

REGULAR MEETING MINUTES OF SEPTEMBER 19, 2023

The Regular Meeting of the Borough of Baldwin Council was called to order by Vice President Marianne Conley at 7:00 p.m. on Tuesday, September 19, 2023. After the Pledge of Allegiance to the Flag, the Invocation was given by Mr. Dee.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers	Mr. Jake Bajek – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner – Solicitor
Mr. Raymond Dee	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer
Mrs. Marianne Conley - Vice-President	Chief Tony Cortazzo
Mr. John Egger - President (<i>not present</i>)	

APPROVAL OF MEETING MINUTES

- M-1** *Mrs. Brown made a motion to approve the Agenda Meeting Minutes of August 8, 2023; second by Mr. Behers. (Mrs. Maiden abstained from voting because she was not present at the August 8, 2023 meeting.) Upon vote, the motion passed with a vote of 5 votes for -0 votes against -1 vote abstaining (Mrs. Maiden as she noted she was not present at that meeting).*
- M-2** *Mrs. Maiden made a motion to approve the Regular Meeting Minutes of August 15, 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA (Agenda Items Only):

Linda Roth of 641 Penn Street began speaking about an item that was not on the agenda and was asked by Mrs. Conley to address her topic during the audience agenda section of the meeting.

ENGINEER'S REPORT

The Monthly Engineer's Report was submitted to Council at the Agenda meeting last week. Mr. Bajek had the following motions for Council's consideration:

- M-3** *Mrs. Maiden made a motion to Approve Partial Payment Nos. 4 and 5 in the amounts of \$278,527.50 and \$95,193.00 respectively, to SAK Construction, LLC for **Contract No. 22-S2 Streets Run and Glass Run Multi-Municipal Sanitary Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-4** *Mrs. Maiden made a motion to Approve Partial Payment No. 2 in the amount of \$688,948.13 to A. Liberoni, Inc. for **Contract No. 23-R01 (General Funds)2023 Roadway and Storm Sewer Improvements** per the recommendation of the Borough Engineer; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-5** *Mrs. Maiden made a motion to Approve Partial Payment No. 2 in the amount of \$148,279.49 to A. Liberoni, Inc. for **Contract No. 23-R02 (Liquid Fuels) 2023 Roadway***

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and Storm Sewer Improvements per the recommendation of the Borough Engineer; second by Mrs. Boyer. Upon vote, the motion passed unanimously.

SOLICITOR'S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

M-6 *Mrs. Boyer made a motion to Adopt **Resolution No. 2023-09-14** Audio/Video Recording of Council Meetings Policy; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Mrs. Wagner read the Resolution aloud, at the request of Mrs. Maiden.

MAYOR'S REPORT

Mayor Depretis provided the August report:

Calls to 911: **900** Fees collected: **\$365** Arrest Totals: **19** Citations/tags: **55**

Mayor Depretis thanked Barbara Wilson for supplying lunch for first responders on September 11, 2023.

Mayor Depretis also asked Council to consider the possibility of a mass notification system. He did not provide specifics, but wanted to put the topic out there for future discussion. Chief Cortazzo added that the notification system that the Police Department was using (Tip 411) had very few residents using it.

ADMINISTRATION

Mr. Firek clarified that the resolution to adopt Brentwood Borough's Act 537 Plan would be obsolete if the planned sale of their sewage facility is not finalized. The Manager's Report was provided at the Agenda Meeting last week.

