – Vice President  
Mr. John Egger – President

Mr. David Depretis – Mayor (*not present*)  
Mr. Jason Stanton - Engineer  
Mrs. Ashley Wagner – Solicitor  
Robert Firek- Borough Manager  
Chief Tony Cortazzo

**AUDIENCE AGENDA – AGENDA ITEMS ONLY:** No one wished to speak.

## **ENGINEER’S REPORT**

Mr. Stanton conducted the annual Elected Officials MS4 training with members of Council. The monthly written report was also given and the following updates were provided:

### **Pool Improvements**

- A meeting was held on September 12, 2023 with Borough staff and LSSE staff to review initial concepts for pool repairs and renovations. A scope of work will be presented at the October Agenda meeting.

### **CDBG Year 48 Demolition Contract**

- LSSE is awaiting a schedule for demolition of 58 Somerset St. and 24 Somerset St.

## **SOLICITOR’S REPORT**

- Mrs. Wagner reviewed a draft of an Audio/Visual Recording Policy that outlines a policy for recording Council Meetings going forward. Council agreed to add the resolution to the agenda next week for consideration.
- The Sunshine Act requirements was reviewed to provide clarity to the public at the request of Council.

**MAYOR’S REPORT-** Mayor Depretis will give his monthly report next week. Chief Cortazzo provided an update that new officer exam and also the Sergeant’s exam testing dates have been scheduled.

## **ADMINISTRATION**

Mr. Firek gave the Manager’s report and the following items were discussed:

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- The Fire Department consolidation discussions are ongoing.
- Special Counsel Tom Wyatt will be attending the September 19<sup>th</sup> meeting to update Council on the progress of the Sanitary Sewer Sale.
- The Borough will be applying for a \$500,000.00 Redevelopment Authority of Allegheny County (RAAC) grant to help fund pool repairs and upgrades. If awarded, this money would be in addition to the \$650,000.00 in Grant money already received.
- The draft resolution has been received for the Brentwood ACT537 Plan Update Special Study, which will be on the agenda at next week's meeting.
- South Baldwin VFC and Baldwin 105 asked for an increase in fuel funding. It was decided that \$2,000 in funding for South Baldwin will be added to the mid-year budget. Baldwin 105 is on budget for the year.
- Two candidates have applied for the open Library Board seat. Interviews will be scheduled for next week prior to the Council meeting.
- The Motel at the intersection of Rt. 51 and Streets Run Road is being developed into studio apartments and office space. Drawings were submitted to the Planning/Zoning Officer this week.

**FINANCE** - Mrs. Maiden provided the financial report to Council.

**PUBLIC WORKS** - Mr. Dee will provide his report next week.

## **MUNICIPAL SERVICES MANAGER REPORT**

Mr. Lubin provided a few updates to Council:

- The 2023 Road Improvement Program is substantially completed. The program remains ahead of schedule.
- Lighting has been replaced at the basketball court in Elm Leaf Park.
- Meetings are upcoming to get information on the Becks Run Rd. waterline replacement project.
- There was vandalism to the ladies' room at Elm Leaf Park. Additional cameras are going to be installed at both Elm Leaf Park and Colewood Park due to vandalism issues.
- The pool season has concluded. As discussed by Mr. Stanton, conceptual plans were discussed for pool repairs.
- Mr. Lubin had a conversation with Duquesne Light regarding an access road that is being built in the area of Hays Woods so that DQE can replace their electric towers on that Property. The project is in the City of Pittsburgh but some of the roads to access the site to truck in materials are in Baldwin Borough.

**PARKS AND RECREATION** - There are no items on the Blanket List for approval this month.

Cori Hoff, Recreation and Events Director, provided a report on her activity this month. An outdoor movie night was planned for September 29, 2023 at Colewood Park. This event is in partnership with Baldwin Borough Library.

Denise Maiden provided the report on behalf of the Community Events Advisory Committee. She asked for Council's approval for several expenditures for Fall Fest. Mr. Egger asked for time to review the items. Therefore, a decision was not made.

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**ZONING AND PLANNING** - Mrs. Brown provided the following updates:

44 permits were issued for the month of August. Fees collected for August are \$10,730.50. Year to date, fees collected are \$98,198.63 which is down approximately \$10,000 from this time last year.

**PUBLIC SAFETY** - Mr. Behers provided the following report:

BEMS: 289 incidents, 6.7 minutes response time  
Baldwin #105: 27 incidents, 3.37 minutes response time  
Option VFD: 42 incidents, 6.57 minutes response time  
South Baldwin VFD: 33 incidents, 8.34 minutes response time

**PERSONNEL** - Mrs. Conley asked for the following motions:

**M-3** *Mrs. Conley made a motion to change Officer Anthony Rhad's status from the one-year Probationary Status to Regular Full -Time status per the recommendation of the Chief of Police; second Mr. Dee. Upon vote, the motion passed unanimously.*

**M-4** *Mrs. Conley made a motion to change Officer Rory Hegarty's status from the one-year Probationary Status to Regular Full -Time status per the recommendation of the Chief of Police; second Mr. Dee. Upon vote, the motion passed unanimously.*

**NEW BUSINESS** - There was no new business.

**AUDIENCE AGENDA: Any issue pertaining to Borough Business**

Lina Roth of 641 Penn Street had various questions pertaining to the following: agenda links being made public prior to the meeting, the solicitor's report, the application process for the open seat on the Library Board, occasionally extending the yard waste dumpster hours, and asked for copies of the Library's financial statements. She also had comments regarding the Recreation and Events Director.

**M-5** *Mrs. Brown made a motion to enter into Executive Session; second by Mrs. Conley. Upon vote, the motion passed unanimously.*

**M-6** *Mrs. Brown made a motion to Adjourn from Executive Session; second by Mr. Behers. Upon vote, the motion passed unanimously.*

**M-7** *Mrs. Brown made a motion to Adjourn; second by Mr. Behers. Upon vote, the motion passed unanimously.*

Respectively submitted,  
BOROUGH OF BALDWIN

Robert T. Firek,  
Borough Manager