



# Borough of Baldwin

## DEPARTMENT OF POLICE

3344 Churchview Avenue  
Pittsburgh, PA 15227-4399  
412-882-9600 ext. 1720  
FAX 412-653-0551

To Whom It May Concern:

Ordinance Nos. 522, 600, 680, 748, 768 and 779 of the BOROUGH OF BALDWIN provides for the licensing of mechanical devices.

### **SECTION I. LICENSE FEE**

- A. The Annual Fee for a license for every mechanical device, except Music Boxes, shall be Eight Hundred Dollars (\$800.00) for each machine.
- B. The Annual Fee for a Music Box shall be Two Hundred Thirty-Five Dollars (\$235.00) for each machine.

### **SECION II.TERM OF LICENSE**

The term of the license under the ordinances shall be from January 1 until December 31 of each fiscal year.

**The deadline to apply for Mechanical Device Licenses shall be January 31<sup>st</sup> of each year. Application must be submitted by this date, or you may be subject to penalties.**

An application form is enclosed for your convenience. A separate application must be completed for each location. Additional forms are available upon request at the Baldwin Borough Police Department, 3344 Churchview Avenue, Pittsburgh, PA 15227.

You are permitted to make copies of the application form to satisfy the requirement of licensing the mechanical devices you own at each location.

**Please make your check or money order payable to “Borough of Baldwin”. Cash will not be accepted for the licensing of any mechanical device(s).**

If you have any questions, please contact Police Administration at the number above.

Sincerely,

Chief Anthony Cortazzo