M-7 *Mrs. Maiden made a motion to Adopt **Resolution No. 2023-09-10** the Special Act 537 Study of the Borough of Brentwood in Regards to the Sale of its Sewage Facility; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

M-8 *Mrs. Boyer made a motion to Adopt **Resolution No. 2023-09-11** Designating Salaries and Wages for Administrative and Other Personnel for the Year 2023; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-9 *Mrs. Brown made a motion to Adopt **Resolution No. 2023-09-12** approving a capital lease from Huntington Public Capital Corporation for the purchase of a 2023 Ford F-600 XL 4x4 Dump with Snow Plow and Salt Box Attachment for Public Works in the amount of \$125,395.00; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

M-10 *Mrs. Brown made a motion to Adopt **Resolution No. 2023-09-13**, a Concurring Resolution to apply for a \$500,000 Grant from the Redevelopment Authority of Allegheny County (RAAC) for Baldwin Swimming Pool Improvements. Upon vote, the motion passed unanimously.*

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Mr. Firek confirmed that the RAAC Grant money, if received, would be in addition to the \$650,000.00 of Grant money already obtained for Pool repairs.

FINANCE

The monthly finance report was provided to Council.

M-11 *Mrs. Maiden made a motion to Accept the Treasurer's Report for August 2023; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

M-12 *Mrs. Maiden made a motion to Ratify Bills in the amount of \$1,555,123.42 and approve bills in the amount of \$1,472,787.83 for a total of \$3,027,911.25; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

PUBLIC WORKS

Mr. Dee provided the Public Works report:

- The 2023 Road Program is coming to completion. The Public Works Department is going to begin backfilling curbs.
- Renovations to the Code Enforcement Office have been completed.
- Stop Bar painting is underway.

PARKS & RECREATION - There were no items on the Blanket List for approval this month.

LIBRARY REPORT - Mrs. Boyer provided the monthly Library report.

ZONING & PLANNING - Mrs. Brown provided her report last week.

PUBLIC SAFETY - Mr. Behers restated the report that was given at the Agenda meeting.

PERSONNEL

M-13 *Mrs. Conley made a motion to Appoint Bishnu Khatiwada to the full-time position of Administrative Assistant for the Police Department; upon vote the motion passed unanimously.*

AUDIENCE AGENDA (Any issue pertaining to Borough)

Paul Hayhurst of 3801 Willett Road, President of the Library Board of Trustees, thanked everyone who helped with the Library's Touch A Truck event. Mr. Hayhurst also defended the credibility of the library's financials and clarified statements that were made by Baldwin Borough resident Linda Roth at previous meetings.

Gerald Horn of 3356 Churchview Avenue said that his grandparents, the Devlins, sold land to the Borough when the Municipal Building was being constructed. Mr. Horn was told that a Councilman named Truman Staggers asked for the street (adjacent to the Borough Building parking lot) to be named "Devlin Way" but was told by Council at the time that the road was just a throughway for the parking lot and not an actual street. Years later, the street was named "Romanus Way." Mr. Horn would like to have the name changed to Devlin Way. Mr. Firek replied that he would look into it and would reach out with information.

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Linda Roth of 641 Penn Street stated her agreement with a mass notification system and the purchase of the new truck for Public Works. She also stated that there will be a litter clean up along Glass Run Road on October 7th from 8 a.m. until Noon. Ms. Roth also restated her reasoning for requesting the Library's financials. She also asked for the links on the agenda to be shared or provided in a bulleted format on the agenda and for meetings to be televised.

Brian McAffrey, Assistant Chief of Baldwin Emergency Medical Services (BEMS) reminded everyone that the subscription drive for BEMS has begun. Mailers have been sent to residents.

NEW BUSINESS

Mrs. Maiden asked for approval to purchase an outdoor stove and schedule a stilt walker and balloon twister for Fall Fest. She also confirmed that the stilt walker does have insurance. The list of expenditures was provided last week for review. There were no objections from Council.

Mr. Dee thanked April Piccolo (Administrative Assistant), Kelly (Parker) Divins (Human Resources), and Cori Hoff (Recreation and Events Director) for their hard work for the Borough.

M-14 *Mrs. Brown made a motion to enter into Executive Session; second by Mr. Behers. Upon vote, the motion passed unanimously.*

M-15 *Mrs. Maiden made a motion to adjourn from Executive Session; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-16 *Mr. Dee made a motion to adjourn; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager