

REGULAR MEETING MINUTES OF SEPTEMBER 20, 2022

The Regular Meeting of the Borough of Baldwin Council was called to order by Vice President Marianne Conley at 7:30 p.m. on Tuesday, September 20, 2022.

The invocation was done by Mr. Behers.

The following Council members and staff answered to roll call:

Mrs. Patty Boyer	Mr. David Depretis – Mayor
Mr. James Behers	Mr. Jason Stanton – Engineer
Mrs. Erin Brown	Mrs. Ashley Wagner– Solicitor
Mr. Raymond Dee	Mr. Robert Firek – Borough Manager
Mrs. Denise Maiden	Mrs. Diana Behers – Treasurer (<i>Not Present</i>)
Mrs. Marianne Conley, Vice-President	Chief Tony Cortazzo
Mr. John Egger - President (<i>Not Present</i>)	

APPROVAL OF MEETING MINUTES

M-1 *Mrs. Maiden made a motion to approve the Agenda Meeting Minutes of August 9, 2022; second by Mr. Behers. Upon vote, the motion passed unanimously.*

M-2 *Mrs. Maiden made a motion to approve the Regular Meeting Minutes of August 16, 2022; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA - Agenda Items Only: - No one asked to speak.

ENGINEER'S REPORT

The Monthly Engineer's Report was submitted to Council at the Agenda meeting last week. Mr. Stanton had the following motions for Council's consideration:

M-3 *Mrs. Boyer made a motion to Approve **Partial Payment No. 1** in the amount of \$26,766.00 to Nate Brown Demolition, LLC. No payment will be made by the Borough. A motion is required by SHACOG who will be paying the full amount per the CDBG Grant received; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

M-4 *Mrs. Boyer made a motion to Approve **Partial Payment No. 2** in the amount of \$90,541.74 to A. Liberoni, Inc. for Contract No. 22-R01 (General Funds) 2022 Roadway and Storm Sewer Improvements per the recommendation of the Borough Engineer; second by Mr. Behers. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF SEPTEMBER 20, 2022

M-5 *Mrs. Boyer made a motion to Approve **Partial Payment No. 1** in the amount of \$15,443.77 to A. Liberoni, Inc. for Contract No. 22-R02 (Liquid Fuels) 2022 Roadway and Storm Sewer Improvements per the recommendation of the Borough Engineer; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

A discussion was had regarding the 2022 Road Program schedule.

SOLICITOR' S REPORT

The Solicitor's report was provided at the Agenda Meeting last week.

Mrs. Wagner reviewed the agreement with Milberg Bryson Coleman Phillips Grossman PLLC for vacant and foreclosure property services and provided her suggested changes for Council's review. If Council decides to proceed with the firm, it would be contingent on the suggested revisions being adopted.

MAYOR'S REPORT

The Mayor provided the August report:

Calls to Police: **740** Fees collected: **\$338** Arrest Totals: **12** Citations/tags: **58**

Mayor Depretis thanked Barbara Wilson who provided food for the Police, Fire and EMS crews on September 11, 2022.

Chief Cortazzo mentioned the addition of the Safe Exchange Zone which is in front of the Municipal Building and can be used for child custody or e-commerce exchanges. The space is under 24-hour camera surveillance and is well lit. He thanked the Public Works Department for their help with setting up the space. The Chief also added that the two new officers have begun training and are doing well.

ADMINISTRATION

The Manager's Report was provided at the Agenda Meeting last week. Mr. Firek asked Council for the following motions:

M-6 *Mrs. Maiden made a motion to Adopt **Ordinance No. 923** which addresses PA Act 57 requiring the Borough Tax collector to waive additional charges for real estate taxes beginning in tax year 2023 if a property owner meets the requirements set by State Act 57; second by Mrs. Brown. Upon vote, the motion passed unanimously.*

REGULAR MEETING MINUTES OF SEPTEMBER 20, 2022

- M-7** *Mrs. Brown made a motion to Adopt **Ordinance No. 924** Authorizing the incurrence of Lease Rental Debt by Pleasant Hills Authority (PHA) for the Master Meter Billing Project by PHA for Baldwin Borough's portion of the project; second by Mr. Behers. Upon vote, the motion passed unanimously.*
- M-8** *Mrs. Maiden made a motion to advertise for the 2023 Budget Meetings; second by Mrs. Brown. Upon vote, the motion passed unanimously.*
- M-9** *Mrs. Brown made a motion to Authorize the Manager to enter into an agreement with Milberg Bryson Coleman Phillips Grossman PLLC for vacant and foreclosure property services for the Borough contingent upon the Solicitor's review and approval; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

Mr. Firek thanked EMS, police and fire departments for their quick response during an incident involving a vehicle that drove into a building which took place earlier in the day.

FINANCE

The monthly finance report was provided to Council.

- M-10** *Mrs. Maiden made a motion to Accept the Treasurer's Report for August 2022; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*
- M-11** *Mrs. Maiden made a motion to Ratify Bills in the amount of \$1,427,974.48 and approve bills in the amount of \$359,367.47 for a total of \$1,787,341.95; second by Mrs. Boyer. Upon vote, the motion passed unanimously.*

PUBLIC WORKS

Mr. Dee provided his report.

PARKS & RECREATION

There were no Blanket List items this month. Mrs. Boyer provided the Library report. She extended thanks on the Library's behalf to the employees and Council of the Borough, the Police Department and Department of Public Works for their assistance with the recent Touch-A-Truck event.

ZONING & PLANNING

Mrs. Brown provided her report last week.

REGULAR MEETING MINUTES OF SEPTEMBER 20, 2022

Per Mr. Firek, Ferry Electric withdrew their land development application by formal letter notification received on September 20, 2022, so the motion for approval that appeared on the agenda was obsolete.

PUBLIC SAFETY

Mr. Behers restated his report from the Agenda Meeting and added that Baldwin #105 had 38 calls and a 9.15-minute average response time for the month of August.

PERSONNEL

M-12 *Mrs. Conley made a motion to Approve the appointment of Robert Cancilla to the Planning Commission filling the remaining term of the vacated seat which expires December 2022; second by Mrs. Maiden. Upon vote, the motion passed unanimously.*

AUDIENCE AGENDA - Any issue pertaining to Borough - No one asked to speak.

NEW BUSINESS - There was no new business.

MOTION TO ADJOURN

M-13 *Mrs. Maiden made the motion to adjourn; Second by Mr. Behers. Upon vote, the motion passed unanimously.*

Respectively submitted,
BOROUGH OF BALDWIN

Robert T. Firek
Borough Manager